

# Barton Mills Parish Council

Clerk: Mrs Naomi Alecock [clerk@bartonmills.net](mailto:clerk@bartonmills.net)

Chairman: Mr N. Horne 07590 672963

## Minutes of the Parish Council Meeting of Barton Mills

held in the village hall on Tuesday 5<sup>th</sup> March 2024 at 7:30pm

Present:

Cllr. Horne (Chair)  
Cllr. Fuller  
Cllr. Jarvis

Cllr. Lewis  
Cllr. Oke  
Cllr. Pollard

Also in attendance were the Clerk Naomi Alecock, Suffolk County Councillor Cllr. Stanbury, District Councillor Cllr. Taylor, Police Crime and Commissioner Tim Passmore, PC Emma Harper and 13 members of the public.

### **1. Accept and receive apologies for absence**

Apologies were received and accepted from Cllrs. Colsey, Mullender and Newman.

### **2. Declarations of members interests**

Item 13.4 – Cllr. Lewis

### **3. To receive approval of minutes of the meeting held on Tuesday 6<sup>th</sup> February 2024 from those members present at the meeting**

It was **RESOLVED** to adopt the minutes from the meeting of 6<sup>th</sup> February. Proposed by Cllr. Jarvis, seconded by Cllr. Lewis. All in favour.

### **4. Public Participation**

A member of the public asked why in the minutes for Tuesday 6<sup>th</sup> February the district report was not mentioned in the absence of the District Councillor; at the time it was unclear whether the information could be shared but it has since been confirmed that it can and it will be read out going forward in the absence of the District Councillor. The district report is for the whole area so it would need to be adapted to share what is relevant to Barton Mills.

A question was raised regarding a proposed school. Cllr. Horne informed that there are 2 potential sites on the edge of our parish boundary.

A question was raised regarding the proposed 150 houses to be built. Cllr. Horne confirmed that nothing has been submitted so there is nothing to comment on at present.

### **5. Police Report**

PCC Tim Passmore introduced PC Emma Harper, the Community Officer for the area. Community Officers are now in place in every village/parish as part of a new model to improve engagement and communication.

Tim stated the importance of reporting any criminal activities and this can also be done by reporting online, telephoning 101 or emailing [CPT@forestheath.suffolk.police.uk](mailto:CPT@forestheath.suffolk.police.uk)

There is a joint initiative with SCC and more funding for ANPR SLR cameras to manage speeding.

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Cllr. Pollard informed that the speed sign on Mildenhall Road is broken and that the pedestrian crossing on Mace Road is not well lit. Tim advised to email him on these issues as he may be able to influence the progression.

*8.18pm – PCC Tim Passmore and PC Emma Harper left the meeting*

## **6. District Councillors Report**

Cllr. Taylor has not completed a report as he has been unwell.

## **7. County Councillors Report**

Cllr. Stanbury informed that there is a proposal for Link to come into Mildenhall but is awaiting more information on the Post Office.

He has been approached by Mildenhall High Town Council to support an additional SID camera and would be happy to support a similar proposal from Barton Mills Parish Council.

Cllr. Stanbury has supported a TRO application to extend the 30mph limit on B1102 Worlington Road.

The SCC budget has been agreed; more money has been put into the arts resulting in no cut for the sector. Council tax will be going up by the maximum it is allowed. 11 million has been used from reserves which will mean staff cuts.

The Chair agreed to bring item 9. forward for input from the District and County Councillors before they left the meeting.

There is a proposal to move archives from Bury to Ipswich.

## **9. To discuss the funding process**

Cllr. Stanbury advised that both County and District Councillors have locality grants, roughly £10,000 at County and £6,000 at District each year. Applications for grants can be completed and sent directly to the local Councillor and must detail the community benefits with obtained quotes for the work. Grants are currently frozen due to purdah and will reopen after elections.

*20.32 – Cllrs. Stanbury and Taylor and 1 member of the public left the meeting.*

## **8. To adopt the General Power of Competence**

It was **RESOLVED** to adopt the General Power of Competence. Proposed by Cllr. Pollard, seconded by Cllr. Jarvis. All in favour.

## **10. Planning Consultations**

**10.1 DC/24/0151/HYB – Hybrid planning application – a. Outline application with all matters reserved (means of access to be considered) – residential development of up to 1000 dwellings (C3) and up to 80 bed care units (C2), up to 5 hectares of commercial (within Class E g, Class B2 and Class B8), local centre, land for primary school and 2 no. early years facilities (D1), public open space (including Suitable Alternative Natural Greenspace), landscaping, associated infrastructure and demolition b. Full planning application – means of access to northern parcel of the site, reconfiguration of James Carter Road and Fred**

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## Dannatt Road, alterations to Safe Pac site and construction of new yard – Land West Of Mildenhall, West Row Road, Mildenhall

It was **RESOLVED** to make no comment. Proposed by Cllr. Horne, seconded by Cllr. Oke. All in favour.

### 11. Planning Applications decisions, statuses and appeals

The paper was received and **NOTED**.

### 12. Parish Matters

#### 12.1 To receive an update with regards to streetlights and consider a request to install a streetlight on the corner of Church Meadow

There was no update on streetlights.

It was noted that the streetlight in Church Meadow now points downwards, if this could be adjusted there would not be a need for an additional light. Clerk to contact SCC to ask if the adjustment could be made and to also obtain a quote for a new streetlight for consideration.

#### 12.2 To receive and update with regards to the play park

Works to the play park have had to be delayed again due to the wet ground and will now commence 3<sup>rd</sup> April.

#### 12.3 To receive an update with regards to the SID

Cllr. Colsey has returned the camera as we have received the incorrect one.

*8.37pm – 1 member of the public left the meeting.*

#### 12.4 To consider a draft lease agreement for the land by A11

Cllr. Lewis has not drafted this yet; this is to be added to a future agenda.

#### 12.5 To discuss a proposal of the use of the playing field from Just George

A proposal for a charity 'knockout' day event from the Just George Children's Cancer and Leukaemia Group was considered with a date still to be set. It was **RESOLVED** to allow the use of the playing field for this event free of charge, however if access to toilets is needed, the Village Hall will have to be booked separately and hire charges payable. The organisers will need to ensure public liability insurance is in place.

#### 12.6 To discuss a proposal regarding dug outs and an event on the playing field from Barton Mills Football Club

A proposal for a Summer Fun Field Day from Barton Mills Football Club was considered with a date still to be set. It was **RESOLVED** to allow the use of the playing field for this event free of charge, however if access to toilets is needed, the Village Hall will have to be booked separately and hire charges payable. The organisers will need to ensure public liability insurance is in place.

Permission was also sought for the installation of dug outs on the far end of the playing field near the trees which would be a timber structure with concrete base and installed by the sponsor MWM Brickwork. The dug outs would be used for advertising to promote BMFC.

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Potential risks were discussed including vandalism and the impact it would have on other hirers such as the car boot sales which would need to be addressed.

Councillors asked for evidence that the club has been established for at least a year. If drawings of the proposal could be submitted this would be added to the next agenda for consideration. It was noted that this would need to go through the planning process.

## **12.7 To discuss the road safety issue at Mace Road**

Concerns were raised regarding road safety at Mace Road due to there being no road markings. Cllr. Pollard agreed to contact the management company to see if the roads have been adopted or if they are still under the ownership of the developer.

## **12.8 To discuss the bin provision at Sapphire Gardens**

The Parish Council have been approached to ask if we would pay for the 2 litter bins at Sapphire Gardens to be emptied in addition to the 2 dog bins that we already pay for. The Clerk has spoken to West Suffolk Council who have advised reducing the number of bins from 4 to 1 large combination which will be sufficient. It was **AGREED** to write to the management company and make some enquiries on provision.

## **12.9 To discuss SCC's Local Transport Plan Consultation**

Cllr. Horne informed the committee that the SCC's Local Transport Plan Consultation is online and comments can be submitted there. Clerk to add the link onto the website and social media.

## **13. Financial Matters**

### **13.1 To approve the Internal Auditor for 2023/4**

A quote of £125 + VAT has been received from Anthony Preece to carry out this year's audit. It was **RESOLVED** to accept this quote and appoint Anthony Preece as the Internal Auditor for 2023/24.

### **13.2 To agree the payment of Clerks salary on receipt of payslip at the end of each month**

It was **RESOLVED** to agree payment of the Clerks salary on receipt of the payslip in order to align payments against the paperwork.

### **13.3 To receive the monthly bank accounts**

It was confirmed that there is currently £507.05 held in the current account and £32,091.03 in the deposit account.

### **13.4 To approve and authorise payment of invoices**

It was **RESOLVED** to pay the following invoices:

<u>Date</u>	<u>Payee</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Gross</u>
26-Feb	R.H. Landscapes & Maintenance Services Ltd	Rolling of recreation ground	350.00	70.00	420.00
28-Feb	Matt Wilson General Builder	Fit speed indicator device	90.00	0.00	90.00
29-Feb	J Coe	Salary	346.17	0.00	346.17
29-Feb	J Coe	Clerk expenses	12.00	0.00	12.00
29-Feb	N Alecock	Salary	320.08	0.00	320.08
29-Feb	N Alecock	Clerk expenses	49.47	0.00	49.47

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29-Feb	R Lewis	Barton Miller	26.16	0.00	26.16
1-Mar	West Suffolk Council	Emptying of Dog Bins - weekly	27.73	0.00	27.73
1-Mar	K & M Lighting Services	Street lighting maintenance charges	7.33	1.47	8.80
1-Oct	Community Action Suffolk	One Suffolk Housing (missed invoice)	50.00	10.00	60.00
			<b>1,278.94</b>	<b>81.47</b>	<b>1,360.41</b>
<u>Clerk Overtime (Jad)</u>					
See attached	to be paid along with salary at end of following month		20.5	£14.67	£300.74

Proposed by Cllr. Horne, seconded by Cllr. Jarvis. 5 in favour, 1 abstention.

## **13.5 To consider quote for streetlight unit 80 that has already been completed**

It was **RESOLVED** to **APPROVE** the quote for streetlight unit 80. All in favour.

## **14. Parish Councillors reports**

Cllr. Oke reported a fallen tree that is blocking a path, Cllr. Horne updated that this is being looked into as may be the responsibility of Mildenhall High Town Council.

Cllr. Lewis reported that a road closure is in place for tomorrow but the diversions have not been made clear by SCC and we have been unable to get clarification from them ahead of the closure. He has also been liaising with Havebury on the exception sites and awaiting a reply. A house on the exception site in Church Lane has sold and it is unclear whether this has been sold to a resident of Barton Mills which would be a breach of their conditions, it was requested that the Clerk contact Hastoe urgently to clarify this.

## **15. To discuss and agree the content for the next Barton Miller**

It was **AGREED** to include the dates of the car boots and football matches in the next Barton Miller.

## **16. Exchange of information**

Cllr. Lewis has received good feedback about Cllr. Horne attending the coffee mornings.

## **17. Date and time of the next meeting – Tuesday 2<sup>nd</sup> April 2024 at 7.30pm in Barton Mills Village Hall, Mildenhall Road, Barton Mills, IP28 6BB**

The meeting closed at 9:20pm

**N. Alecock**  
N. Alecock, Clerk