

Barton Mills Parish Council

Clerk: Mrs Jadi Coe clerk@bartonmills.net 07724 737841

Chairman: Mr A. Harji 01638 510251

Minutes of the Meeting of Barton Mills Parish Council

held in the Village Hall on Tuesday 2nd October 2018 at 7:30pm.

Present: Cllr A. Harji, Cllr. F. Lewis, Cllr K. Fuller, Cllr N. Horne, Cllr R. Lewis, Cllr G. Flack, Cllr P. Boura.
Clerk Jadi Coe, and eight members of the public

- 18/10/01 Apologies**
Cllr S Mullender
- 18/10/02 Declaration of members interest**
None received
- 18/10/03 Minutes**
The minutes of the last Parish Council Meeting held on Tuesday 4th September 2018 were proposed as a true record by Cllr. F. Lewis and five councillors agreed and one abstained, these were then signed by Vice Chairman Cllr. A. Harji.
- 18/10/04 Elect Chairman**
It was proposed by Cllr P. Boura to elect Vice Chairman Cllr A Harji as Chairman this was seconded by Cllr F. Lewis and all agreed.
Chairman A Harji proposed that Cllr F. Lewis be elected Vice Chairman and all agreed.
- 18/10/05a Use of playing field/football pitch**
It was reported from a representative of Barton Mills Football Club that they currently use the pitch on Saturdays for matches with no training held on the field due to the dark evenings.
The representative also stated that it was unknown to the Football Club who else has been using the field for organised events.
It was also requested by the Football Club that the pitch is rolled as it is currently not in a healthy state.
It was agreed any requests for future use of the field for organised events to be forwarded to the clerk and a usage request form be provided to the organisers which states that the Parish Council are pleased to receive donations for the usage.
It was also agreed to attempt to monitor when organised events are taking place on the field without prior consent from the Parish Council.
- 18/10/05b Police Matters**
None of relevance
- 18/09/06 County and District Councillors Reports.**
No reports received.
- 18/10/07 Planning and Environment**
General & For Consideration:
DC/18/1701/HH – convert existing cart lodge to a summer house and new cart lodge with roof extension at Appletree House, 34 The Street, Barton Mills. IP28 6AA –
Cllr R. Lewis and Cllr F. Lewis declared an interest
All agreed no objection
Tree Applications (for information only):
DC/18/1740/TP –Trim branches overhanging boundary wall between 15 & 7 The Street, Barton Mills. IP28 6AW – All agreed no comment
DC/18/190/TCA Reduce height of crown and round crown at 46 The Street, Barton Mills. IP28 6AA – All agreed no comment
Awaiting Forest Heath Decisions and pending appeals:
DC/17/2220/FUL – Pending appeal decision for 1 dwelling at Minden House, Station Road, Barton Mills. IP28 7DR
Decided/approved (for information only)
DC/18/1407/HH – Pending decision, 1 garage at 15 Wiggin Close, Barton Mills, IP28 6AN - Noted

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18/10/08 Clerks Report and matters Arising from the minutes of the last meeting (for info only)

The clerk reported she has attended an in-depth clerk course.
Nothing else to report.

18/10/09 Correspondence

- An email from a parishioner was received requesting the Parish Council replace the bollard on Old Mill Lane as SCC has reported they will not do this.
It was agreed the clerk to look into who initially put the bollard up and at whose request. (JC)
- A letter received from a parishioner stating interest to meet with the council to discuss common objectives i.e. roads and street lighting, that could be included in his revised planning application.
It was agreed not to meet with the parishioner and inform the parishioner via letter (JC)
- The Chairman of the Good Neighbours scheme distributed report for the year 2017/18 to all councillors.
The Chairman of the scheme was asked if he would like to verbally report anything and he reported the following:
The scheme has been a great success over the year with thanks to the Parish Council for their donation. There is currently 27 volunteers offering 21 different services.

18/10/10 Parish Matters

18/10/10.01 Discuss procedure for vacancy of new councillor

The clerk reported that Notice of Vacancy had been correctly displayed and that a request for an election to fill said vacancy had not been made by at least 10 electors, therefore the Parish Council could now co-opt a person to fill the vacancy.

It was agreed to advertise the vacancy in the Barton Miller, notice boards and website and request applicants apply in writing before 15th November 2018 including why they wish to join the Parish Council.

18/10/10.02 Update on October half term football coaching

The clerk stated this was booked for Monday 22nd and Tuesday 23rd October

18/09/10.03 Update on discussions between Hastoe Homes and SCC in regards to land for affordable housing

The clerk reported she spoke with Isobel at Hastoe Homes late last week and Isobel stated that SCC may be willing to sell the land and are interested in principal.

The clerk then continued to state she had made contact with a Mr Prettyman at SCC who has stated that he had a good conversation with Isobel in regards to the said land and the council is happy to release land for local needs housing and he felt it may be useful for himself or a colleague were to meet representatives of the council to clarify some details.

It was agreed to ask SCC what queries they would like to discuss and arrange a meeting as soon as possible. (JC)

18/10/10.04 Peace Garden Statue

Bring forward to next meeting

18/10/10.05 Discuss the need of a parish gardener/hedge trimmer

The clerk she had again made contact with Sarah Limmer (local gardener) and she was happy to undertake 2 hours work a month.

It was agreed the clerk ask Sarah to begin work as soon as possible and also request cutting of the growth at the trunk of the trees on the playing field. (JC)

18/10/10.06 Standing Orders working party update

The working party met on Monday 1st October and agreed necessary changes to the Standing Orders. A copy of the new proposed Standing Orders would be circulated to councillors before the next meeting. (JC)

18/10/10.07 Set date for meeting to arrange 2019 car boots

The date was agreed of Tuesday 16th October at 7:30 in the Church rooms.

18/10/10.08 Arrangements for Remembrance Day Ceremony

Cllr F. Lewis reported that the wreaths were to be ordered at an agreed donation of £60 to the British Legion. All agreed.

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It was agreed that the ceremony would be similar to prior years and Cllr A Harji to ask said seek supply the the wine and Cllr. F Lewis to purchase crackers/biscuits.

18/10/10.09 Maintenance of Assets

Cllr. P Boura reported:

- Defibrillator door has been replaced and is now working again
- A second quote for street lights had been received after the previous meeting which was more than the quote that was agreed to be accepted at the previous meeting.
- Wooden slat has been ordered and received and the bench will be repaired in due course

18/10/10.10 Discuss need and cost for additional grit bin in the village

The clerk stated that grit bins are available to purchase from £45 net and SCC recommend a bin of at least 150 litres.

SCC state that grit bins are generally placed at important locations, such as bottom of hills or minor road junctions and the location is agreed with parish councils to make sure they are in local trouble spots that are generally not on a current gritting route. Grit bins are replenished at no charge but the grit must only be used on the public highway.

It was agreed no need for an additional bin.

18/10/11

Finances & Policies

18/10/11.01 Parish Council Bank Balances and Reconciliation

The bank reconciliation was presented to the Chairman. The clerk stated £21,793 was held in the current account at 19th September 2018.

18/10/11.02 Cheques for signing and approval

The following payments were agreed and the cheques signed:

<u>Date</u>	<u>Payee</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Gross</u>	
30-Sep	Jadi	Clerk salary Sep 18	230.40	0.00	230.40	Chq 1574
30-Sep	Jadi	Clerk expenses	29.14	1.25	30.39	Chq 1575
12-Sep	INL Landscapes	Grass cutting x 7 and hedge cutting	800.00	160.00	960.00	Chq 1576
01-Oct	K & M Lighting	October maintenance	6.66	1.33	7.99	Chq 1577
30-Sep	P Boura	Expenses	31.00	0.00	31.00	Chq 1578
30-Sep	HMRC	Quarter 2	177.60	0.00	177.60	Chq 1579
30-Jun	Salc	Leadership skills course (day 2 only)	51.50	10.30	61.80	Chq 1580
01-Oct	One Suffolk	Website hosting	50.00	10.00	60.00	Chq 1581
			1,376.30	182.88	1,559.18	

18/10/11.03 Update on account for reserves

No account opened. Cllr P. Boura to look into opening account. (PB)

18/10/12

Parish Councillors Reports (for information only)

Cllr F. Lewis reported that she recently attended SALC area meeting and the meetings were to be reduced from quarterly to bi-annually.

Cllr. P Boura reported she would like to attend the joint West Suffolk Parish and Town Conference on 15th October at Forest Heath District Council offices. The clerk is to book a place. (JC)

Cllr G. flack reported that the football pitch is in need of feeding and weeding. The clerk to obtain quotes before the next meeting. (JC)

It was also agreed to ask INL for quotes to cut bushes/hedges along the footpath between The Street and Newmarket Road and on Newmarket Road opposite the car boot field.

18/10/13

Items for future agendas

- Defibrillator Seminar (JC to obtain quotes)
- Update on discussions with SCC in regards to affordable home site
- To receive quotes for hedge/bush trimming
- To receive quotes to feed and seed the football pitch
- Website
- Peace Garden Statue

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- Receive details of bollard on Old Mill Lane

18/10/14

Agree Barton Miller back page and clerk page

Back page – Councillor Vacancy and details of what the Parish Council do

Clerk page – Councillor Vacancy, Remembrance Sunday invitation, playing field usage reminder

The meeting closed at 9:15pm

J. Coe Clerk

DRAFT