

# Barton Mills Parish Council

Clerk: Mrs Judi Coe [clerk@bartonmills.net](mailto:clerk@bartonmills.net) 07724 737841

Chairman: Mr A. Harji 01638 510251

## Minutes of the Meeting of Barton Mills Parish Council

held in the Village Hall on Tuesday 3<sup>rd</sup> December 2019 at 7:30pm

Present: Cllr. A. Harji, Cllr. N. Horne, Cllr. C. Miller, Cllr. G. Flack, Cllr. K. Fuller, Cllr. S. Mullender, Cllr. R. Lewis, Cllr. J. Bye, Cllr. M. Colsey

Also, present: Cllr. B. Harvey, Cllr. L. Busuttil, Judi Coe and 6 members of the public

The Chairman, Cllr. A. Harji welcomed everyone to the meeting.

Cllr A. Harji offered the members of public in attendance to speak as part of the public forum.

One member of the public accepted the offer and informed the members that he has attended the meeting on behalf of local landowners who may be willing to sell some of their land located in the village for an affordable housing site, which would be part of a larger scheme. The member of the public supplied the members with a draft sketch of the site and reported that at the present time they had not submitted any plans as they wished to work alongside the Parish Council in hope to deliver an affordable home site. He continued to report if the Parish Council showed willingness to pursue this option further then he would take the proposal to planners to confirm the likelihood that the site would be approved.

The member of the public was thanked for providing this information and was invited to the next Parish Council meeting due to be held on 7<sup>th</sup> January 2020 to discuss this further.

### **19/12/01 Apologies for Absence**

None

### **19/12/02 Declarations of Members Interests**

Cllr A. Harji – item 9.1

Cllr R. Lewis – item 9.1

### **19/12/03 Minutes**

The minutes of the Parish Council Meetings dated 5<sup>th</sup> and 11<sup>th</sup> November 2019 were proposed by Cllr. K. Fuller as a true record of the meetings held and all agreed.

### **19/12/04 Police reports**

None of relevance

### **19/12/05 County and District Councillors Report**

Cllr B. Harvey reported on the events due to take place in the area next year for VE and VJ day.

Cllr. L. Busuttil reported the following:

- 1) He is aware of a potential flooding issue at junction of Bell Lane and The Street since the surface dressing of the road had taken place. The Highways Servicing Team is reviewing these works.
- 2) A letter has been written to a land-owner in Barton Mills in reference to a new concrete slab at junction of Golf Links Road and Newmarket Road after reports of damage to the road following the construction of the slab. The case is with the Enforcement Officer.

### **19/12/06 Planning and Environment**

#### **General & For Consideration:**

DC/19/2244/HH – application for a detached two bay cart lodge at Brook House, The Street, Barton Mills, Suffolk, IP28 6AA

Cllr. S. Mullender proposed that the Parish Council have no objection to the application. All agreed and the vote was carried.

#### **Tree Applications (for information only):**

None

Cllr. A. Harji reported that since the agenda was published a tree application had been received. The members agreed that they did not wish to make comment on the tree application.

#### **Awaiting Forest Heath decisions and pending appeals:**

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DC/19/2147/HH – partial demolition and replacement of outbuilding at Mulberry Harbour, Newmarket Road, Barton Mills, IP28 6AQ

## **Decided/approved (for information only):**

DC/19/1445/ADV – application for advertisement consent, 1 non-illuminated doubled sided v shape structure – *noted as refused on 29<sup>th</sup> October 2019*

DC/19/1896/HH – single storey side extension to form annexe (following demolition of existing detached garage and outbuilding) at 12 Bell Lane, Barton Mills, IP28 6AJ - *noted as approved on 5<sup>th</sup> November 2019*

DC/19/1321/HH – erect 3.5metre high fence, at Eastfield House, Tuddenham Road, Barton Mills, IP28 6AG - *noted as approved on 26<sup>th</sup> November 2019*

## **19/12/07 Clerk's Report & Matters Arising from the Minutes of the Last Meeting (For Info Only)**

The clerk reported she had been made aware that there had been a few Facebook posts about the possibility of an Aldi store being located on the land between Newmarket Road and the A11 in the village, but she had received no official correspondence in relation to this.

Cllr. L. Busuttil reported that these were rumours.

## **19/12/08 Correspondence**

The clerk reported the following correspondence had been received:

- An email from Red Lodge Parish Council, inviting local villages to send a team to their Mini-Olympics event due to be held on July 25<sup>th</sup> 2020  
The members agreed this is something they would possibly be interested in and that the clerk should reply stating this. (JC)
- Correspondence had been received from an ex-councillor detailing concerns of street light issues in the village.  
It was agreed these concerns would be discussed within the appropriate agenda item.

## **19/12/09 Parish Matters**

### 19/12/9.1 Update on exception site scheme for affordable homes and receive draft plans

Cllr. A. Harji and Cllr. R. Lewis left the meeting.

Cllr. N. Horne reported that following the previous meeting and the Parish Council's decision to accept the land offer of the smaller site backing onto Manor View, that the land owners are no longer wishing to sell this piece of land only since their land was included in the recent SHELAA and that the land owners are concerned that the site shape would not work for them. He continued to report that Isobel at Hastoe Homes has also informed him that if the Parish Council and the land owners agreed on the larger, original site backing onto Manor View, this may now not be financially viable due to changes at Hastoe Homes and that Isobel's advice was to put on hold seeking a site until the SHELAA was complete.

The members discussed the limited options going forward and following confirmation from the member of the public that the Parish Council could have some control over the site, it was agreed to pursue the site between the A11 and Newmarket Road which was offered by the member of the public.

The members of the Parish Council voiced their concerns that the housing surveys carried out may now be outdated, and the possibility of carry out another survey.

The members of the public offering the site on Newmarket Road stated that a survey could possibly be produced by himself as part of the planning process.

### 19/12/9.2 Maintenance of Assets

#### a) Lighting

It was reported that the street light in Bell Lane which was agreed to be re-sited funded by UK Power Networks in April 2019 had not been done. It was agreed that the clerk would chase this and to look into possibly changing the location of the where the light was originally agreed to be moved to. (JC)

Cllr. K. Fuller and Cllr. J. Bye reported of the lights in the village that required repairing. It was stated these could be reported online and that the clerk would inform Cllr. J. Bye how to access the online reporting tool. (JC)

#### b) Other

None

### 19/12/9.3 SID Rota

The rota was agreed until February 2020, the clerk to update all volunteers by email. (JC)

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## 19/12/9.4 Substation update

The clerk reported she had provided Bendall and Sons the completed enquiry list, had requested additional information from UK Power Networks which has now been received and she had responded to the local resident offering legal advice but had not heard back at date.

The members of the Parish Council felt they still required further information and that the clerk should ask if a representative from UK Power Networks could attend the February Parish Council meeting. (JC)

## 19/12/9.5 Update on plan to maintain footpaths in the Parish

The clerk reported that Worlington Parish Council had agreed to pay for 50% of the cost to maintain the footpath between Worlington Road and Station Road. It was agreed to therefore accept RH Landscapes quote to maintain this footpath on an ad hoc basis at £150 per cut.

## 19/12/9.6 Agree work required to the play equipment

Cllr. N. Horne reported he has spoken with the West Suffolk play inspector who has informed him that the matting replacement work is currently not urgent but he will continue to check this monthly would detail in the monthly reports when this work becomes more urgent. He continued to report that they were a few wooden parts of the play equipment that were beginning to rot, and that he would possibly treat these in the spring, in order to hopefully delay having these parts replaced.

It was reported that the Burrell Trust would like to make a donation to the Parish Council towards either a park maintenance project in the park or possibly a new piece of equipment. It was agreed that the Parish Council could obtain quotes for the new matting in order to see the likely expense and to ask residents for ideas to use the donation possibly via the Barton Miller February 2020 edition.

A member of the public reported that West Suffolk Council had returned to cut the hedges on the footpath between the playing fields and Manor View but they still had not completed the whole hedge. It was agreed the clerk should contact West Suffolk and report this again. (JC)

## 19/12/9.7 Receive SID data

Cllr. C. Miller stated she was still working on obtaining this information. (CM)

## 19/12/9.8 Future football coaching

It was reported £220 funds remained in the bank account reserved for football coaching only, it was agreed to hold two further coaching sessions and a date would be agreed at the next meeting.

## 19/12/9.9 Receive quotes and agree work for tree work on the playing fields

It was reported four quotes had been received to carry out the tree works on the playing fields:

- Wicken Tree Services - £800.00
- DM Tree and Landscape Contractors - £894.00
- RH Landscapes - £720.00
- SP Landscapes - £690.00

Cllr. R. Lewis proposed to accept the quote from SP Landscapes, all were in agreement and the vote was carried. (JC)

## 19/12/9.10 Scope textiles bank update

Cllr N. Horne reported that the bank would fit against the football club wall but would block part of a window.

It was agreed that the clerk should contact Scope asking whether the Parish Council had to provide a suitable base to support the bin and what the fire hazards were with placing a bin against a building. The clerk should also contact the Football Club asking if they would allow this if this blocked part of the window. (JC)

## **19/12/10 Finance & Policies**

### 19/12/10.1 Parish Council Bank Balances and Reconciliation from list of Payments and Receipts.

The clerk reported that at 19<sup>th</sup> November 2019 £4,245.45 was held in the current account and £20,008 in the deposit account.

### 19/12/10.2 Cheques for signing and approval and to authorise payment of outstanding invoices.

The following cheques were approved for payment:

<u>Date</u>	<u>Payee</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Gross</u>	
30-Nov	J Coe	Salary	237.48	0.00	237.48	Chq 1711
30-Nov	J Coe	Expenses	86.55	10.00	96.55	Chq 1712
30-Nov	Robert Lewis	Barton Miller printing	26.16	0.00	26.16	Chq 1713
07-Nov	Community Heartbeat Trust	Annual support years 2 & 3	252.00	50.40	302.40	Chq 1714
11-Nov	S Limmer	Gardening	25.00	0.00	25.00	Chq 1715
06-Nov	Sporting87	Oct HT football coaching	221.00	0.00	221.00	Chq 1716
07-Oct	Charlie Peachey	Wreaths	60.00	0.00	60.00	Chq 1717

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30-Nov	Claire Miller	Rem. Service – refreshments	32.50	0.00	32.50	Chq 1718
18-Nov	The Big Red Wine Company	Rem. Service – wine	64.42	12.88	77.30	Chq 1719
02-Dec	St Marys Church	Room hire	10.00	0.00	10.00	Chq 1720
			<b>1,015.11</b>	<b>73.28</b>	<b>1,088.39</b>	

The clerk overtime of 8 hours for the month of November was also approved and would be paid along with her salary for December 2019.

## 19/12/10.3 Update following finance meeting and receive draft budget

The draft budget was distributed to all members, the budget and the precept figure of £25,164 which would give an increase of 2.69% to band D council tax rates was agreed. Cllr. R. Lewis proposed that the Parish Council accept the budget and the precept of £25,164, all agreed and the vote was carried. (JC)

## 19/12/10.4 Insurance update

The clerk reported that the insurance policy had been altered and all street lights were no longer insured but were in regards to public liability.

## **19/12/11 Parish Councillors reports**

Cllr. C. Miller reported that she had been made aware of successful events in the local area at a the recent SALC AGM and the possibility of bringing some of these to the village.

She continued to report she had spoken with a resident over concerns that they were parking on the pavement and preventing access to pedestrians. The resident was cooperative and they are looking into installing a driveway on their land.

Cllr. G. Flack reported that due to the change in the bank holiday date in May 2020 the WI may lose their car boot allocation. It was agreed to add this item to the following meeting's agenda.

Cllr. M. Colsey reported he had been questioned by a resident over concerns whether a resident who has recently erected a fence on their property had permission to do so. It was agreed that the clerk should contact planners asking if permission is required and if so whether permission was granted. (JC)

Cllr. N. Horne reported that some residents are parking their vehicles on the village green, often close to the gate to the play park area. It was agreed that the Parish Council owned the field and if they agree then they could ask members of the public to not park on the field. Cllr. K. Fuller agreed to speak with the residents who were parking on the green. (KF)

## **19/12/12 Items for future agendas**

Housing site on Newmarket Road

Mini Olympics event update

Football Coaching

VE and VJ day 2020

May 2020 Car boot

Substation update

Possibly ideas from Claire following her attendance at the SALC AGM

**The meeting closed at 9:17pm**



**J. Coe Clerk**