

Barton Mills Parish Council

Clerk: Mrs Jadi Coe clerk@bartonmills.net 07724 737841

Chairman: Mrs A. Dawson 01638 714449

Minutes of the Meeting of Barton Mills Parish Council

held in the Village Hall on Tuesday 3rd July 2018 at 7:30pm.

Present Cllr. A. Dawson (Chair), Cllr. F. Lewis, Cllr P. Boura, Cllr K Fuller, Clerk Jadi Coe and two members of the public

A member of the public raised the issue of the Hastoe Home site containing dead trees (brought forward item 12).

The clerk stated she had contacted Hastoe Homes and they had responded that this would be looked into and the clerk would be contacted. As no contact since initial contact the clerk is to chase this matter. (JC)

A member of the public raised the issue that the footpath between The Street and the old Dog and Partridge is over grown and becoming inaccessible.

The clerk stated that this issue has been raised in the prior week and that this was not on the cutting schedule for the year and if we required this to be cut this could possibly be swapped from another cutting route.

It was agreed the clerk would ask Suffolk County Council and Forest Heath District Council for maps detailing cuts on their planned routes for the year and this could be discussed at the meeting in September 2018.

The clerk is to also contact the cottage running alongside the footpath and request the hedge be trimmed to ease the issue. (JC)

18/07/01 Apologies for Absence

Apologies received from Cllr G. Flack, Cllr R Lewis, Cllr A. Harji, Cllr N. Horne, Cllr S Mullender

18/07/02 Declaration of members Interest

Cllr F. Lewis item 10.4 Complaint from Village Hall Committee

18/07/03 Minutes

The minutes of the last Parish Council Meeting held on Tuesday 29th May 2018 were proposed as a true record by Cllr. Boura and seconded and signed by Chairman Cllr. Dawson.

18/07/04 Use of playing field/football pitch

Adjourn to September 2018 meeting

18/07/05 Police Matters

None of relevance received

18/07/06 County & District Councillors Reports#

Apologies received from District Cllr. B Harvey and County Cllr. L Busuttil

18/07/07 Planning and Environment

General & For Consideration:

a) DC/18/1087/HH – Single storey extension and new garage at 26a The Street, Barton Mills. IP28 6AW

No objection

b) DC/18/1086/ADV – Application for advertisement consent at Barton Mills Service Station, Fiveways. IP28 6AE

No objection

Tree Applications (for information only):

a) DC/18/0958/TCA – Fell trees in conservation area at Eastfields House, Tuddenham Road, Barton Mills. IP28 6AG

No comment

Awaiting Forest Heath decisions and pending appeals:

None

Decided/approved (for information only)

None

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18/07/08 Clerk's Report & Matters Arising from the Minutes of the Last Meeting (For Info Only)

The clerk reported on the following:

A member of the public has sent a letter regarding the recent work on the Peace Garden.

The clerk had reported the following to the appropriate authorities:

- 1. Fly tipping of tyres where Newmarket Road meets the A11, no response at date.*
- 2. Overgrown lane from Newmarket Road to A11 (at request of a parishioner), it has been stated this is subject to two cuts per year and should occur within 6 weeks of the 8th May and 25th July*
- 3. Impassable footpath from The Street to the old Dog and Partridge site, it has been stated that this is not part of their cutting schedule after full consultations with Parish Councils a few year ago. Though if this is deemed important we could possibly get it cut by swapping a route from another net year.*

Chairman Cllr A Dawson read the letter regarding the Peace Garden to those present and it was agreed the Clerk would contact a gardener in the village and enquire what the hourly charge is for any future work required. (JC)

The information provided by SCC on the cutting of the overgrown lane appeared to refer to a different path.

It was agreed to ask Cllr B Harvey at the next meeting about pre-agreed tyre disposal in the village.

18/07/09 Correspondence

None received.

18/07/10 Parish Matters

18/07/10.01 Football Coaching Update

Funds are still held by the Parish Council to fund more football coaching.

Cllr. A Dawson is to approach another coach regarding costs and the matter to be brought forward to the September meeting.

18/07/10.02 Community Notice Board Update

Cllr F. Lewis reported the new notice board has been delivered and installed but has unfortunately had some of the magnets stolen from inside the board.

18/07/10.03 Lease for Allotments

It was noted that there is still nearly three years left on the original 10 year lease and the Parish Council would look into renewing lease in the future nearer to the lease end date.

18/07/10.04 Complaint from Village Hall Committee

A complaint was received from the Village Hall Committee in regards to a football group occupying the playing fields using the toilets in the village hall whilst a dance class was being held.

The Parish Council are attempting to contact the organiser of the group using the playing fields to address the issue.

18/07/10.05 Quote for Street Lighting

It was reported no quotes received at date.

18/07/10.06 Removal of Retreat sign from outside the Vicarage

This has now been removed

18/07/10.07 SID Rota

Volunteers are needed to move the SID and the clerk would email volunteers to agree dates (JC)

18/07/10.08 Football Goal Update

Cllr P. Boura reported that these have been received, erected and are in use.

18/07/10.09 Playing field usage and usage form

It was agreed that the playing field usage form to be amended to include the following: *Please note that the use of the field does not include access to toilet facilities, this must be arranged separately with either Barton Mills Village Hall committee or Barton Mills Football Club.*

Use of the field is to be adjourned until the September meeting.

18/07/10.10 Email correspondence between clerk and councillors

It was agreed from a list of regularly received emails into the clerk's inbox what was to be forwarded to all councillors or to individual councillors.

18/07/10.11 Affordable Housing

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Hastoe Homes have informed the Parish Council of a new site agreed with landowners that could be sold for affordable housing rather than the site previously discussed. It was agreed councillors would meet for an informal site meeting on the 10th July to discuss the proposed site and how to go forward.

18/07/10.12 Trees on Church Lane (Hastoe Home site) update

Item brought forward to 'public discussion'.

18/07.10.13 Peace Garden Statue

To be adjourned to September meeting.

18/07/10.14 Bootcamp update

The clerk has asked FHDC to look into this matter and will report any developments at the next meeting.

It was agreed the clerk would also write a letter to residents in Barton Mills regarding parking at a recent charity event held in their residential home (JC).

18/07/10.15 Playing field Light

It is noted that the light lighting the play equipment remains on all night. The clerk is to report this to Suffolk County Council (JC).

18/07/10.16 Standing Orders Working Party

Adjourn until September meeting.

18/07/10.17 Car boot on A11

It has been noted by councillors and residents that the traffic waiting to enter the car boot from the A11 is increasing and the road has become extremely dangerous with vehicles stopping in the fast lane of the carriageway.

The police have been informed and have cleared the traffic on two recent occasions. It was agreed the clerk would contact the police and ask if any measures can be put in place to prevent the ongoing issue. (JC)

The item is to be brought forward to September's meeting and the Parish Council will inform District Councillor B. Harvey.

18/07/10.18 Tree Works

It was reported the agreed work has been carried out and the contractors worked hard and efficiently.

18/07/10.19 Maintenance of assets

The following was reported:

- The defibrillator is currently inactive due to an issue opening the cabinet door. This has been reported and will hopefully be resolved soon.
- The repair to a seat and a temporary repair to the roundabout have been completed. A repair to the safety surface under the Gyrospire is awaiting more favourable weather conditions.
- The dog waste bag dispensers are being used and the rolls been replaced. It was agreed the clerk would order new bags at a cost of £45.54 for 20 rolls of 100 bags and once these were received the other dispensers would be put up in the village. (JC)

18/07/10.20 A11 update

Cllr's Dawson and Boura recently attended a further meeting on the A11 and Cllr Boura had written an update published in the July Barton Miller.

The next public consultation is planned for 6th August 2018 between 1:00pm and 6:00pm at the Jubilee Centre in Mildenhall where you can learn more about the planned work to relieve congestion and improve safety around Fiveways roundabout.

It was noted that a large advertising board has been placed alongside the A11 on the car boot field which is in a dangerous place as it can cause distraction from the road. The clerk will ask for this to be removed. (JC)

18/07/11

Finance and Policies

18/07/11.01 Parish Council Bank Balances and Reconciliation

Statements only received to 20th May 2018 so reconciliation agreed to this date and signed by Chairman Cllr Dawson

18/07/11.02 Cheques for signing and approval and to authorise payment of outstanding invoices.

The following cheques were approved:

<u>Date</u>	<u>Payee</u>	<u>Details</u>	<u>Total</u>
15 th June	DM Tree & Landscapes	Tree works	1,632.00

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31 st May	Sporting 87	Football Coaching 29 and 30 th May 18	221.00
1 st June	K & M Lighting	Maintenance June 18	7.99
5 th July	HMRC	PAYE/NI qtr 1	94.80
30 th June	P Boura	Cllr expenses incl Barton Miller,, printing	19.00
30 th June	J Coe	Cerk expense incl phone, mileage stamps	65.46
30 th June	J Coe	Clerk salary June 18 and overtime	384.00
28 th June	P Cumber	Installation of new village notice board	48.90
			2,473.15

18/07/11.03 Update on account for reserves

No account in place

18/07/12 Parish Councillors reports (for information only)

None received

18/07/13 Agree date for August meeting of planning and other urgent matters only

Agreed provisional date of 7th August 2018

18/07/14 Items for future agendas

- Quote for street lighting
- SID Rota
- Agree future Football Coaching coach and date
- Affordable Housing update
- Use of playing field/football pitch
- Playing field usage form
- Trees on Church Lane (Hastoe Home update)
- Peace Garden statue
- Bootcamp update
- Playing field light update
- Play Equipment Audit report
- Update on fly tipping and tyre removal
- Report on cutting of public footpaths
- Cost of parish gardener
- Discuss need of parish handy man
- Playing field light update
- Arrange standing orders working party date
- Car boot/A11 update
- Maintenance of assets
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18/07/15 Agree Barton Miller back page and clerk page

It was agreed the back page should be advert for the upcoming Highways meeting on 6th August 2018 and the clerk page to provide information regarding Hastoe Home site proposal.

The meeting closed at 8:55pm

J. Coe Clerk

