

Barton Mills Parish Council

Clerk: Mrs Judi Coe clerk@bartonmills.net 07724 737841

Chairman: Mr N. Horne 07590 672963

Minutes of the Parish Council Meeting of Barton Mills

held on Tuesday 7th December 2021 at 7:30pm in Barton Mills Village Hall

Present: Chairman - Cllr N Horne, Cllr A Harji, Cllr R Lewis, Cllr K Fuller, Cllr S Mullender, Cllr C Miller, Cllr T Newman, Cllr M Colsey, Cllr B Harvey and the clerk Judi Coe.

The Chairman Cllr N Horne welcomed everyone to the meeting.

Public Forum:

No members of the public were in attendance.

21/12/01 Accept and receive apologies for absence

Apologies were received and accepted from Cllr A Potts

21/12/02 Declarations of members interests

Cllr B Harvey declared a non-pecuniary interest in item 6, DC/21/2061/HH.

21/12/03 Minutes

The minutes of the Parish Council Meeting dated 2nd November 2021 were proposed and agreed as a true record of the meeting held.

21/12/04 Police reports

None

21/12/05 County and District Councillors report

Cllr L Stanbury sent his apologies.

Cllr B Harvey reported on various local matter including the Draft Local Plan; Highways review; County Lines; A14 closures; Sunnica and remaining locality budget available.

21/12/06 Planning and Environment

General & For Consideration:

DC/21/2061/HH – a) front porch b) two bay carport c) conversion of garage to habitable room d) first floor extension over existing garage e) single storey rear extension at 13 The Street, Barton Mills, IP28 6AW

It was proposed and agreed that the Parish Council had no objections to the application.

DC/21/2233/FUL - one dwelling at The Old Maltings, The Street, Barton Mills, IP28 6AA

It was proposed and agreed that the Parish Council had no objections to the application but would inform planners that they felt the location of dwelling would be better if it was pushed it back 10-15ft to be in line with the existing dwelling and for some of the rear garden of the existing property to be given to the new property.

Tree Applications (for information only):

None

Applications awaiting West Suffolk decision and pending appeals:

DC/21/0855/HH – a) conversion of existing garage including additional rood dormer, b) conversion of existing conservatory and first floor extension above to form annexe at The Gables, 15 Bell Lane, Barton Mills, IP28 6AJ. (pending at 6.12.21)

DC/21/2004/HH - a. single storey side extension b. detached summer house at 27 Church Lane, Barton Mills, IP28 6BQ (pending at 30.11.21 due to re-consultation as change of wording from summer house to swimming pool building)

Decided/approved (for information only):

DC/21/1722/FUL – installation of substation and fenced enclosure and forecourt canopy at Barton Mills Service Station, Fiveways, Barton Mills, IP28 6AE (approved on 17.11.21)

DC/21/1875/FUL – reconfiguration of drive through lane with insertion of island for lane separation, attached enclosure to rear of restaurant and one customer order display unit at McDonalds, Fiveways, Barton Mills, IP28 6AE (approved on 16.11.21)

DC/21/1876/ADV - replacement drive through signage - a. four internally illuminated free standing menu board signs b. one internally illuminated digital booth screen at McDonalds, Fiveways, Barton Mills, IP28 6AE (approved on 16.11.21)

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21/12/07 Neighbourhood Plan

It was agreed that Cllr R Lewis would draft a boundary line of the area to be included in the Neighbourhood Plan and email this to members prior to the next meeting in view to agree the boundary at the January meeting.

21/12/08 Clerk's Report, Matters Arising from the Minutes of the Last Meeting and Correspondence

No report or matters arising.

21/12/09 Parish Matters

1. Update on exception site at Newmarket Road

Havebury have now submitted the application. The application has now been validated by West Suffolk Council but the application was received after the agenda was published, therefore, a request to extend the consultation period from 27th December to 5th January has been submitted and accepted.

2. Maintenance of Assets

Lighting, including receiving updated quotes for new units

Unit 63 (G39) The Street o/s Street Farm (41) -

Pearce and Kemp – quoted £7,307.90 net for a Heritage Light and pole to be re-sited on public owned land (pavement) on opposite side of the road to existing light.

K & M Lighting & UKPN - quoted £8,343.05net (K&M £1,477.05, UKPN £6,866) for a new heritage pole and light right of the existing pole

It was agreed to ask Pearce and Kemp for a quote if they could site the new light to the right of the existing pole as per the K & M quote.

Play park

Cllr N Horne reported that the new bench has now been installed, however, it was partly damaged but the replacement parts have now been received and are with the contractor.

3. SID incl. rota

The rota was agreed to February.

The clerk also reported the Bury Free Press had been in contact regarding the speeding on Worlington Road and they have spoken with Suffolk Police who have issued them a statement regarding the dangers of speeding, they would like to arrange a photographer to come out and take a photo of the Barton Mills Parish Council and some residents outside the Worlington Road sign.

It was agreed to invite the volunteers who move the SID to be in the photo and the day and time to be arranged via email.

4. New Parish Group

Cllr N Horne reported that the Forest Heath Parish Alliance has now been created and it held its first meeting on 3rd November which Cllr N Horne attended.

The next meeting is scheduled for 19th January at Beck Row Parish Hub.

5. Update on works at the island outside Chestnut Close incl. new village sign

Cllr N Horne reported that the post has now been received and is being prepared for installing, with the hope that the contractor can begin the work in the new year.

6. Sunnica including compulsory purchase of land

The clerk reported that Sunnica has identified a number of locations where land will be required to enable delivery of the scheme, this land will be included within the DCO (Development Consent Order) and to be subject to compulsory acquisition powers. However, Sunnica is engaging with affected parties with a view to reach voluntary agreement for the right required to facilitate the development of the scheme. Sunnica has identified that the Parish Council have an interest in land that will be affected by the scheme's proposal.

It was confirmed that Barton Mills Parish Council's freehold land to the south of this plot is not within the DCO limits. The plot identified has come to light as part of WSP's Land Referencing methodology. This identifies owners adjacent to unregistered land as being the proprietors of the subsoil up to half width, with the owner on the opposite side holding the remainder of the subsoil interest.

Cllr R Lewis believes that the land could be owned by Suffolk County Council and possibly a small part by the Parish Council.

It was agreed to inform SCC of this, to ask Sunnica what they want the land for and to ask Highways England for an update on RIS3 Fiveways bypass as the land in question may be required for the bypass.

7. Mallard's bridge update

The work has re-started and it is expected to be completed before the New Year

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8. Lorry route map review and other Highways issues

Responses to the lorry route map review are required to be submitted by 17th December.

The survey asks for details on lorry issues in the parish including air quality/damage to property/overhanging buildings/road safety/road surface damage, speeding, damage to verge or road width inadequate and weight. The survey asks for details of specific problem including location, when it first became a problem and the frequency of the problem.

It was agreed that members are to send the clerk the issues including the answers to questions as per the survey.

Following the November meeting it was agreed to place two traffic counts and speed units (one on Newmarket Road between A11slip junction and Golf Links Road and the other between Bell Lane and Church Lane) in the sum of £600.00 and request £200 each from Cllr B Harvey's and Cllr L Stanbury's locality budget, bringing the cost to the Parish Council down to £200.

It was also agreed to confirm whether the Parish Council would have any say on when these are installed and collecting data.

9. Newmarket Road

It was reported that on Newmarket Road, stinging nettles are encroaching the footpath, but as per SCC this is not deemed for intervention and is a long way off, due to budget cuts, the paths (60mph road) have to be covered before they will intervene.

It was agreed to ask gardener Sarah Limmer if she could cut these back and if not to obtain quotes.

Cllr A Harji also reported that the footpath between Grange Lane and Church Lane is narrowed by the hedge that requires trimming back. It was agreed to determine who was responsible for this and/or to obtain quotes.

Cllr R Lewis reported that the finance team had discussed the idea to tidy up the area on Newmarket Road to the east of Bell Lane, now that other large expensive projects were nearly complete. This could include landscaping the area and installing benches.

10. Update risk assessment in regard to COVID-19

Following receiving the information that the Village Hall does not have their own risk assessment it was agreed to adopt the Parish Councils risk assessment as drafted by Cllr M Colsey.

11. Use of the playing field

It was agreed to ask the Football Club Chairman to the February meeting to determine a plan going forward so that the Parish Council are aware of who is using the playing field for what and when.

12. Traffic cone request

Neil has found some from Street Solutions which are suitable (750mm 1 piece), they are £4.99 net

It was agreed that cones would be purchased in February following the Village Halls AGM in January when Cllr K Fuller would suggest the Village Hall committee install a gate at the side of the village hall, and then the cones could be stored behind the gate more securely.

13. Substation update

Savill's have confirmed that UKPN advised that this is likely to be part of the 2023 programme of works.

14. The Queens Platinum Jubilee Weekend

In May 2021 Suffolk launched a tree planting and preservation campaign, Queen's Green Canopy, with a view to leave a lasting legacy to mark the Queens Platinum Jubilee.

No residents have come forward with ideas to celebrate the weekend following the request published in the Barton Miller.

21/12/10 Finance & Policies

1. Parish Council Bank Balances and Reconciliation from list of Payments and Receipts

The clerk reported that at date £304 is held in the current account and £35,657 in the deposit account

2. Approve and authorise payment of invoices

The following invoices were approved for payment:

<u>Date</u>	<u>Pavee</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Gross</u>
30-Nov	J Coe	Salary	286.11	0.00	286.11
30-Nov	J Coe	Clerk expenses	24.50	0.00	24.50
30-Nov	R Lewis	Barton Miller printing Refreshments for Remembrance	26.16	0.00	26.16
15-Nov	The Big Red Wine Co	Sunday	38.25	7.65	45.90
12-Nov	S Limmer	Gardening	56.00	0.00	56.00
09-Nov	Matt Wilson	Installation of bench and bins and £120 for the assembling the bench.	360.00	0.00	360.00

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25-Nov	C Peachey	Wreaths	60.00	0.00	60.00
01-Dec	RH Landscapes	Grass cutting	200.00	40.00	240.00
12-Nov	HAGS	Springer replacement (park)	55.00	11.00	66.00
06-Dec	RH Landscapes	Hedge cutting car park	100.00	20.00	120.00
			1,206.02	78.65	1,284.67

The clerks overtime of 1.5 hours was also approved for payment.

3. Approve the minutes of the Finance meeting held 17th November 2020

The minutes of the finance meeting held 17th November 2020 were approved as a true record of the meeting held.

4. Agree transfer of SID bank account balance

The clerk reported that there is a bank account which the Parish Council hold which is under the name Barton Mills Community Speed Watch and holds £501.14.

This money was from Brian Harvey for the SID and in order for the Parish Council to receive the funds directly, a separate bank account was opened. The SID device was purchased from the current account as agreed but the funds were never transferred to the current account once received. The finance team have discussed this and believe this should have been brought into the current account at the time but as it wasn't, it can now be transferred as general reserves.

5. Report on the Finance discussion held on 30th November 2021

The discussions held at the finance online meeting were reported on including the proposed changes to the 2021/22 budget and the 2022/23 budget and precept amount proposed.

6. Propose changes to the 2021/22 budget

It was proposed and agreed to transfer the 2021/22 budget from tree work (£600) and gardening (£1,800) which will be underspent to street light assets as the actual cost exceeds the amount budgeted.

7. Review the draft 2022/23 budget

It was proposed and agreed to approve the 2022/23 budget and proposed precept of £27,350 which equates to a 2.87% increase for band D council tax payers.

The budget showed expenditure payable from the precept and other income totalling £30,535, which included £6,767 for new street lighting units, £4,750 for street light energy and maintenance costs, £5,500 for grass cutting, £1,000 for park and other field maintenance.

21/12/11 Parish Councillors reports (for information only)

Cllr R Lewis reported that he had emailed Rob Hancock at SCC in regards to the public consultation on the proposals for Land at West of Mildenhall as he believed SCC should have developed the brown field sites that are vacant in the town prior to using good farm land as proposed.

21/12/12 Barton Miller

No January issue

21/12/13 Items for future agendas

Newmarket Road Planning application

Queens Green Canopy Scheme

Sunnica

Village hall gate and cone request

The date of the next meeting was confirmed as 4th January 2022

The meeting closed at 9:05pm



J. Coe Clerk