

# Barton Mills Parish Council

Clerk: Mrs Jadi Coe [clerk@bartonmills.net](mailto:clerk@bartonmills.net) 07724 737841

Chairman: Mr N. Horne 07590 672963

## Minutes of the Meeting of Barton Mills Parish Council

held remotely on Tuesday 1<sup>st</sup> December 2020 at 7:30pm

**Present:** Chairman - Cllr N Horne, Vice Chairman - Cllr A Harji, Cllr R Lewis, Cllr K Fuller, Cllr. M. Colsey, Cllr S. Mullender, Cllr C Miller, Co-opted Cllr T. Newman, District Cllr B. Harvey, County Cllr L. Busuttil, and the clerk Jadi Coe

The Chairman Cllr N Horne welcomed everyone to the meeting.

### Public Forum

No members of the public were in attendance

### 20/12/01 Accept and receive apologies for absence

None

### 20/12/02 Co-option to fill two vacancies on the Parish Council

Cllr R. Lewis proposed to co-opt Tanya Newman and Anthony Potts, two of the four applicants. The proposal was carried following a unanimous vote.

Cllr T Newman was in attendance of the meeting and was therefore welcomed to the council.

Cllr A Potts was unable to re-join the meeting and sent his apologies.

The clerk is to send both councillors Declaration of Acceptance of Office and Register of Interest. (JC)

### 20/12/03 Declarations of members interests

Cllr R. Lewis item 9.2, authorise payment of invoices

### 20/12/04 Minutes

The minutes of the Parish Council Meetings dated 3<sup>rd</sup> November 2020 were proposed and agreed as a true record of the meeting held.

### 20/12/05 Police reports

None of relevance

### 20/12/06 County and District Councillors report

Cllr Busuttil reported on local matters including Sunnica, the development west of Mildenhall and the Mallards Bridge. He went on to thank the Parish Council for their donation towards the bridge replacement costs.

Cllr Busuttil also reported that an ongoing issue of flooding in The Street following re-surfacing by Suffolk County Council is due to be resolved soon.

Cllr R Lewis reported of another part of The Street having similar issues, Cllr Busuttil agreed to look into this following more information being received from the concerned resident and hoped both issues would be resolved at the same time. (RL)

Lastly, Cllr Busuttil announced he would be retiring from the County Council in May and would not be seeking re-election.

Cllr Harvey reported on items including Sunnica, West Suffolk Local Plan, County Lines in the area, rough sleepers; fly tipping and locality budgets.

Cllr Harvey was asked whether there was any support for the Sunnica proposal. Cllr Harvey responded stating he had received no comment or personal correspondence from anyone stating they were 'for' the proposal, therefore he is against the proposal and will be challenging their methods.

### 20/12/07 Planning and Environment

#### General & For Consideration:

DC/20/1568/HH – (i) two storey side extension (ii) single storey rear extension (iii) front porch (iv) alterations to front drive at 40 Church Meadows, Barton Mills, IP28 6AT (re-consultation now includes point iv)

*It was proposed and agreed that the Parish Council has no objections to the application. (JC)*

DC/20/1810/HH - a. Removal of dormer windows, re-tiling and insertion of rooflights b. Altered window openings, including installation of Juliet balcony c. replacement windows and doors d. render and boarding to external elevations e. porch to side elevation at Staunch House, The Street, Barton Mills, IP28 6AA

# Barton Mills Parish Council

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*It was proposed and agreed that the Parish Council has no objections to the application. (JC)*

DC/20/1568/HH – Re-consultation (i) two storey side, extension (following demolition of existing porch and garage) (ii) single storey rear extension (following demolition of existing conservatory) (iii) front porch at 40 Church Meadow, Barton Mills, IP28 6AT

*It was proposed and agreed that the Parish Council has no objections to the application. (JC)*

## **Tree Applications (for information only):**

None

## **Applications awaiting West Suffolk decision and pending appeals:**

DC/19/2448/LB – Listed building consent for s subdivision of existing unit to create 2 self-contained flats and orangery on west elevation, at The Manor, Newmarket Road, Barton Mills, IP28 6BL – *Cllr Harvey agreed to review and report back on the status of the application*

DC/19/2447/FUL – Planning application, orangery on west elevation, at The Manor, Newmarket Road, Barton Mills, IP28 6BL – *Cllr Harvey agreed to review and report back on the status of the application*

## **Decided/approved (for information only):**

None

## **20/12/08 Clerk's Report, Matters Arising from the Minutes of the Last Meeting and Correspondence**

The clerk reported she had a request from a parishioner for lighting along the path between the bridges at the Jubilee fields and Barton Mills.

The request was discussed and the members agreed this would not be possible due to the pathway being within a wildlife conservation area and on a flood plain.

It was also reported that the West Suffolk Local Plan consultation period ended on 22<sup>nd</sup> December 2020. It was therefore agreed to hold a planning only meeting on 8<sup>th</sup> December at 7:30pm remotely. (JC)

## **20/12/09 Parish Matters**

### 20/12/09.1 Exception site on Newmarket Road update

A new proposed site plan was sent to each member prior to the meeting.

The members reviewed the revised site plans and were pleased that Havebury took on many of the Parish Councils suggestions. It was proposed and agreed to confirm that the Parish Council approve the draft site plans following the swap of some plots in order for garden sizes to be more appropriate to the dwelling size. (JC)

It was reported that the solicitors have been in communication regarding the land transfer.

### 20/12/09.2 Sunnica

It was agreed to bring this agenda item forward to the Local Plan meeting to be held on 8<sup>th</sup> December 2020.

### 20/12/09.3 Maintenance of Assets

#### a)Lighting

It was reported a street light audit carried out by a contractor identified 5 street lights that were not maintainable due to their close proximity to power poles. These street lights therefore need replacing and re-siting.

It was agreed that Cllr K Fuller and A Harji would identify the 5 lights in the village that required replacing and determine suitable places where these could be moved to and provide the clerk details in order to obtain quotes. (JC/AH/KF)

#### b)Play park, including receiving quotes to carry out works

- Quote 1 from Playforce £866.25 net plus £2,565.83 for parts from Proludic = £3,432.08 net  
Quote supplied by Playforce without a site visit, the quote is for installation only and the Parish Council are required to obtain supply parts from Proludic. This does not include fitting new sides of the slide. The parts would need to be supplied by the Parish Council, Proludic provided a quote of £2,565.83 net.
- Quote 2 from Eastern Play Services £1,527.00 net plus £946.03 net for additional parts from Proludic = £2473.03 net  
Quote supplied following a site visit. Wooden parts for the Activity Trail and the Train can be made in house rather than buy from a separate manufacturer. They suggested other repairs including lifting and reseating of the train.  
They can replace individual parts rather than whole systems, which will not compromise the safety. Some parts will need to be purchased from Proludic in the sum of £946.03.
- Quote 3 from Outdoor Places £8,232.45 net  
Quote supplied following a site visit and requested a quote to carry out the same works as detailed in quote. All parts supplied from Proludic included in quote as Outdoor Places receive a discount when ordering direct.

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Proludic

It was proposed and agreed to accept quote 2 from Eastern Play Services and parts from Proludic.

## 20/12/09.4 Covid-19 update and issues in the Parish

It was reported that some residents were known to have contracted the virus and fortunately had mild symptoms.

## 20/12/09.5 SID Rota

The rota was agreed until the end of January 2021.

## 20/12/09.6 Request to tidy islands at Chestnut Close and new Barton Mills sign

CLlr R Lewis reported that the island was 20% owned by Highways England and the remaining 80% was likely to be Suffolk County Council. It was agreed that the clerk should contact the land owners and ask whether the Parish Council can be granted permission to possibly maintain and install a new Barton Mills sign on the land. (JC)

## 20/12/09.7 Restructure of the River Lark

CLlr S. Mullender agreed to ask the person with knowledge of the restructure to attend the January 2021 Parish Council meeting. (SM)

## 20/12/09.8 Football Coaching funds held

There is £200 within the council's deposit account which must be spent on Football Coaching for local children or returned to the District Council.

## 20/12/09.9 BMFC request for money to refurbish the football club

CLlr R. Lewis reported that BMFC required refurbishment, including repairs to the roof and guttering, electrics upgrade and a new kitchen.

It was proposed and agreed to pay for the roof and guttering works totalling £600.00 (JC/RL)

## **20/12/10 Finance & Policies**

### 20/12/10.1 Parish Council Bank Balances and Reconciliation from list of Payments and Receipts

The clerk reported that at date £2,500 is held in the current account and £29,181 in the deposit account

### 20/12/10.2 Approve and authorise payment of invoices

It was proposed and agreed to approve the following invoices:

<u>Date</u>	<u>Payee</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Gross</u>
30-Nov	J Coe	Salary	291.52	0.00	291.52
30-Nov	J Coe	Clerk expenses	24.15	0.00	24.15
30-Nov	R Lewis	Barton Miller printing	26.16	0.00	26.16
11-Nov	RH Landscapes	Newmarket Road	150.00	30.00	180.00
05-Nov	S Limmer	Gardening	25.00	0.00	25.00
08-Sep	K & M Lighting	Repair to light unit 65	220.00	44.00	264.00
01-Oct	Charlie Peachy	Wreaths	90.00	0.00	90.00
16-Nov	Barcham Tree	Trees at Church Meadows	496.00	99.20	595.20
25-Nov	RH Landscapes	October grass cutting	400.00	80.00	480.00
			<b>1,722.83</b>	<b>253.20</b>	<b>1,976.03</b>

### Clerk Overtime

Hours to be paid along with salary at end of following month

1 £14.02 **£14.02**

### 20/12/10.3 Agree process to pay current month invoices

It was agreed all possible invoices would be paid online

### 20/12/10.4 Review and approve amended budget

An amended 2020/21 budget was distributed to all members prior to the meeting.

The budget was further amended at the meeting, £100 was moved from general repairs to BMFC.

It was proposed to approve the new amended budget. This was carried following a unanimous vote. The clerk is to publish the updated budget on the website.

### 20/12/10.5 Review and approve draft budget for 2021/22

A proposed 2021/22 budget was distributed to all members prior to the meeting.

The budget detailed total budgeted expenditure as £38,381, of which £9,460 would be payable from reserves brought forward from 2020/21, £3,185 from expected income in 2021/22 and the remainder of £25,736 from the proposed precept. The proposed precept would result in an increase of 0.13% to council tax payers.

## **20/12/11 Parish Councillors reports (for information only)**

None

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## 20/12/12 Barton Miller

Clerk page

Thank you to the resigned councillor

Bridge update

Welcome new councillors

Church clock funding as requested by the 100Club

Back page

Merry Christmas and Happy New Year

## 20/1/13 Items for future agendas

Next meeting dated 8<sup>th</sup> December to include:

West Suffolk Local Plan, and SCC and land by Newmarket Road future proposals.

Sunnica consultation response

The next meetings were confirmed to be held on 8<sup>th</sup> December 2020 and 5<sup>th</sup> January 2021

**The meeting closed at 9:30pm**



**J. Coe Clerk**