

# Barton Mills Parish Council

Clerk: Mrs Jadi Coe [clerk@bartonmills.net](mailto:clerk@bartonmills.net) 07724 737841

Chairman: Mr N. Horne 07590 672963

## Minutes of the Parish Council Meeting of Barton Mills

held on Tuesday 1<sup>st</sup> June 2021 at a7:30pm in Barton Mills Village Hall

**Present:** Chairman - Cllr N Horne, Cllr R Lewis, Cllr. M. Colsey, Cllr S. Mullender, Cllr A Potts, County Cllr L Stanbury, the clerk Jadi Coe, and seven members of the public

The Chairman Cllr N Horne welcomed everyone to the meeting.

### Public Forum

Members of the public voiced their concerns on the proposed exception site on Newmarket Road, which included the lack of 1 bedroom bungalows as identified on the survey, site not butting to the village boundary, wording on the back page of the Barton Miller stating 'family member/friend', lack of awareness of the proposed site, and proximity to an existing property.

These concerns were addressed by Cllr N Horne and Cllr R Lewis:

The survey did indicate smaller units were required however Havebury expected planners to deem bungalows and small units not viable, however since then, the strategic planning department have confirmed that bungalows and small units need to be included and the draft site plan has now been updated to include these.

The site was originally thought that it would not be accepted as a exception site but Havebury have confirmed with senior planners that it would and that it meets the schemes criteria.

The wording in the Barton Miller was mis-interrupted, the wording 'do you have a family member/friend who wants to live in the village' was meant to be read as do you have a friend who meets the criteria for a home, if so please ask them to come forward. The people that came forward met the criteria but these people will need to go through the official application when appropriate.

The Parish Council have asked Havebury to consider the impact on neighbouring properties and this is why the bungalows are closest to the nearest existing property and there is green space between the gardens of the bungalows and the existing property.

The Parish Council would consider a separate flyer to inform residents of the proposed site and the public consultation when a date is confirmed.

A member of the public voiced their concerns on the issues on the A11 and Newmarket Road being used as a rat run when the A11 is busy.

Cllr N Horne confirmed this is an ongoing issue that the new proposed site may help to reduce the speed limit on Newmarket Road and if residents also voiced their concerns to Suffolk Highways then this would also support the Parish Council's views.

### 21/06/01 Accept and receive apologies for absence

Apologies were received and accepted from Cllr A Harji, Cllr T Newman, Cllr C Miller and Cllr K Fuller

### 21/06/02 Declarations of members interests

Cllr M Colsey – item 6, application DC/21/0939/HH

Cllr R Lewis – item 10.2, approval of invoices

### 21/06/03 Minutes

The minutes of the Parish Council Meeting dated 4<sup>th</sup> May 2021 were approved as a true record of the meeting held.

### 21/06/04 Police reports

None

### 21/06/05 County and District Councillors report

Cllr B Harvey sent his apologies.

Cllr L Stanbury reported on his role and training at SCC. As county councillor he will try to identify and remove blockages which prevent local issues being addressed and to ensure the area receives its fair share of SCC resources. Cllr N Horne asked if Cllr L Stanbury could understand and look into the issues in regards to the A11 and Fiveways roundabout so these issues could be addressed at future meetings.

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Cllr R Lewis reported that a resident had contacted him with concerns of speeding vehicles on Bury Road from Fiveways and the amount of vehicles doing U-Turns and mis-using the McDonalds entrance and exit where the current signs and bollards are not sufficient to prevent vehicles doing so, including one of the signs being the wrong way round. Cllr L Stanbury agreed to look into this. (LS)

## 21/06/06 Planning and Environment

### General & For Consideration:

DC/21/0855/HH – a) conversion of existing garage including additional roof dormer, b) conversion of existing conservatory and first floor extension above to form annexe at The Gables, 15 Bell Lane, Barton Mills, IP28 6AJ.

-The Parish Council proposed and agreed to support this application. (JC)

DC/21/0939/HH – a) single storey front extension, b) replace rear window with door and sidelight at 35 Church Meadow, Barton Mills, IP28 6AR.

-The Parish Council proposed and agreed to support this application. (JC)

DC/21/1000/HH – a) new access and dropped kerb b) two storey front extension c) first floor side extension at 57 Church Meadow, Barton Mills, IP28 6AR

-The Parish Council proposed and agreed to support this application as the dropped kerb created more off-street parking. (JC)

### Amended planning applications for re-consideration:

DC/20/2260/FUL – a) four dwellings with garages (following demolition of existing outbuilding) b) alterations and extensions to existing two dwellings to provide garage with room in roof and front porches c) new vehicular and pedestrian accesses at Development Site Adj , 7 Church Lane, Barton Mills, Suffolk.

-The Parish Council proposed and agreed to support this application and its amendments. (JC)

### Tree Applications (for information only):

None

### Applications awaiting West Suffolk decision and pending appeals:

DC/21/0640/HH – detached double garage with new driveway at 60 The Street, Barton Mills, IP28 6AA - *pending at 25.5.21*

DC/21/0794/HH – two storey side extension and single storey rear extension at Tudor Lodge, Fiveways, Barton Mills, IP28 6AE - *pending at 25.5.21*

DC/20/2260/FUL - a. four dwellings with garages (following demolition of existing outbuilding) b. alterations and extensions to existing two dwellings to provide garage with room in roof and front porches c. new vehicular and pedestrian accesses at Development Site adjacent to 7 Church Lane, Barton Mills, Suffolk.- *pending at 25.5.21*

DC/19/2244/HH - Parish Re-Consultation Householder Planning Application - Detached single storey Outbuilding Brook House, The Street, Barton Mills, Suffolk, IP28 6AA. - *pending at 25.5.21*

-It was reported that there was a re-consultation on this application. It was agreed that the Parish Council's previous comments on supporting the application still stand. (JC)

### Decided/approved (for information only):

DC/21/0407/LB - a. Re-location of cartlodge; b. installation of boundary wall and install entrance gates at Barton Hall, The Street, Barton Mills, IP28 6AW. – *approved 30.4.21*

DC/21/0584/HH – detached double garage and bin store at Rose Forge, Worlington Road, Barton Mills, IP28 7DX – *approved 12.5.21*

DC/21/0780/HH - a. single storey rear extension b. double garage with first floor studio above with balcony following demolition of existing garage c. alterations to existing access d. 1.8 metre fence and gates to front e. material changes to the existing dwelling to a render cream finish with a grey brick plinth at low level at The Willows, 36 Mildenhall Road, Barton Mills, IP28 6BD – *withdrawn/abandoned on 14.5.21*

DC/21/0406/FUL - a. Re-location of cartlodge; b installation of boundary wall and install entrance gates at Barton Hall, The Street, Barton Mills, IP28 6AW. – *approved 30.4.21*

DC/21/0490/FUL – change of use and conversion of forge (Sui Generis) to residential dwelling (class C3) at plot 1, Rose Forge, Worlington Road, Barton Mills. - *Withdrawn/abandoned 14.5.21*

## 21/06/07 Neighbourhood Plan

Suffolk Preservation Society are holding a Neighbourhood Planning Training webinar on Monday 5<sup>th</sup> July 1:00 – 2:30 at a cost of £25 per council for up to two delegates.

It was agreed Cllr N Horne and Cllr A Potts would attend. The clerk to book the training. (JC)

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## 21/06/08 Clerk's Report, Matters Arising from the Minutes of the Last Meeting and Correspondence

The clerk reported the following had been received:

-A resident has contacted the Parish Council stating that himself and other residents are concerned about the proposed development on Newmarket Road which he believes contradicts some of the Parish Council's own policies. He also suggests that the Parish Council apply to reduce the speed limit along Newmarket Road to 40mph as the road is very dangerous especially since the addition of another entry point being made on the car boot field on the sharp bend. He also contacted the Parish Council in regards to the constant noise from the concrete surface, plus dust is unacceptable for housing at present which he has been arguing with Highways about for 30 plus years as it affects the while village and finally Newmarket Road footpaths and gutters are overgrown and footpath leading to the Bull in are non-existent.

It was agreed that the clerk would look into the issue of the covered footpath. (JC)

A resident in attendance at the meeting stated that they believed that Newmarket Road has been neglected as there are no street lights and the road and path are in poor condition.

## 21/06/09 Parish Matters

### 1. Update on exception site at Newmarket Road

Havebury have confirmed that following on from their discussion with Strategic Housing at WSDC, the architect has now revised the site plan to reflect a slight change in the mix. The change relates to plot 7-9 now being 1 bedroom bungalows.

The next step will be a public consultation.

### 2. Maintenance of Assets

#### - Lighting, including receiving quotes for new units

It was proposed and agreed to accept quotes from K & M Lighting for the following units:

- **Unit 91 opposite No 2 Farm Cottages at the end of Grange Lane.**

K & M Lighting have reported that the old pole can be used and quoted £989.19

(Pearce and Kemp quote for new standard light and pole to be re-sited on private owned land £1,800.40)

- o **Unit 62 (G39) on pole on Dog and Partridge footpath**

K & M Lighting have reported that the old pole can be used and quoted £989.19

(Pearce and Kemp have quoted for a new pole and standard light to be re-sited at £1,924.15)

- o **Unit 75 OS No 41 in Church Meadow**

K & M Lighting and UKPN have quoted £1,914.19 (K&M £989.19 UKPN £925) for a replacement pole and standard light.

(Pearce and Kemp quoted (incl UKPN prices) for a new pole and standard light at £2,016.20)

It was proposed and agreed to accept the following quote from Pearce and Kemp

- o **Unit 68 (G39) The Street o/s White Lodge**

Quote for a new Heritage Light and pole to be re-sited but not on private land from Pearce and Kemp, including UKPN price £1,903.10

(Quote for a new Heritage Light and pole to be re-sited but not on private land from K & M Lighting £1,417.05 plus UKPN quote of £3,826, totalling £5,305.05),

The following quotes have not been agreed as additional information is required:

- o **Unit 63 (G39) The Street o/s Street Farm (41)**

Pearce and Kemp have quoted for a Heritage Light and pole to the right to the existing pole post to be re-sited on private owned land (opposite side if the road to existing light) totalling £7,307.90.

K & M Lighting have quoted for a new heritage pole and light right if the existing pole totalling £8,343.05, £1,477.05 plus UKPN costs of £6,866.

Cllr A Harji reported via email that this is the most difficult light as Pearce and Kemp were worried about buses colliding with any light near the existing pole.

- o **Unit 65 (G39) The Street o/s substation**

Pearce and Kemp have quoted for a heritage light and pole to be re-sited at £2,536.10 which includes UKPN prices.

K & M Lighting have stated that a Heritage light in not possible on original pole so a new quote for a standard LED light and new pole and Heritage light has been requested.

#### - Play park

The goal replacement parts have been received and fitted.

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A member of the public reported on the groups of teenagers using the playing field and goals and asked whether the Parish Council could ask Mildenhall Town Council to place goals on the Jubilee fields.

It was agreed the clerk would ask Mildenhall Town Council if they would consider this.

### - Litter bins, agree whether more and/or bigger litter bins are purchased for the village

It was proposed and agreed to install two further bins on the playing field, one by the picnic benches and one near to where the path ends before continuing on the other side of the road along Mildenhall Road.

The total cost of two new bins (metal floor mounted bins) including installation costs is £849.98 and these will incur an annual emptying charge of £160.18 each.

The clerk to order the new bins and ask for an update on the replacement bin in the corner of the playing field. (JC)

It was agreed more bins may be required, locations to be determined.

### 3. SID Rota

The rota was agreed to the end of July.

### 4. Update on request to tidy islands at Chestnut Close including sign license

It was confirmed the sign license has now been received and the following quotes were received to carry out the work required on the island:

- 1) RA Gardens - £1,210 net to install the sign, hard landscaping (border of large charcoal paver kerbs forming and retaining the outer circle with a sloping infill of either granite setts or flint, embedded in strong sand and cement mix over compacted hardcore) around the sign and grassing of the remaining area.
- 2) SP Landscapes - £1,625 net, to install the sign, hard landscaping (std sandstone paving) around the sign and grassing of the remaining area.
- 3) RH Landscapes - £2,600 to install sign, square base in soft red bricks with natural stone coping, prepare and seed area, and install a planter.

The clerk has requested that RH Landscapes amend their quote to exclude a planter.

Quotes to be agreed at the next meeting.

### 5. Litter issues update including Great British Spring Clean

It was confirmed that WSDC will only provide litter pick sets to individuals and not organised groups and they are unclear when this will change.

A member of the public in attendance reported on previous organised litter picks, Cllr N Horne agreed to liaise with the resident to organise another in the future. (NH)

### 6. Social media

The Parish Council Nextdoor page is now active.

### 7. Request for memorial bench on playing field

The resident has confirmed the bench they would like to be installed which is natural wood effect bench made from recycled materials, although this particular bench is not available to order until late June/early July The clerk has obtained two installation quotes and awaits another.

To be agreed at the next meeting.

### 8. Speeding issues in the village update

A resident suggested several options to discourage speeding vehicles throughout the village, however most options were not suitable for the village.

The Parish Council are waiting for data to be downloaded from the SID which may help to prove speeding issues in the village.

### 9. Mallard's bridge update

Latest update from SCC was received on 28<sup>th</sup> May:

- We now have a date from UKPN for a shut-down of the overhead electricity cables, this is scheduled to be the 10<sup>th</sup> June. We therefore have arranged a nesting bird inspection of the tree that needs to be felled on the 9th June and, subject to nothing being found, we plan to fell the tree on the 10th June. Due to nesting season we must undertake this survey in advance of felling and it must be conducted just prior to works commencing.
- We are still awaiting a firm project programme and cost estimate to enable a start date for the works to be confirmed and an order for the works to be raised. Receiving this cost estimate has taken far longer than was anticipated and was discussed at length at a meeting yesterday, with an action taken away to provide a firm date and cost ASAP.
- There is a significant amount of work being undertaken on PROW bridge replacement projects throughout the County at the moment, which has resulted in our limited resources being severely stretched – This has meant that some actions have not been able to be completed as quickly as we would have liked.

### 10. A11 and other Highways issues

Cllr Potts is to meet with Highways England in regards to the area between the BP garage and Bury Road.

It was agreed that the clerk would contact Highways England for an update on RIS2 and Fiveways/A11 issues. (JC)

### 11. Unoccupied house update

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A further update was requested last week and WSDC are trying to contact the owners.

## 12. Trees at Church Meadow

A resident is concerned of the low hanging trees at the bottom of Church Meadow.

It was agreed to ask Sarah Limmer, contracted gardener to carry out this work. (JC)

## **21/06/10 Finance & Policies**

### 1 Parish Council Bank Balances and Reconciliation from list of Payments and Receipts

The clerk reported at date £1,961 was held in the current account and £45,155 in the deposit account.

### 2 Approve and authorise payment of invoices:

The following invoices were approved to be paid:

<u>Date</u>	<u>Payee</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Gross</u>
30-May	J Coe	Salary incl. overtime	302.94	0.00	302.94
30-May	J Coe	Clerk expenses	65.16	8.33	73.49
30-May	R Lewis	Barton Miller printing	26.16	0.00	26.16
14-May	Complete Business Solutions	Barton Miller paper	43.50	8.70	52.20
21-Sep	One Suffolk	Website hosting	50.00	10.00	60.00
26-May	RH Landscapes	Grass cutting	400.00	80.00	480.00
27-Apr	Ayentee Accountancy	2021 audit	40.00	8.00	48.00
12-Jan	John Berrett	Planters	47.00	0.00	47.00
			<b>974.76</b>	<b>115.03</b>	<b>1,089.79</b>

Clerks' overtime of 6 hours was also approved for payment.

## **21/06/11 Parish Councillors reports (for information only)**

An update on whether the Bull Inn had been given permission to install signs on land outside the Inn was requested.

The clerk reported that at date this was unknown, it was suggested that the clerk contacts the enforcement officer at WSDC rather than the land owners.

## **21/06/12 Barton Miller**

To be agreed via email, although suggestions include exception site consultation, the future of the A11 gaps, social media, litter bin location.

## **21/06/13 Items for future agendas**

No additional/new items

**The date of the next meeting was confirmed as 6<sup>th</sup> July 2021**

**The meeting closed at 9:08pm**



J. Coe Clerk