

# Barton Mills Parish Council

Clerk: Mrs Jadi Coe [clerk@bartonmills.net](mailto:clerk@bartonmills.net) 07724 737841

Chairman: Mr N. Horne 07590 672963

## Minutes of the Parish Council Meeting of Barton Mills

held on Tuesday 1<sup>st</sup> March 2022 at 7:30pm in Barton Mills Village Hall

**Present:** Chairman - Cllr N Horne, Cllr A Harji, Cllr K Fuller, Cllr C Miller, Cllr T Newman, Cllr R Lewis, Cllr A Potts, the clerk Jadi Coe, Cllr L Stanbury, Cllr B Harvey, and two members of the public.

The Chairman Cllr N Horne welcomed everyone to the meeting.

### Public Forum:

One member of the public reported on the exception site planning application including current objections by Highways and the Lead Local Flood Authority, and parts included in the application by Havebury which are believed to be incorrect.

### 22/03/01 Accept and receive apologies for absence

Apologies were received and accepted from Cllr M Colsey  
Cllr S Mullender was absent

### 22/03/02 Declarations of members interests

Cllr T Newman declared a non-pecuniary interest in item 9.1, exception site.  
Cllr R Lewis declared an interest in item 10.2, approve and authorise payments.

### 22/03/03 Minutes

The minutes of the Parish Council Meeting dated 1<sup>st</sup> February 2022 were proposed and agreed that they were a true record of the meeting held.

### 22/03/04 Police reports

Inspector Mark Shipton has now retired and Connor Lyon has now become the new inspector of the Forest Heath area.

### 22/03/05 County and District Councillors report

Cllr B Harvey reported on various local items including Sunnica, the recent Forest Heath Alliance meeting, The Queens Platinum Jubilee, the increase in the precept, and the increase in energy costs.  
Cllr L Stanbury reported on local issues including SCC's objections to Sunnica, in that they do not support the scheme in its current form.

### 22/03/06 Planning and Environment

#### General & For Consideration:

DC/22/0183/HH – part garage conversion to habitable room and modifications to existing doors and windows and detached greenhouse at Lord Mayors Cottage, 53 The Street, Barton Mills, IP28 6AA

It was proposed and agreed following a unanimous vote to support the application.

DC/22/0184/LB – part garage conversion to habitable room and modifications to existing doors and windows and detached greenhouse at Lord Mayors Cottage, 53 The Street, Barton Mills, IP28 6AA

It was proposed and agreed following a unanimous vote to support the application.

DC/22/0222/ADV – one internally illuminated totem sign at Barton Mills Service Station, IP28 6AE

It was proposed and agreed following a unanimous vote to support the application.

#### Tree Applications (for information only):

DC/22/0279/TCA – fell one Walnut, one Viburnum and one Cherry at 42 The Street, Barton Mills, IP28 6AA.

#### Applications awaiting West Suffolk decision and pending appeals:

DC/21/2368/HH – two storey side extension including first floor extension above existing garage at 3 Cricket View, Barton Mills, IP28 7FA (*pending at 1.3.22*)

DC/22/0052/HH – part two storey side extension at 3 Cricket View, Barton Mills, IP28 7FA (*pending at 1.3.22*)

DC/22/0021/HH – a. two storey front extension; b. two storey side extension; c. one and half storey side and rear extensions; (following demolition of existing side extension and garage) d. first floor balcony to the side elevation; e. two bay cart lodge with first floor room at The Croft Mildenhall Road Barton Mills IP28 6BD (*pending at 1.3.22*)

DC/21/2285/FUL – 15 dwellings with associated landscaping, highways and engineering works at land used for car boot sale, Newmarket Road, Barton Mills (*pending at 1.3.22*)

#### Decided/approved (for information only):

DC/21/2233/FUL - one dwelling at The Old Maltings, The Street, Barton Mills, IP28 6AA (*refused on 11.2.22*)

DC/21/0855/HH – a) conversion of existing garage including additional roof dormer, b) conversion of existing conservatory and first floor extension above to form annexe at The Gables, 15 Bell Lane, Barton Mills, IP28 6AJ. (*approved on 3.2.22*)

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## 22/03/07 Neighbourhood Plan

It was agreed that the whole of the area within the parish boundary would be included, this will allow control of development and conservation on all areas of the parish.

The clerk to submit amended application.

## 22/03/08 Clerk's Report, Matters Arising from the Minutes of the Last Meeting and Correspondence

A resident has asked the Parish Council to look into the footpaths in Bell Lane and Newmarket Road as the surfaces are terrible and overtaken by nettles.

It was confirmed that Suffolk County Council will not intervene, therefore the contracted gardener carried out some work on Newmarket Road in January.

## 22/03/09 Parish Matters

### 1. Update on exception site at Newmarket Road

West Suffolk Council have requested an extension to the consultation period of the planning application to 6<sup>th</sup> April, this is because they require time to review additional information in relation to Highways and the Lead Local Flood Authority.

It was agreed to establish whether any text included by Havebury in the application documents was incorrect and if so, ensure these are amended.

### 2. Maintenance of Assets

#### - Lighting

UKPN had charged an abortion fee but this has now been voided, after a misunderstanding between UKPN and K & M Lighting

It was confirmed that works on units 91,62 and 75 have been completed and paid.

The UKPN element of units 68 and 63 have been paid, and Pearce and Kemp are waiting for UKPN to carry out this work.

Unit 65 is 90% completed, the UKPN element of the total has been paid, and part of Pearce and Kemp element has now been invoiced and is due for approval. It was agreed not to pay the invoice and get clarification as to what still requires completing.

A quote for unit 186 (Station Road) has not been agreed as SCC are unsure whether this requires repairing and are waiting on their contractor to re-access.

SCC have confirmed that unit 98, Manor View (Concrete Column) has recently failed a structural test and requires replacement. It was agreed to obtain quotes to repair unit 98.

#### - Play park

One new goal wheel is required, a proforma has been received from Mark Harrod totalling £33.00. (£19.50 plus £8 carriage plus VAT)

A new board for the activity trail on the play park is required, and a quote has been requested from Eastern Play Services

### 3. SID incl rota

The rota was agreed until the end of April.

Cllr C Miller asked the clerk for details of the SID locations in order to analyse the data from the SID

### 4. Highways issues

It was confirmed the grant from WSDC had been received but SCC had not yet released the money as there is no date as to when the grant will be spent. A date to be confirmed.

### 5. The Queens Platinum Jubilee Weekend

Cllr K Fuller reported on a successful meeting of 16 residents held in the Church Rooms on 16<sup>th</sup> February.

Suggestions for the weekend included:

Scarecrows representing a year of reign, a program detailing locations and a guess the year quiz, to be charged at a small fee. (Thursday and Friday)

A Royal themed quiz with possibly a fish and chip van (Thursday evening)

An under 10s football tournament with a cup/trophy for the winners (Saturday)

A tea party/picnic, including a royal cake competition (Saturday afternoon)

Jazz music event (Sunday afternoon)

Sale of refreshments in the village hall, street entertainer, bouncy castle

More ideas are required and next meeting is scheduled for 9<sup>th</sup> March at 7:30 at the Church rooms.

It was agreed that funds from locality budgets could be requested and held by the Parish Council.

It was agreed to list all possible expenses for upfront costs and deposits after the March meeting to apply for locality funds prior to the deadline (15<sup>th</sup> March) for 21/22 funds.

### 6. The Queens Green Canopy Scheme

It was suggested to plant one tree to commemorate the celebrations rather than providing a tree to each child in the village due to not having the space available and the high cost of the trees.

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## 7.Sunnica

An email from the Say No to Sunnica Action group has been received stating how residents can register their views on the scheme, and have asked the Parish Council to help distribute copies to households, and circulate electronic copies via our website and social media pages

It was agreed to put on social media and the Parish Council website details on how to register so residents can voice their opinions in regards to the Sunnica proposal whether positive or negative.

## 8.Agree costs to empty dog waste bins at Sapphire Gardens

West Suffolk Council have confirmed that to empty the dog waste bins, this will cost £3.08 per bin, per empty. With a small increase expected from April. There are two bins located at Sapphire Gardens. It was agreed to pay for the two bins to be emptied weekly.

## 9.Confirm purchase of cones

Street Solutions have supplied a proforma for 20 750mm 1 piece traffic cones (£5.41 net each) including delivery totalling £153.79.

It was proposed and agreed to buy 20 cones at a total cost of £153.79.

## 10.Use of playing field

It was agreed to contact BMFC and ask that they confirm who is using the pitch and when, for insurance purposes, and inform them they must contact the Parish Council to seek official permission.

## **22/03/10 Finance & Policies**

### 1. Parish Council Bank Balances and Reconciliation from list of Payments and Receipts

The clerk confirmed that at date £412 is held in the current account and £21,858 in the deposit account

### 2. Approve and authorise payment of invoices

The following invoices were proposed and agreed for payment:

<u>Date</u>	<u>Payee</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Gross</u>
28-Feb	J Coe	Salary	269.08	0.00	269.08
28-Feb	J Coe	Clerk expenses	24.50	0.00	24.50
28-Feb	R Lewis	Barton Miller printing	26.16	0.00	26.16
23-Feb	S Limmer	Gardening	30.00	0.00	30.00
28-Feb	Mark Harrod	Goal wheel	27.50	5.50	33.00
28-Feb	Street Solutions	20 one-piece traffic cones	128.16	25.63	153.79
			<b>505.40</b>	<b>31.13</b>	<b>536.53</b>

It was also agreed that the clerk would pay the following invoice and reclaim via expenses:

1-Mar	TsoHost	Domain renewal	34.92	6.98	41.90
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## **22/03/11 Parish Councillors reports (for information only)**

None

## **22/03/12 Barton Miller**

Queens Jubilee weekend

## **22/03/13 Items for future agendas**

Annual Parish Meeting

The date of the next meeting was confirmed as 5<sup>th</sup> April 2022

The meeting closed at 8.50pm



**J. Coe Clerk**