

Barton Mills Parish Council

Clerk: Mrs Jadi Coe clerk@bartonmills.net 07724 737841

Chairman: Mrs A. Dawson 01638 714449

Agenda for the Annual Meeting of Barton Mills Parish Council

to be held in the Village Hall on Tuesday 1st May 2018 following the Annual Parish Meeting (approx. 7:30 -8:00pm).

COUNCILLORS SUMMONS TO ATTEND THE MEETING - PRESS & PUBLIC INVITATION TO ATTEND

ANNUAL COUNCIL BUSINESS

- 1. Election of Chairman & Receive Chairman's Declaration of Acceptance of Office**
- 2. Apologies for Absence**
- 3. Election of Vice Chair & Receive Vice Chair's Declaration of Acceptance of Office**
- 4. To Receive Members Declarations of Acceptance of Office**
- 5. Appointment of Councillor Responsibilities & Representatives on Outside Bodies**
Representative on Barton Mills Allotments Association:
Representative on Village Hall Management Committee:
SALC Liaison:
Lark Valley Association Liaison:
Councillor(s) for Finance Committee:
Councillor(s) Responsible for Planning:
Councillor(s) Responsible for Inspection of Play Equipment:
Councillor(s) Responsible for Street Lighting:
- 6. Appointment of Responsible Financial Officer**
- 7. Adoption of Annual Governance Statement and Internal Audit Report**
- 8. To approve the Accounts for the year ending 31st March 2018**
- 9. To Review & Adopt the Budget for 2018/19**
- 10. Review & Adoption of Financial Risk Assessment 2018/19**
- 11. Review Effectiveness of Internal Audit Procedure & Appoint Internal Auditor for 2018/19**
- 12. Review of Standing Orders, other documents and policies**

ORDINARY COUNCIL BUSINESS

- 1. Minutes**
To approve the minutes of the Parish Council Meeting dated 3rd April 2018.
- 2. To Receive Declarations of Members Interests**
- 3. Planning and Environment**
General & For Consideration:

Tree Applications (for information only):

Awaiting Forest Heath decisions and pending appeals:
 1. DC/18/0207/HH
Single storey rear extension and new detached garage - Nook Cottage, 76 The Street, Barton Mills.
IP28 6AA (Householder planning application) –*Pending Decision at 23/4/18*

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2. DC/18/0208/LB
Single storey rear extension and new detached garage - Nook Cottage, 76 The Street, Barton Mills. IP28 6AA (Application for listed buildings consent) –*Pending Decision at 23/4/18*
3. DC/18/0018/HH (re-consultation)
Single storey rear extension incl. replacement garage, porch and replacement side dormer – 33 Church Meadows, Barton Mills. IP28 6AR –*Pending Decision at 23/4/18*
4. C/17/2435/FUL
One dwelling following the demolition of an outbuilding. Resubmission – Land adjacent to the Old Maltings, The Street, Barton Mills – *Withdrawn/Abandoned 15/3/18*

4. Clerk's Report & Matters Arising from the Minutes of the Last Meeting (For Info Only)

Clerk's Report

5. Correspondence

To consider any items of correspondence which require a response from the Parish Council.

6. Parish Matters

1. May half term football coaching sessions update
2. Football Goals update
3. GDPR procedure/plan
4. Old Mill Lane sign/bollard update
5. Community notice board update
6. Update on Peace garden
7. VAT
8. Fiveways Farm update
9. Affordable Housing update
10. Update on account for reserves
11. SID Rota update
12. Minutes
13. A11 Meeting 8th June attendees
14. Maintenance of assets and street lighting

7. Finance & Policies

1. Parish Council Bank Balances and Reconciliation from list of Payments and Receipts.
2. Cheques for signing and approval and to authorise payment of outstanding invoices.

8. Items for future agendas

Next meeting:

Tuesday 29st May 2018 at 7:30pm in the Village Hall.



J. Coe Clerk