

Barton Mills Parish Council

Clerk: Mrs Judi Coe clerk@bartonmills.net 07724 737841

Chairman: Mr A. Harji 01638 510251

Agenda for the Annual Meeting of Barton Mills Parish Council

to be held in the Village Hall on Tuesday 7th May 2019 at 7:30pm

*Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and/or questions.

Persons intending to report are requested to give notice before the start of the meeting to the Clerk or Chairman of the Council to enable reasonable facilities to be afforded.

COUNCILLORS SUMMONS TO ATTEND THE MEETING - PRESS & PUBLIC INVITATION TO ATTEND

Public Forum (15 Mins):

Members of the public may, before the start of the meeting, make a statement or ask a question (not statutory part of the meeting).

ANNUAL COUNCIL BUSINESS

1. **Election of Chairman and Receive Chairman's Declaration of Acceptance of Office**
2. **Election of Vice Chair & Receive Vice Chair's Declaration of Acceptance of Office**
3. **To Receive Members Declarations of Acceptance of Office**
4. **Apologies for Absence**
5. **Appointment of Councillor Responsibilities & Representatives on Outside Bodies:**
 - Representative on Barton Mills
 - Allotments Association
 - Representative on Village Hall Management Committee
 - SALC Liaison
 - Lark Valley Association Liaison
 - Councillor(s) for Finance Committee
 - Councillor(s) Responsible for Planning
 - Councillor(s) Responsible for Inspection of Play Equipment
 - Councillor(s) Responsible for Street Lighting
6. **Appointment of Responsible Financial Officer**
7. **To approve the Accounts for the year ending 31st March 2019**
8. **Approve Annual Governance Statement 2018/19 (Part 1)**
9. **Approve Accounting Statements 2018/19 (Part 2)**
10. **Review Effectiveness of Internal Audit Procedure & Appoint Internal Auditor for 2019/20**
11. **Review of General Data Protection Policy (last reviewed May 2018)**
12. **Review of Data Audit and Risk Management Policy (last reviewed May 2018)**
13. **Review of Standing Orders (last reviewed October 2018)**
14. **Review of Financial Regulations (last reviewed December 2018)**

ORDINARY COUNCIL BUSINESS

15. **Declarations of Members Interests**

To receive disclosures of personal and prejudicial interests on matters to be considered at the meeting.

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16. Minutes

To approve the minutes of the Parish Council Meetings dated 2nd April 2019 and 16th April 2019.

4. Police Matters

5. County and District Councillors Report

6. Planning and Environment

General & For Consideration:

Tree Applications (for information only):

Awaiting Forest Heath decisions and pending appeals:

DC/18/1567/FUL – planning app. For two dwellings on AWA Site, Church Meadow, Barton Mills, IP28 6AR - pending at 29.4.19

DC/19/0309/HH – householder planning application for (i) first floor extension over existing garage, (ii) sunroom to rear elevation, (iii) internal alterations and changes to fenestration, (iv) partial conversion to existing garage to create utility room at 57 The Street, Barton Mills, IP28 6AA – approved 17.4.19

DC/18/2191/FUL – planning app. For 1 self contained two bed unit at 35 The Street, Barton Mills, IP28 6AA - pending at 29.4.19

DC/18/2027/FUL change of use of land for sale and display of cars at Hand Car Wash, Fiveways, Barton Mills, - withdrawn/abandoned 24.4.19

Decided/approved (for information only)

None

7. Clerk's Report & Matters Arising from the Minutes of the Last Meeting (For Info Only)

Clerk's Report

8. Correspondence

To consider any items of correspondence which require a response from the Parish Council.

9. Parish Matters

1. Site for affordable housing and Annual Parish Meeting update
2. a - Maintenance of Assets, Street Lighting
b - Other
3. SID Rota
4. Highways meeting update
5. Co option update
6. Use of field as carpark update
7. Update on substation on Village Green
8. Speeding on Church Lane

10. Finance & Policies

1. Parish Council Bank Balances and Reconciliation from list of Payments and Receipts.
2. Cheques for signing and approval and to authorise payment of outstanding invoices.

11. Parish Councillors reports (for information only)

12. Items for future agendas

13. Agree Barton Miller clerk and back page

Next meeting: Annual Parish Meeting 29th May 2019
Parish Council Meeting Tuesday 4th June 2019



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J. Coe Clerk

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