

Barton Mills Parish Council

Clerk: Mrs Jadi Coe clerk@bartonmills.net 07724 737841

Chairman: Mr A. Harji 01638 510251

Minutes of the Meeting of Barton Mills Parish Council

held in the Village Hall on Tuesday 6th November 2018 at 7:30pm.

Present: Cllr A. Harji, Cllr. F. Lewis, Cllr K. Fuller, Cllr N. Horne, Cllr R. Lewis, Cllr G. Flack, Cllr P. Boura.
Clerk Jadi Coe, County Cllr. L. Busuttil, District Cllr. B. Harvey and five members of the public

- 18/11/01 Apologies**
None received
- 18/11/02 Declaration of members interest**
None received
- 18/11/03 Minutes**
The minutes of the last Parish Council Meeting held on Tuesday 2nd October 2018 were proposed as a true record by Cllr. P Boura, seconded by Cllr F. Lewis and all councillors agreed, these were then signed by Chairman Cllr. A. Harji.
- 18/11/04 Police Matters**
None of relevance
- 18/11/05 County and District Councillors Reports.**
Suffolk County Councillor L. Busuttil reported on likely increases in County Council Tax and detailed some areas this money would be used.
District Councillor B. Harvey reported on the following:
- changes made by the Boundary Commissions and how this would impact us
 - the merging of the St Edmundsbury Borough and Forest Heath District Council
 - delays announced to work being carried out at Fiveways roundabout
 - cable work being carried out in the surrounding areas
 - new licensing regulations in regards to Hackney Carriages and private hire vehicles
 - details of Civic Service to be held at St Marys Church Barton Mills at 3:00pm on 16th December
- Cllr B. Harvey reported that if you enter a Private Hire Vehicle without prearranging then you will not be insured in the vehicle and the driver are acting illegally.
Cllr L. Busuttil and Cllr B. Harvey were asked if SCC have the power to stop any current works on the roads in Mildenhall and the surrounding villages as numerous road works were being carried out the same time causing much chaos in the area.
It was answered that although they share the public's frustration unfortunately no action can be taken as the cable works being undertaken have automatic right of access to our roads.
- 18/11/06 Planning and Environment**
General & For Consideration:
DC/18/1990/HH – raise roof, extension to existing garage at Oldman House, 22 Worlington Road, Barton Mills. IP28 7DY
All agreed no objection but to add comment that 'BMPC feel it would be improved if the windows of the extension were designed to reflect the windows of the original building'
DC/18/2027/FUL – change of use of land to sale and display cars at Hand Car Wash, Fiveways, Barton Mills.
All agreed no objection
Tree Applications (for information only):
None
Awaiting Forest Heath Decisions and pending appeals:
DC/17/2220/FUL – Pending appeal decision for 1 dwelling at Minden House, Station Road, Barton Mills. IP28 7DR – appeal in progress – It was noted that the appeal had been refused.
Decided/approved (for information only)
DC/18/1701/HH – convert existing cart lodge to a summer house and new cart lodge with roof extension at Appletree House, 34 The Street, Barton Mills IP28 6AA - Noted

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18/11/07

Clerks Report and matters Arising from the minutes of the last meeting (for info only)

The clerk reported the following:

Letter was sent to previous chairman thanking her for her time as a councillor and chairman

A letter was sent to a parishioner in response to a letter received last month asking to meet the PC in regards to common objectives within a planning application, stating we would not be meeting.

An overgrown hedge encroaching the footpath on Bell Lane has been reported to Highways after a parishioner had informed the clerk of this issue.

An email had been received from a parishioner stating that the light in the village hall car park is blinding at night and disturbing their sleep. Cllr P Boura kindly checked the said light in the dark and informed the clerk that it was in fact angled downwards and away from the road and suggested a reply to the parishioner stating this and that no further action would be taken at this point in time of which the clerk did.

The clerk had previously contacted highways about trees at the top of Church Meadow which are hanging low and are obstructing, Highways have responded stating they will take no action on this matter as they are not deemed a danger.

Frances then asked if the PC could ask Sarah Limmer to trim the said branches. Frances to liaise with Sarah. (FL)

18/11/08

Correspondence

- Invitation for the clerk or substitute from the council to attend an information session given by the Development Management team.

The clerk stated she was unable to attend either session

It was agreed the clerk would forward this to the councillors if anyone wished to attend. (JC)

- Letter and Final Recommendations from The Local Government Boundary Commission for England. (Discussed by Cllr. B Harvey)

18/11/09

Parish Matters

18/11/09.01 October half term football coaching update

Two sessions were held in the October Half Term and were attended by 9 children each day.

It was agreed if further funding was available then the Parish council could continue to offer free sports coaching. Cllr B. Harvey state he may be able to help secure funding if the clerk provided further information via email. (JC)

18/11/09.02 Update on discussions with SCC in regards to land for affordable housing including responses from Isobel at Hastoe Homes

It was reported five councillors met with Brian Prettyman and Simon Cartmell from SCC on 25th October as requested by SCC in relation to the land fronting onto Church Lane for use of affordable housing. SCC stated they would be willing to sell the land for this need and want to ensure the PC had thought of any long term plans if in the future further housing needs arise.

It was proposed by Cllr. R Lewis that the PC ask Hastoe Homes to proceed negotiations with SCC to purchase the land fronting onto Church Lane for the development of 12 properties (15 if this is possible) for affordable housing for local people. All agreed.

It was also agreed to minimise any impact on neighbouring properties where possible and to seek improvements to Church Lane. (JC)

It was stated by Cllr. B Harvey that the time scale for such a project could be up to three years.

It was reported that at the meeting SCC stated that the allotment lease could be renewed for a further term of 10 years on the same terms and rental cost as the current lease. The renewal would only take 3 to 4 months. SCC stated that they would send a letter of intent to this effect. However SCC also stated that they would be willing to negotiate for the purchase of the land. It was agreed to obtain more information from SCC in regards to this. (JC)

18/11/09.03 Peace Garden Statue

It was agreed to not pursue this any further due to timing of the upcoming Remembrance Day.

18/11/09.04 Receive quotes and agree whether footpath hedge/bushes require cutting

Quote from INL Landscapes stating £65 for cutting of weeds on path, clearing arising and spray with herbicide along footpath between The Street and Newmarket Road and £250 to cut back branches and hedge to allow pedestrians to pass along Newmarket Road.

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It was agreed to accept quote for footpath work between The Street and Newmarket Road. (JC)
Cllr. B. Harvey suggested the clerk contact Worlington PC clerk as they had recently had work done between Worlington and Mildenhall carried out by SCC. (JC)

18/11/09.05 Receive quotes and agree whether work on football pitch is needed

Quote from INL Landscapes stating £600 to supply and spread Autumn Sport Field Fertiliser.
It was agreed to ask for quote for spring work including removal of weeds and re seeding. (JC)

18/11/09.06 Adopt new Standing Order

It was proposed by Cllr. P. Boura to adopt the new Standing Orders which all the councillors received the previous week. All agreed.

18/11/09.07 Agree plan for new councillor applications

At date the clerk reported two applicants had applied for the vacancy.

It was agreed to invite applicants to speak with the councillors and provide information about themselves and why they wished to join the PC at 7:00pm on 4th December. A vote would then be carried out in the normal PC meeting after.

18/11/09.08 Website

The following was reported and agreed: (JC)

- Councillors responsibilities not shown on website – *the clerk to include these*
- Link to register of interest – *the clerk to see if this is possible*
- Details of County and District Councillors – *the clerk to include these*
- Update of news after a PC meeting – *the clerk to include monthly news, similar to the Barton miller clerk page*
- Update local organisation information and include any new – *the clerk to request any updates via the Barton Miller and to contact the organisations*

18/11/09.09 Final arrangements for Remembrance Day Ceremony

Final arrangements were agreed

18/11/09.10 Maintenance of Assets

Cllr. P. Boura is still seeking volunteers to take responsibility for filling the dog waste bags dispense and the defibrillator.

It was agreed the clerk would seek further information in regards to a Green Business Grant which could be used to fund replace light bulbs and further lighting (JC)

New contract from K & M Lighting had been received and this item to be brought forward to the next meeting.

18/11/09.11 SID Rota

The Rota was agreed until the beginning of December and the clerk to circulate an update. (JC)

18/11/09.12 Receive quotes for defibrillator seminar

The clerk obtained several quotes from different organisations.

Cheapest quote was £175 for maximum of 50 delegates from Community Heartbeat which could possibly take place of an evening.

Quote from British Red Cross was £250 for maximum of 15 delegates which as standard would take place at 10:00 lasting two hours.

Quote from Tutor Care was £375 for maximum of 15 delegates.

It was agreed the clerk to book Community Heartbeat preferably for a Saturday morning in February 2019. (JC)

18/11/09.13 Old Mill Lane Bollard update

The clerk reported that Highways confirmed on 8th October that they would rectify the issue within 14 weeks.

18/11/10

Finances & Policies

18/11/10.01 Parish Council Bank Balances and Reconciliation

The bank reconciliation was presented to the Chairman. The clerk stated £31,161 was held in the current account at 17th October 2018.

18/11/10.02 Cheques for signing and approval

The following payments were agreed and the cheques signed:

Date	Payee	Details	Net	VAT	Gross	
22-Oct	Salc	Payroll serv. 6 mths to Sept 18	45.00	9.00	54.00	Chq 1582

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31-Oct	BM Church	Room Hire	15.00	0.00	15.00	Chq 1583
31-Oct	J Coe	Clerk salary	230.40	0.00	230.40	Chq 1584
31-Oct	C Peachey	Poppy Wreath	60.00	0.00	60.00	Chq 1585
15-Oct	S Limmer	Gardening 15/10	25.00	0.00	25.00	Chq 1586
11-Oct	Salc	Clerk course	103.00	20.60	123.60	Chq 1587
30-Sep	BM Village Hall	Usage x 3	67.50	0.00	67.50	Chq 1588
01-Oct	SCC	Rent	50.00	0.00	50.00	Chq 1589
31-Oct	S Limmer	Plants	100.00	0.00	100.00	Chq 1590
31-Oct	J Coe	Expense	97.56	1.25	98.81	Chq 1591
29-Oct	Community Heartbeat	Annual rental	60.00	12.00	72.00	Chq 1592
31/10	P Boura	Barton Miller printing	15.00	0.00	15.00	Chq 1593
			868.46	42.85	911.31	

18/11/10.03 Update on account for reserves

Cllr P. Boura stated an account has been opened and it was agreed to transfer money to this account in order to earn interest on it. This amount would be agreed at the finance meeting.

18/11/10.04 Agree date for Finance Committee Meeting

The clerk to organise via email. (JC)

18/11/10.05 Sign bank form to delete signatories

This was signed.

It was agreed that Cllr. P. Boura would look into the clerk having admin. rights on the account to enable transfers between accounts.

18/11/11 Parish Councillors Reports (for information only)

Cllr. P. Boura reported she attended the Parish Conference and felt it was very informative.

It was suggested that the SALC e-bulletin be emailed to all councillors as Cllr. F. Lewis felt parts may be of interest to other councillors. It was agreed the clerk would do this and councillors provide feedback the following month.

It was reported a van was spotted acting suspiciously in the village in the previous weeks.

It was reported that a parishioner is using the front of the parishioners home to sell vehicles which are believed not to be personal. It was agreed the clerk would contact the owner once details of the parishioner were received. (JC/AH/RL)

It was reported that the crossing near the Bridge Farm Dairy was not in action, and agreed that the clerk would contact SCC asking when this would be operational.

18/11/12 Items for future agendas

SALC E-bulletin

K & M Lighting Contract

Elect new councillor

Receive quote for spring football pitch work

18/11/13 Agree Barton Miller back page and clerk page

Back page - next year's projects to include; improve car park lighting; improve football pitch; continue to ensure public footpaths are not obstructed; further sport coaching.

Clerk page – request new and/or existing organisations contact the clerk to add or amend details on the website; discussions with SCC are happening in view to purchase land for affordable housing and hopefully a formal consultation will take place in the New Year

The meeting closed at 9:28pm

J. Coe Clerk