

# Barton Mills Parish Council

Clerk: Mrs Judi Coe [clerk@bartonmills.net](mailto:clerk@bartonmills.net) 07724 737841

Chairman: Mr N. Horne 07590 672963

## Minutes of the Parish Council Meeting of Barton Mills

held in the village hall on Tuesday 4<sup>th</sup> April 2023 at 7:30pm

In attendance: Cllr N Horne, Cllr C Miller, Cllr, K Fuller, Cllr R Oke, Cllr T Newman, Cllr R Lewis, Cllr A Potts, Cllr M Colsey District Cllr B Harvey, the clerk Judi Coe, and two members of the public.

Chairman N Horne welcomed everyone to the meeting.

### Public Forum

No member of the public wished to speak

### 23/03/01 Accept and receive apologies for absence

Apologies were received and accepted from Cllr A Potts

### 23/03/02 Declarations of members interests

Cllr R Lewis item 9.2

### 23/03/03 Minutes

The minutes of the Parish Council Meeting dated 7<sup>th</sup> March 2023 were proposed and agreed as a true record of the meeting held.

### 23/03/04 Police Reports

None

### 23/03/05 County and District Councillors report

Cllr L Stanbury sent his apologies.

Cllr B Harvey gave no report due to the meeting being held in the pre-election period, however he briefly reported on the Sunnica proposal.

Cllr B Harvey was thanked for attending meetings and his help to the parish as the district councillor.

### 23/03/06 Planning and Environment

#### General & For Consideration:

DC/23/0449/HH - Proposal Householder planning application - a. single storey front extension b. single storey side/rear extension c. carport/cart shed d. boundary fence at 3 The Street, Barton Mills, Bury St Edmunds, Suffolk, IP28 6AW

It was proposed and agreed that Barton Mills Parish Council SUPPORT parts a and b of the above application, single storey front extension and single storey side/rear extension BUT OBJECT to parts c and d.

Part C Car Port, the Parish Council believe this would be better located against the gates and the fence and

Part D Boundary Fence, the Parish Council believe this should remain in its existing position.

DC/23/0358/FUL Proposal Planning application - one dwelling at The Old Maltings, The Street, Barton Mills, Suffolk, IP28 6AA

It was proposed and agreed to SUPPORT the application.

#### **Tree Applications (for information only):**

None

#### **Applications awaiting West Suffolk decision and pending appeals:**

DC/23/0069/FUL – change of use from forge (Sui Generis) to residential dwelling (class C3) as amended by plans received 27 February 2023 at Rose Forge, Worlingotn Road, Barton Mills, IP28 7DX – *pending at 4.4.23*

DC/23/0134/FUL - alterations to allow for drive-thru facility at existing restaurant including single storey rear extension for collection window, drive-thru lanes, car park alterations and hard and soft landscaping at Pancake And Waffle Shack, Millford Service Area, A11 Barton Mills South Bound, Barton Mills, Bury St Edmunds. – *pending at 4.4.23*

DC/21/2285/FUL – 15 dwellings with associated landscaping, highways and engineering works at land used for car boot sale, Newmarket Road, Barton Mills – *pending at 4.4.23*

DC/23/0172/VAR - variation of condition 2 of DC/22/0021/HH to allow use of amended plans for a. two storey front extension; b. two storey side and rear extension; c. conversion and extension of existing garage to habitable space; d. single storey side extension to existing garage (following demolition of existing flat roofed garage); e. roof alterations

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to existing link extension; f. two bay cartlodge with room above at The Croft, Mildenhall Road, Barton Mills, Suffolk, IP28 6BD. – *pending at 4.4.23*

## **Decided/approved (for information only):**

DC/23/0008/ADV – one internally illuminated totem sign at Barton Mills Service Station, Fiveways, Suffolk, IP28 6AE – *withdrawn 3.3.23*

## **Neighbourhood Plan update**

Cllr N Horne reported that they were still trying to confirm whether there is any funding available to cover the costs of a plan.

## **23/03/07 Clerk's Report, Matters Arising from the Minutes of the Last Meeting and Correspondence**

As agreed at the last meeting:

- the clerk contacted Flagship regarding the dangerous wall at Lambs Court. They have since confirmed they have scheduled a repair operative to come out on 4<sup>th</sup> May for 2-3 days
- the clerk contacted Flagship Homes in regards to the appearance at Olive Court. They initially replied confirming they would pass this onto the Neighbourhood Team to look into.
- the clerk contact WSC in regard to the access point on the car boot field. No response has been received at date
- the clerk wrote to the landowner asking that they cut back the overhanging tree on Station Road. The assumed land owner has since confirmed that they believe the trees do not belong to them. The clerk has therefore now reported to SCC.
- the clerk contacted SCC about the concrete mound on Station Road, who since confirmed that would not intervene at this stage. Cllr L Stanbury has been informed of this and his assist in getting this sorted.
- earlier this year a member of the public asked about the flooding of the layby at Walkers Snack Bar. The clerk informed them this was the responsibility of SCC and that she had reported it to them. No response has been received from SCC and the member of the public has informed the clerk that all parties are denying ownership and he has asked the Parish Council for some help with this matter. Cllr L Stanbury has been asked to help find out who the land owner is.

## **23/03/08 Parish Matters**

### 1. Street Lighting

Cllr R Oke asked that the repair work to unit 85 is chased.

### 2. BMFC/MTFC update

The following was reported:

- The lease has been agreed and signed
- The man hole cover is to be repaired Thursday for £80/£90, Matt Wilson will invoice BMPC.
- There are some heaters that need replacing which were not included in the original quote. Matt Wilson will obtain quotes and then BMPC can determine who would be responsible for funding these.
- The water damage caused some electrical damage, mould and damaged the decoration which the clerk is trying to get compensation for.

### 3. Exception site Newmarket Road

It was agreed to respond to Rob Hancock (SCC) and attend a meeting with him in regards to the SCC land, if it was to discuss an exception site and not general affordable housing.

It was reported that Natural England has confirmed that if surveys are carried out on open land in the village included in the Stone Curlew buffer zone and these proved no Stone Curlews were present then Natural England could withdraw their objections. The clerk to get this conformed by Havebury and then look to publishing a statement to inform the public of the issues as to why the site has yet to be approved.

### 4. New bin proposal

West Suffolk Council have confirmed they are not taking on the emptying of anymore litter/dog bins as they are undergoing a review across West Suffolk to look at our current routes, but have confirmed the new price for 2023/24 for a single empty will be £3.52. They have confirmed if there is a trade bin at the village hall which is for parish use then the rubbish bag could be placed in there along with the other waste and there would be no additional charge.

To bring item forward and obtain new bin quotes.

### 5. Trees in Church Meadow

A concerned resident has informed Barton Mills Parish Council that children have erected a swing off a tree at the entrance to Church Meadow, Barton Mills. It was agreed to pass this information on to West Suffolk Council as they are responsible for this land.

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## 6. Play park

A quote has been received from IA Play Solutions and another quote has been requested.

## 7. SID

Several quotes have been received. To bring forward to the next meeting to agree and to obtain details of the warranty offered from each supplier.

The clerk contacted Mildenhall Council to ask if they would consider donating towards the cost and they will not consider until they have a specific proposal to consider. It was agreed to ask for 50% of the total costs of the SID.

## 8. Old Mill Lane railings update

There is lead in the old paint, so extra precautions need to be taken. The clerk has asked the Knotts Decorating whether they can still carry out this work but have yet had a response.

## 9. Island at Chestnut Close update

The works have now been completed including the sign.

Gardener Robert Ayers has confirmed that the newly installed plants should spread and be larger by the end of the summer.

## 10. Kings Coronation

Cllr K Fuller reported that there is a meeting arranged to discuss celebrations on 5<sup>th</sup> April. The clerk confirmed that there was £123.37 unspent from the Queens Jubilee fundings and £523.51 funds available which was raised on the weekend of the Queens Jubilee.

## 11. Local elections

The nomination deadline has now passed. Notice of candidates will be issued Wednesday 5<sup>th</sup> April.

## 12. Highways issues

It was confirmed that Highway surveys would be carried out from 9<sup>th</sup> to 24<sup>th</sup> May with data collectors placed at Newmarket Road/Church Lane, Newmarket Road/Bell Lane and Worlingotn Road/Station Road. This is being funded by Cllr L Stanbury.

It was agreed to request that Suffolk Highways place a mirror on the corner of Mildenhall Road, and look into getting the damaged chevron signs replaced.

## 23/03/09 Finance & Policies

### 1. Parish Council Bank Balances and Reconciliation from list of Payments and Receipts

The clerk reported that at 31<sup>st</sup> March 2023 £1,006 is held in the current account and £26,756 in the deposit account.

### 2. Approve and authorise payment of invoices

The following invoices were approved for payment:

<u>Date</u>	<u>Pavee</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Gross</u>
31-Mar	J Coe	Salary	281.68	0.00	281.68
31-Mar	HMRC	Salary	211.20	0.00	211.20
31-Mar	J Coe	Clerk expenses	29.18	0.00	29.18
31-Mar	R Lewis	Barton Miller printing	26.16	0.00	26.16
01-Apr	West Suffolk Council	Emptying dog bins	27.73	0.00	27.73
01-Apr	West Suffolk Council	Litter bin charge annual	183.04	0.00	183.04
17-Mar	Complete Business Solutions	BM paper	159.92	31.98	191.90
07-Mar	Eon	Electricity (BMFC)	28.00	1.40	29.40
23-Mar	Sarah Limmer	Gardening	30.00	0.00	30.00
23-Mar	RH Landscapes	Grass cutting	100.00	20.00	120.00
01-Mar	SALC	Payroll	45.00	9.00	54.00
08-Mar	SCC	Unit 98 (agreed May 2022)	1,797.18	359.44	2,156.62
28-Mar	SCC	Street light energy and maint.	5,224.15	1,044.82	6,268.97
31-Mar	SCC	Allotment rent	65.00	0.00	65.00
			<b>8,048.32</b>	<b>1,434.66</b>	<b>9,482.98</b>

SCC have confirmed they will send a credit note of £125.60 net in respect of unit 73 not working throughout the year so there will be no energy or maintenance charge.

It was also agreed to pay the clerk 2 hours overtime for the month of March totalling £29.34

### 3. Clerks untaken holiday entitlement

The clerk confirmed she is entitled to 34 hours holiday per year and has 15.5 hours untaken for the year to 31<sup>st</sup> March 2023. It was proposed and agreed to pay the untaken holiday, 15.5 hours at £14.67, totalling £227.39.

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## **4. Appoint internal auditor and agree costs**

Anthony Preece the previously appointed annual auditor has confirmed more work is required and therefore he needs to increase his prices from £40.00 per year to £125.00.

It was agreed to continue and have Anthony carry out the internal audit.

## **23/03/10 Parish Councillors reports (for information only)**

CLlr R Lewis asked if the June agenda could contain item, future projects to discussed future projects which could include new signs and the layby area on Newmarket Road

## **23/03/11 Barton Miller**

Elections

Kings Coronation

Annual Parish Meeting and Annual General meeting

## **23/03/12 Items for future agendas**

It was agreed to hold the Annual Parish meeting and the Annual Parish Council meeting on the same night

The date of the next meeting was confirmed as 16<sup>th</sup> May 2023

The meeting closed at 21:03

**J.Coe**

**J. Coe Clerk**