

# Barton Mills Parish Council

Clerk: Mrs Jadi Coe [clerk@bartonmills.net](mailto:clerk@bartonmills.net) 07724 737841

Chairman: Mr N. Horne 07590 672963

## Minutes of the Parish Council Meeting of Barton Mills

held in the village hall on Tuesday 4<sup>th</sup> July 2023 at 7:30pm

In attendance: Chairman Cllr N Horne, Vice Chairman Cllr M Colsey, Cllr S Mullender, Cllr K Fuller, Cllr R Oke, Cllr E Jarvis, Cllr R Pollard, District Cllr D Taylor, clerk Jadi Coe and three members of the public.

### Public Forum

A member of the public reported that the footpath from Newmarket Road to Herringswell Road requires cutting. It was agreed that the clerk would report this to SCC and if they will not cut it, it would be decided at a future meeting whether the Parish Council would fund a cut or not.

A member of the public who had expressed interest in joining the NH Plan group asked why they had not met as a group. Cllr N Horne apologised he had not kept the volunteers up to date, but he has been advised that a Planning Consultant should be appointed at the early stages. Funding from locality for 2022/23 has now ended and Cllr N Horne is waiting on confirmation whether any new funding will be released to allow the council to appoint a planning consultant. Cllr N Horne to inform all volunteers of this and look to arrange a meeting in the near future.

### 23/07/01 Accept and receive apologies for absence

Apologies were received and accepted from Cllrs R Lewis and T Newman.

### 23/07/02 Declarations of members interests

None.

### 23/07/03 Minutes

It was resolved to approve the minutes of the Parish Council Meeting dated 6<sup>th</sup> June 2023 proposed by Cllr E Jarvis, seconded by Cllr K Fuller, all in favour.

### 23/07/04 Police Reports

None

### 23/07/05 County and District Councillors report

Cllr L Stanbury sent his apologies

Cllr D Taylor reported on the issues of waste, including costs, changes to WSC collection routes, and possible changes to household collections. He suggested that the Parish Council should put on hold any decisions in regards to litter/dog waste bins in the Parish for the time being, until WSC agree on any changes that are to be made.

He also reported on the street lighting issue, in which the old Forest Heath area and St Edmundsbury area pay different amounts.

### 23/07/06 Planning and Environment

#### General & For Consideration:

None, however the following application was received after the agenda was published:

DC/23/0981/ADV - Proposal Application for advertisement consent - a. one internally illuminated height restrictor sign  
b. two non-illuminated totem signs  
c. four internally illuminated totem signs  
d. one internally illuminated triple totem sign  
e. one internally illuminated directional sign at Pancake and Waffle Shack, Millford Service Area, A11 South Bound, Barton Mills, Bury St Edmunds

It was agreed to arrange an additional meeting to discuss and agree comments on this application.

#### Tree Applications (for information only):

DC/23/0952/TCA trees in conservation area at The Old Tennis Court, Bell Lane, Barton Mills,

#### Applications awaiting West Suffolk decision and pending appeals:

DC/23/0772/FUL use of land to hold car boot sales on Saturdays from April to October at Newmarket Road, Barton Mills, IP28 6AQ - *pending at 4.7.23*

DC/23/0358/FUL Proposal Planning application - one dwelling at The Old Maltings, The Street, Barton Mills, Suffolk, IP28 6AA - *pending at 4.7.23*

DC/23/0134/FUL - alterations to allow for drive-thru facility at existing restaurant including single storey rear extension for collection window, drive-thru lanes, car park alterations and hard and soft landscaping at Pancake and

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Waffle Shack, Millford Service Area, A11 Barton Mills South Bound, Barton Mills, Bury St Edmunds. – *pending at 4.7.23*

DC/21/2285/FUL – 15 dwellings with associated landscaping, highways and engineering works at land used for car boot sale, Newmarket Road, Barton Mills – *pending at 4.7.23*

## **Decided/approved (for information only)**

DC/23/0714/HH construction of home office within front garden at Brook House, The Street, Barton Mills, IP28 6AA – *approved 22.6.23*

DC/23/0069/FUL – change of use from forge (Sui Generis) to residential dwelling (class C3) as amended by plans received 27 February 2023 at Rose Forge, Worlington Road, Barton Mills, IP28 7DX – *refused on 27.6.23*

## **23/07/07 Clerk's Report, Matters Arising from the Minutes of the Last Meeting and Correspondence**

The clerk reported the following:

-A resident has contacted the council detailing their belief that the village would benefit from trees being planted along the side of the A11 from the Worlington turn off to Fiveways. Advantages being, reduced noise and that the Bull Inn would feel more part of the community. They have also noted that Matt Hancock has recently asked for idea on improving the roads and they believe this would be a cost-effective way to make the community more enclosed, and asked the council what it feels it could do about this.

This was discussed by members, thoughts included that the verge is not wide enough, maintenance would be difficult, and that The Bull may wish to remain visible to the road to attract more customers.

It was agreed that this would be looked into as part of future projects and the NH Plan.

-Run Breckland have thanked the council for the support with their second event which took place on 25<sup>th</sup> June.

-A resident who uses the council notice boards have asked if someone could clean the boards especially the board on Worlington Road.

Cllr R Pollard offered to clean the Worlington Road board, and Cllr N Horne, the Mildenhall Road and The Street boards.

-National Highways have sent an invitation to their upcoming engagement event which will take place on Tuesday 18 July at 7pm and will be held at The Jubilee Centre, Mildenhall.

The clerk to find out whether this is for members of the public or stakeholders only.

## **23/07/08 Parish Matters**

### 1. Street Lighting

Nothing to report

### 2. Exception site Newmarket Road

Havebury have confirmed that ecologists have been appointed and the land assessments (to identify parcels of land suitable for surveying) and they are to start surveys soon, achieving 5 this year (to the end of Aug). 10 blocks of surveying has been quoted as required over a 20 week period. They would then start again in April and feel they would be finished by the end of May next year.

The ecologists have identified 32 pieces of land and have asked the Parish council in identifying some of the land owner addresses.

### 3. Parish bins including new bin proposal

Cllr N Horne and District Cllr D Taylor met with Andrew Harvey from WSC as agreed. Andrew Harvey has made several suggestions as to what bins to keep, remove or upgrade.

It was agreed no decisions would be made on changes to the public use bins at the present times.

It was noted that the member of the public who has been placing the bin bag on the path between The Jubilee fields and Barton Mills has not been identified, so has not be contacted.

### 4. Play park

It was confirmed Cllr E Jarvis has now taken responsibility of the park inspections.

Following the park enclosure survey carried out in May and reported on in June (fully fenced -70, keep it as it is -41, dogs to be kept on leads -18) a resident has provided an objection letter signed by 24 residents asking that the park remains as it is. It was agreed to update parishioners via the Barton Miller and that this would be looked into.

Cllr N Horne confirmed he has received a quote from Proludic for 2 side panels for two blue side panels and fittings for the slide which require replacing, The quote details total cost of £814.22 including delivery.

It was resolved to accept the quote if no more than one quote was needed.

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## 5. SID

The rota has been agreed until the beginning of September.

The new SID has been ordered and delivery should be end of August, the clerk to determine fitting procedure.

## 6. Car boot sales

Cllr N Horne confirmed he has offered the August car boot sale to BMFC and they have confirmed they would like to do it.

## 7. Request for Village Hall car park shingle improvements

A resident has reported that the shingle is thin at the top end of the village hall car park and asked if more can be added, or the current shingle raked to spread more evenly. The clerk confirmed that in October 2019, 13 tonnes of additional gravel was put in and spread by RH Landscapes for £828.00.

It was agreed that Cllr L Jarvis would speak with the 'Pay Back Team' and ask if they could organise time to redistribute the gravel.

## 8. Old Mill Lane railings update

No response has been received from the Knotts.

## 9. Highways issues

Nothing to report, however the National Highways meeting was mentioned again.

## 10. 2023/24 projects

It was agreed to ask residents whether they had any idea for future projects via social media and the Barton Miller.

Cllr R Oke reported that she has been approached by a group of residents, who want to raise their concerns about the unsightly and untidy state of the old nursery site on Newmarket Road, to the left of the landscaped island at the entrance to the Village. In addition to being an eyesore to anyone entering the village, it is also in view from some residents' upstairs windows.

It was agreed that the Parish Council would write to the landowner.

## 11. BMFC

The team is now up and running and have friendlies scheduled.

BMPC have asked whether they can carry out some decoration work inside the pavilion and install a shower curtain.

It was agreed that they could do this if MTFC agreed.

## 12. Five Guys footpath update

First Plan have responded to the councils request for the footpath to be in a different position:

*We have reviewed your comments in conjunction with the project team and respond as follows:*

*Firstly, as part of our ongoing work, we have committed to additional monitoring and site-specific measures here to manage the free flow of traffic to and from the site. This has been coordinated by TTP Transport Consultants to the satisfaction of National Highways.*

*Secondly, regarding the access route through the site, unfortunately the levels on site mean that the alternative footpath route suggested is not feasible as the change in gradient is too great to provide an accessible route. There is also concerns around the appropriate width of the route along the boundary of the site, which is particularly narrow at the western corner when vehicles will be swinging into their respective ordering lanes. Worth noting that the space shown will not be wholly available for an accessible route through as there is need to introduce some planting/screening to the boundary too.*

*The proposed route across the site does cross the drive thru lanes in two locations, but crossing points are clearly defined and marked to show that pedestrians have priority. This can be enforced by the relevant staff located outside taking customer orders if necessary, too. It is our view that the provision of the new route across the site will be a significant improvement over the existing situation, in which pedestrians (that are unable to use the riverside path) must pass through the site over unmade ground.*

It was agreed to look at this and the existing steps at an onsite meeting and possibly suggest to the planners that they install a ramp where the current steps are which would mean no additional footpath is required.

## 23/07/09 Finance & Policies

### 1. Parish Council Bank Balances

The clerk reported that at the end of June £2,019 was held in the current account and £40,238 in the deposit account

### 2. Approve and authorise payment of invoices

It was resolved to pay the following invoices, proposed by Cllr R Oke and seconded by Cllr K Fuller, all-in agreement.

<u>Date</u>	<u>Payee</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Gross</u>
30-Jun	J Coe	Salary	352.10	0.00	352.10
30-Jun	HMRC	Clerk expenses	280.00	0.00	280.00

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30-Jun	J Coe	Clerk expenses	31.00	0.00	31.00
30-Jun	R Lewis	Barton Miller printing	26.16	0.00	26.16
01-Jul	West Suffolk Council	Emptying dog bins	27.73	0.00	27.73
07-Jun	Sarah Limmer	Gardening	30.00	0.00	30.00
20-Jun	Matt Wilson	Ceiling repair in shower BMFC	120.00	0.00	120.00
27-Jun	RH Landscapes	Grass cutting	400.00	80.00	480.00
			<b>1,266.99</b>	<b>80.00</b>	<b>1,346.99</b>

### 23/07/10 Parish Councillors reports (for information only)

Cllr K Fuller suggested appointing an Asset Officer to over see assets held, to monitor deterioration, and note responsibility, this could then be used to monitor expected costs and whether the council needed a sinking fund. The clerk reported that an asset register is held for finance purposes and it was agreed this to be circulated to all members.

It was reported that the tree that had fallen over the river remained there but it had been cut to allow people to access the footpath. Cllr K Fuller to take pictures of the tree so that the clerk can report that the tree still remains in the river.

### 23/07/11 Barton Miller

Back page – future projects

Clerk page – park fencing and exception site update

### 23/07/12 Items for future agendas

Five Guys footpath and planning application

The date and venue of the next meeting to be confirmed

The meeting closed at 9:10

**J.Coe**

**J. Coe Clerk**