

# Barton Mills Parish Council

Clerk: Mrs Jadi Coe [clerk@bartonmills.net](mailto:clerk@bartonmills.net) 07724 737841

Chairman: Mr N. Horne 07590 672963

## Minutes of the Parish Council Meeting of Barton Mills

held in the village hall on Tuesday 6<sup>th</sup> June 2023 at 7:30pm

In attendance: Chairman Cllr N Horne, Vice Chairman Cllr M Colsey, Cllr T Newman, Cllr R Lewis, Cllr K Fuller, Cllr R Oke, Cllr E Jarvis, Cllr R Pollard. clerk Jadi Coe and five members of the public.

### Public Forum

A member of the public reported that the contractors at Five Guys have moved the barrier and the footpath is at the present time accessible.

### 23/06/01 Accept and receive apologies for absence

Apologies were received and accepted from Cllr Mullender.

### 23/06/02 Co-option to fill vacancy

It was resolved to co-opt Mr Robert Pollard as member of Barton Mills Parish Council, proposed by Cllr K Fuller, all in favour. The other candidate for the vacancy, was thanked for their time and willingness to join the council.

### 23/06/03 Declarations of members interests

Cllr R Lewis item 7 application DC/23/0714/HH and item 12.2.

### 23/06/04 Minutes

It was resolved to approve the minutes of the Parish Council Meeting dated 16<sup>th</sup> May 2023 proposed by Cllr E Jarvis, all in favour.

### 23/06/05 Police Reports

None, although the clerk confirmed she now receives police reports and will forward any relevant to Barton Mills

### 23/06/06 County and District Councillors report

Cllr L Stanbury and Cllr D Taylor gave their apologies.

### 23/06/07 Planning and Environment

#### General & For Consideration:

DC/23/0714/HH construction of home office within front garden at Brook House, The Street, Barton Mills, IP28 6AA

It was resolved that Barton Mills Parish Council **support** application DC/23/0714/HH at Brook House, Barton Mills. Proposed by Cllr T Newman, all in favour excluding Cllr R Lewis who abstained from voting.

DC/23/0772/FUL use of land to hold car boot sales on Saturdays from April to October at Newmarket Road, Barton Mills, IP28 6AQ

It was resolved that Barton Mills Parish Council **object** to application DC/23/0772/FUL for car boot sales to take place on a Saturday from April to October proposed by Cllr R Lewis, all in favour.

The reason for this is the council have concerns on how this will affect traffic in the village. The proposal would see an increase in the volume of traffic using the village and at the present time volume of traffic on a Saturday is already very high. The council note Highways have no objection to the application but the council believe they may not have reviewed the traffic levels at peak times.

The clerk to also contact the planning department and ask whether access to the field was part of the application.

#### Tree Applications (for information only):

DC/23/0833/TCA fell one cherry tree at 36A The Street, Barton Mills,

#### Applications awaiting West Suffolk decision and pending appeals:

DC/23/0358/FUL Proposal Planning application - one dwelling at The Old Maltings, The Street, Barton Mills, Suffolk, IP28 6AA – *pending at 6.6.23*

DC/23/0069/FUL – change of use from forge (Sui Generis) to residential dwelling (class C3) as amended by plans received 27 February 2023 at Rose Forge, Worlingotn Road, Barton Mills, IP28 7DX – *pending at 6.6.23*

DC/23/0134/FUL - alterations to allow for drive-thru facility at existing restaurant including single storey rear extension for collection window, drive-thru lanes, car park alterations and hard and soft landscaping at Pancake and Waffle Shack, Millford Service Area, A11 Barton Mills South Bound, Barton Mills, Bury St Edmunds. – *pending at 6.6.23*

DC/21/2285/FUL – 15 dwellings with associated landscaping, highways and engineering works at land used for car boot sale, Newmarket Road, Barton Mills – *pending at 29.5.23*

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## Decided/approved (for information only)

DC/23/0449/HH - Proposal Householder planning application - a. single storey front extension b. single storey side/rear extension c. carport/cart shed d. boundary fence at 3 The Street, Barton Mills, Bury St Edmunds, Suffolk, IP28 6AW – *approved 18.5.23*

DC/23/0172/VAR - variation of condition 2 of DC/22/0021/HH to allow use of amended plans for a. two storey front extension; b. two storey side and rear extension; c. conversion and extension of existing garage to habitable space; d. single storey side extension to existing garage (following demolition of existing flat roofed garage); e. roof alterations to existing link extension; f. two bay cartlodge with room above at The Croft, Mildenhall Road, Barton Mills, Suffolk, IP28 6BD. – *refused on 23.5.23*

## 23/06/08 Clerk's Report, Matters Arising from the Minutes of the Last Meeting and Correspondence

Nothing to report that is not included elsewhere in the agenda.

## 23/06/09 Appointment of Councillor Responsibilities & Representatives on Outside Bodies:

- Representative on Barton Mills Allotments Association – Cllr K Fuller
- Representative on Village Hall Management Committee - Cllr. K. Fuller
- SALC Liaison – Cllr R Pollard
- Councillors for Finance Committee - Cllrs N. Horne, R Oke & R. Lewis
- Councillors Responsible for Planning - Cllr. S. Mullender & Cllr R Oke
- Councillor Responsible for Inspection of Play Equipment – Cllr E Jarvis
- Councillor Responsible for Social Media Accounts and website - Cllr T Newman
- Councillors Responsible for Street Lighting - Cllr M. Colsey & Cllr E Jarvis

## 23/06/10 Report on Internal Control Statement

The statement was completed by Cllr R Lewis, who reported that the council are compliant and that there were no issues to report other than the date on the form being incorrect.

## 23/06/11 Parish Matters

### 1. Street Lighting

Nothing to report.

### 2. Exception site Newmarket Road

No update received from Havebury.

Cllr R Lewis reported that Natural England, statutory consultees for application DC/DC/23/0772 have not objected to the application, despite objecting to homes being built on the same land.

It was agreed that the clerk would send this information to Havebury.

### 3. New bin proposal

Cllr N Horne would report on this at the next meeting following his onsite meeting with Cllr D Taylor and West Suffolk Council on Tuesday 13<sup>th</sup> June.

### 4. Play park

Cllr N Horne confirmed he was waiting for a quote for the repairs that are required.

The clerk to chase contractors for an onsite meeting.

The clerk to find out who is responsible for the smaller goals, BMFC/MTFC or the Parish Council as one on the nets need replacing.

Cllr T Newman reported on the results from the park survey, asking if members of the public wanted to see the park remain as it is or whether it should be fully enclosed, 128 Votes were received in total:

Fully fenced – 70

Keep it as it is – 41

Dogs to be kept on leads (this item was added as requested) – 18

Comments from those wanting the park fully fences included children's safety (children who are likely to run off, stops children running into the car parking area); cars speeding nearby which may hit a child running out, possibly consider lowering speed limit to 10mph if a fence isn't built; stops dogs running up to children; stops dog fouling on the play area which the person reported is getting worse

Comments from those wanting the park to remain as it is, included, people should know the cost before making a decision; useful being able to walk the dog and take the children to the park; the cost would be a lot/waste of public money; use the money for play matting

It was agreed that the council would look into designs and costs ahead of the next meeting.

It was agreed to publish the results of the survey.

### 5. SID

The rota is agreed until end of July.

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## 6. Old Mill Lane railings update

SCC confirmed they needed more information on the types of vacuums and masks the contractors would be using to minimise inhalation. The contractors have yet to provide this information.

## 7. Mildenhall Footpath access

The clerk reported she has contacted FirstPlan and they have confirmed they have discussed this with Five Guys and TTP transport consultations but they are still working with SCC and Highways and will get back to the council soon. The footpath is currently open as the contractors have moved the barriers.

It was reported that the steps leading down to the river path are dangerous and that the handrail is loose. Cllr K Fuller agreed to obtain photos so the clerk could report this to SCC.

## 8. Highways issues

It was reported that the results for the HGV survey were now available. To report on further at the next meeting.

## 9. 2023/24 projects

The clerk confirmed £8,915 is in the approved budget under 'Projects to be decided'.

Ideas included:

New village entrance signs – Cllr R Lewis to obtain quotes

Landscape the area on Newmarket Road by Bell Lane – Cllr R Lewis to identify exact area and take photos

Bench and passing point on the boardwalk on the path to Mildenhall – Cllr K Fuller to identify an area where this is possible

Maintenance of assets, including field gates, benches and some play equipment

## 23/06/12 Finance & Policies

### 1. Parish Council Bank Balances

The clerk reported that at date £902 is held in the current account and £44,710 in the deposit account

### 2. Approve and authorise payment of invoices

It was resolved to approve and pay the following invoices, proposed by Cllr E Jarvis, seconded by Cllr M Colsey, all in favour, except Cllr R Lewis who abstained:

<u>Date</u>	<u>Payee</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Gross</u>
30-May	J Coe	Salary	281.68	0.00	281.68
30-May	J Coe	Clerk expenses	67.56	0.00	67.56
30-May	R Lewis	Barton Miller printing	26.16	0.00	26.16
01-Jun	West Suffolk Council	Emptying dog bins	27.73	0.00	27.73
16-May	Matt Wilson	Additional work re flood	2,500.00	0.00	2,500.00
31-May	RH Landscapes	Grass cutting	400.00	80.00	480.00
			<b>3,303.13</b>	<b>80.00</b>	<b>3,383.13</b>

Clerks overtime of 6 hours in March was also agreed for payment.

### 3. Agree and approve bank mandates

It was resolved to approve and sign bank mandates to remove a previous member and add Cllr R Oke as signatory and approver for online banking.

## 23/06/13 Parish Councillors reports (for information only)

It was reported that there were parking issues being caused by BMFC and MTFC. It was agreed that clerk would contact MTFC and ask that users park on the playing field to leave the village hall car park free for village hall users.

It was also agreed to add a sign to the gates stating Keep Clear – no parking.

Cllr K Fuller reported that he has been informed a resident has been spraying weeds on a public footpath and they are concerned that dog walkers would not know that spraying had been carried out and therefore putting their dogs at risk.

It was agreed to write to the resident, thanking them for the work but asking if they inform dog walkers when carrying this out by way of a sign or by informing the council who can then put a sign out themselves. Cllr N Horne to draft letter.

## 23/06/14 Barton Miller

Park survey results

List of councillors and their roles

The clerk was also asked to add the meeting time to the clerk's page.

## 23/06/15 Items for future agendas

No new items requested.

The date of the next meeting was confirmed as 4<sup>th</sup> July 2023

The meeting closed at 8:55pm.

J.Coe

# **Barton Mills Parish Council**

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Jadi Coe, clerk to Barton Mills Parish Council.

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