

Barton Mills Parish Council

Clerk: Mrs Judi Coe clerk@bartonmills.net 07724 737841

Chairman: Mrs A. Dawson 01638 714449

Minutes of the Meeting of Barton Mills Parish Council

held in the Village Hall on Tuesday 4th September 2018 at 7:30pm.

Present: Cllr. A. Dawson (Chair), Cllr. F. Lewis, Cllr K. Fuller, Cllr N. Horne, Cllr R. Lewis, Cllr S. Mullender, Cllr G. Flack, Cllr A. Harji, Cllr P. Boura.
Clerk Judi Coe, Isobel Wright (Hastoe Homes) and twelve members of the public

18/09/01 Apologies

None received.

18/09/02 Declaration of members interest

Cllr A. Harji – item 10.2 Update on site for new local affordable housing.

18/09/03 Minutes

The minutes of the last Parish Council Meeting held on Tuesday 7th August 2018 were proposed as a true record by Cllr. F. Lewis and seconded by Cllr K. Fuller these were then signed by Chairman Cllr. A. Dawson.

18/09/04 Use of playing field/football pitch

No representative attended meeting from the football club therefore it was agreed item

18/09/10.2 update on site for new local affordable housing be brought forward.

Cllr A. Harji left the meeting.

Mock site plan and aerial views of the proposed site backing onto Manor View were handed to the councillors and members of the public in attendance. Cllr. A Dawson stated that herself, Cllr N. Horne, Isobel (Hastoe Homes) and the land owners of the proposed site on Church Lane backing onto Manor View had an onsite meeting earlier in the day to discuss the land being offered. The land owners stated they would only be willing to sell to Hastoe Homes the piece of land backing onto Manor View for various reasons. It was noted the land owners were accommodating and the land was being offered at a low price.

Isobel went on to state if the site was agreed then a 200 year lease would be proposed to ensure they remained affordable homes for Barton Mills people only. The new homes that would be built backing onto Manor View would be traditional bungalows and that enhanced shrubbery would be planted on the boundary to minimise impact on current homes in Manor View.

Members of the public in attendance voiced their concerns over the proposed site and the impact they believe this would have within the area and to their privacy.

Isobel stated there was one other option, this was to purchase land owned by SCC adjacent to the other affordable housing on Church Lane. Isobel had briefly talked to SCC and they stated they may be willing to sell the land. If Hastoe were to pursue this piece of land then this would likely cost more, take considerable longer, at which point funding may not be available but this site may have less impact on surrounding neighbours in the area.

It was agreed at date there were three options; 1 - proceed with the land being offered backing onto Manor View; 2 – look to purchase land owned by SCC adjacent to other Hastoe site; 3-do nothing and not build affordable homes.

Cllr. A Dawson proposed to vote ‘proceed with negotiations with land owner off Church Lane backing onto Manor View that has been offered’ this was seconded by Cllr N. Horne. Three were for this decision and five against, therefore the Parish Council would not proceed with negotiations with land owners.

Cllr A Dawson announced that she is resigning as chairman and councillor and will leave the meeting. Cllr A. Dawson left the meeting.

Cllr. R. Lewis proposed a vote to ‘continue to discuss with SCC for Hastoe to purchase land adjacent to other Hastoe Home site’ this was seconded by Cllr. P. Boura. Six were for the decision and one against.

It was agreed Isobel would contact SCC and keep the clerk up to date.

The clerk is to inform Cllr. L Busuttill of this decision as councillor of SCC in hope to speed up the process. (JC)

Cllr A. Harji rejoined the meeting and took chair.

Barton Mills Parish Council

Clerk: Mrs Judi Coe clerk@bartonmills.net 07724 737841

Chairman: Mrs A. Dawson 01638 714449

A member of the public brought up concerns of dead trees on the existing Hastoe Home site in the village. The clerk stated she had contacted Hastoe Homes to clear this but had no response. Isobel from Hastoe would chase this on our behalf. (18/09/10.08)

18/09/05

Police Matters

None of relevance

18/09/06

County and District Councillors Reports.

Cllr B. Harvey had sent his apologies and no reports received.

18/09/07

Planning and Environment

General & For Consideration:

None

Tree Applications (for information only):

It was noted an application had been received since the agenda was published but Cllr. P Boura had stated there would be no need to comment on the proposed plan.

Awaiting Forest Heath Decisions and pending appeals:

DC/17/2220/FUL – Appeal for 1 dwelling at Minden House, Station Road, Barton Mills, IP28 7DR
Cllr. F. Lewis and R. Lewis declared an interest and left the meeting.

The appeal gave option to make new comments or modify previously made comments and it was agreed, four for and one against to object with new comment on the basis that it is outside the settlement boundary.

Cllr. F. Lewis and R. Lewis rejoined the meeting.

DC/18/1407/HH – Pending decision, 1 garage at 15 Wiggin Close, Barton Mills, IP28 6AN

DC/18/1126/OUT – Pending decision, 5 dwellings, land North of Belle Vue, Church Lane, Barton Mills

It was noted that the agent has withdrawn the application.

Decided/approved (for information only)

DC/18/1087/HH – single storey extension and new garage at Stable Farn, The Street, Barton Mills, IP28 6AW, Application approved 6/8/18

18/09/08

Clerks Report and matters Arising from the minutes of the last meeting (for info only)

The clerk reported the following:

Reporting of various problems to the relevant authorities mainly of overgrown footpaths and public rights of way had been made.

A parishioner had kindly sent an updated bus timetable which is now on the village website as the previous timetable was two years old.

The external audit conclusion has been received from PKF Littlejohn.

There was one issue; last year (2016/17) the picnic bench was not included on the AGAR within the asset value and although this was included in the 2017/18 figure, the prior year figure on the 17/18 return was not altered instead the figure that was on the final return of 16/17 was entered.

Notice of conclusion of Audit needs to be published by 30th September and a cost agreed to charge members of the public for copies of the AGAR. The clerk stated that other parish council's were charging between nil and £1.50 if now a cost could be agreed.

It was agreed that the PC would charge £nil for a copy of the Annual Return and Governance Statement if copies were requested. The clerk would forward Notice of Conclusion of Audit to Cllr. P Boura to display in the notice boards and the clerk would post on the website. (JC)

18/09/09

Correspondence

The clerk stated that a letter and contribution of £100 had been received from the WI from their recent successful car boot sales.

Cllr. F Lewis stated she had a donation of £35 from the football club in regards to the car boot sale they recently held and would take to the clerk for banking. (FL)

Barton Mills Parish Council

Clerk: Mrs Judi Coe clerk@bartonmills.net 07724 737841

Chairman: Mrs A. Dawson 01638 714449

A letter from Suffolk Accident Rescue Service had been received asking for donations.

It was agreed this was to be kept until February 2019 when any decisions of organisations to donate to would be agreed.

An email from Highways was received stating that grit heaps would no longer be replenished.

No grit heaps are held in the village but it was agreed the need of an additional bin may be required.

The clerk would look into the cost and whether Highways would fill the bins and at what cost

18/09/10

Parish Matters

18/09/10.01 Future Football coaching

£257 was still held for the cost of football coaching and the clerk is to book two sessions in the October Half Term. (JC)

18/09/10.02 Update on site for the new local needs affordable housing scheme

Item brought forward and already discussed.

18/09/10.03 Quote for street lighting

Cllr P Boura stated quote received from Pearce and Kemp for new street lights at a net cost of £8,939.51. No quote had been received from K & M Lighting Services. It was proposed by Cllr. P.

Boura to accept this quote and all agreed. (PB)

18/09/10.04 SID Rota Update

The Rota was agreed until the end of October and the clerk is to send updated copies. (JC)

18/09/10.05 Playing field usage and form

It was agreed that the request form to use the field was adequate and would be used in the future for organised activities taking place on the playing field. It was agreed to invite a representative from the Football Club to attend next month's meeting to help determine who would make decisions of use of the field during football season. (FL/JC)

18/09/10.06 Affordable Housing

Not discussed as item repeated (10/09/10.02)

18/09/10.07 Charity Event

The clerk stated a letter had been sent to the organisers of a recent charity event held in the village requesting that alternative parking arrangements to be made for any future events.

18/09/10.08 Trees on Church Land (Hastoe Home site)

Previously discussed (see 18/09/04)

18/09/10.09 Peace Garden Statue

To be brought forward to next meeting and Cllr S. Mullender to get more information. (SM)

18/09/10.10 Maintenance of assets incl. Annual Play Equipment Inspection Report and

Recommendations

The following was reported:

- Dog bin dispensers had been put up and were being refilled as needed. The back page in Barton Miller would ask for volunteers to do this in the future
- The defibrillator has been out of action since June but a new door should be fitted later on this week
- Easily fixed issues arising from the recent play equipment report had been dealt with
- Next year's budget would need to include replacing adult swing and chains
- The recommended re-laying of the safety mats would need to be completed by a contractor and Cllr P Boura would look further into this. (PB)

18/09/10.11 Update on fly tipping and tyre removal

Cllr A. Harji volunteered to dispose of tyre dumped by the village hall (AH)

It was agreed Cllr R. Lewis is to contact local builder to dispose of plaster board recently dumped on the playing field (RL)

18/09/10.12 To receive details of PROW cutting

Details of footpaths, hedges that are maintained by SCC and FHDC were distributed and it was agreed to not alter the cutting routes. However as many routes were not on the cutting schedules that are in regular use, a village gardener or contractor could be asked to carry out works.

18/09/10.13 Discuss the need of a parish handy man

It was agreed that if and when matters arose that needed the attention of a handy man then one would be contacted at the point of time in need.

Barton Mills Parish Council

Clerk: Mrs Judi Coe clerk@bartonmills.net 07724 737841

Chairman: Mrs A. Dawson 01638 714449

18/09/10.14 Discuss the need of a parish gardener/hedge trimmer

The clerk had been in contact with local gardener Sarah Limmer who provided hourly rates and the clerk is to re contact Sarah and ask if she would consider two hours work a month on the peace garden and any other areas that need attention. (JC)

The clerk also contacted INL but to provide quotes would need details of the footpaths requiring attention.

It was agreed details of footpaths to be considered for additional cutting be sent to the clerk and if the hedge/bush was owned by a parishioner then the clerk would contact the owner once details are received.

It was agreed to for the clerk to contact INL Landscapes and ask for the car park to be sprayed with weed killer. (JC)

18/09/10.15 Boot camp update

The clerk stated this has been reported and is with FHDC planning.

18/09/10.16 Set date for standing orders working party

It was agreed to set a date via email contact between the councillors. (JC)

18/09/10.17 Car boot on the A11

It was noted that there was still issues with the congested traffic on boot sale days but no action to be taken at date and would include as an agenda item next Spring if problems were to restart.

18/09/10.18 A11, Fiveways update

Work is to begin shortly and Cllr P. Boura to find out more information and publish in the Barton Miller. (PB)

18/09/11

Finances & Policies

18/09/11.01 Parish Council Bank Balances and Reconciliation

The bank reconciliation was presented to Cllr A. Harji and agreed. The clerk stated £23,043 was held in the current account at 16th August 2018.

18/09/11.02 Cheques for signing and approval

The following payments were agreed and the cheques signed

:

Chq	Payee	Details	Net	VAT	Gross
724	J Coe	Clerk salary	249.60	0.00	249.60
725	Tudd. PC	Planning training	30.00	0.00	30.00
726	Village Hall	Notice Boards	494.00	0.00	494.00
727	Cllr F. Lewis	Magnets	12.00	0.00	12.00
728	J Coe	Clerk expenses	28.06	1.25	29.31
729	K & M Light.	Clerk expenses	6.66	1.33	7.99
730	Proludic	Sep maintenance	106.28	21.26	127.54
571	Woollards	Wood for bench	38.50	7.70	46.20
572	Mark Harrod	Goal hooks	40.5	8.10	48.60
573	PKF Littlejoh	External audit fee	200.00	40.00	240.00
			1205.60	79.64	1285.24

18/09/11.03 Update on account for reserves

No account opened. Item to brought forward to next agenda

18/09/12

Clerk's Report & urgent matters arising

Cllr F. Lewis reported overgrown tree at the top of church meadow and asked the clerk to contact FHDC to crown lift the tree. Cllr F. Lewis also reported there was rose bushes on the land of The Flint Cottage that were encroaching the footpath, Cllr. G. Flack volunteered to contact the owner and request these be cut. (GF)

Cllr P Boura reported she attended recent planning training but she felt the training was disappointing.

18/09/13

Items for future agendas

- Discuss future chairman position

Barton Mills Parish Council

Clerk: Mrs Jadi Coe clerk@bartonmills.net 07724 737841

Chairman: Mrs A. Dawson 01638 714449

- Discuss procedure for opening councillor position
- Use of playing field
- Update of discussions between Hastoe and SCC
- Website
- Set date for 2019 Car Boot meeting
- Discuss the need and to receive more details of the cost of a grit bin
- Arrangements for remembrance day ceremony

18/07/15

Agree Barton Miller back page and clerk page

Back page – Football training and request volunteer to replenish dog waste bag dispenser

Clerk page – Hastoe Home update

The meeting closed at 9:25pm

J. Coe Clerk

