

BARTON MILLS PARISH PLAN – ACTION PLAN

This Action Plan, arising out of the results of the Barton Mills Parish Plan should be viewed as a work in progress. Further input from members of the community is extremely desirable on an ongoing basis and it is hoped that the Parish Plan will continue to fuel debate within the community to help drive the whole community forward.

Action	How it will be tackled	Priority	Partners	Timescale	Lead Responsibility	Resource implications	Comments
1. Prepare and publish a Village Design Statement.	Consultation between Parish Council committee and openly invited members of the community.	Medium	Parish Council, Forest Heath DC Planning Department.	6 months to one year	Parish Council Planning Officer	Time only unless professional input is found to be needed	Beware subjectivity
2. Encourage the growth of Bed & Breakfast facilities.	Place article in the Barton Miller and other suitable publications	Low	English Tourist Board	One year	Member of community	Need advice for prospective B&Bs	
3. Identify transport needs within the village with a view to implementing improvements to the bus service.	Parish Council to undertake a further survey of needs via consultation (Parish Council or Parish meeting agenda item) or further questionnaire	High	Bus Company/ Suffolk CC	6 months	David Slater (?)	No capital outlay envisaged.	
4. Enhance road safety including traffic calming and more restrictive speed limits.	Parish Council to arrange site meetings with Suffolk CC Highways officer to ascertain the best way forward.	High	Parish Council, Suffolk CC, Highways Agency?	Urgent as there are deep concerns about safety.	Parish Council	Suffolk CC budget	
5. Improve facilities for cyclists and footways for pedestrians, especially for people with disabilities, wheelchair and pushchair users.	Parish Council agenda item	High	Suffolk CC	Probably long-term as dependent on Suffolk CC budget	Parish Council	Suffolk CC budget	
6. Ensure there are plans and procedures for the protection of the village green, the River Lark, hedges, ditches, walls and meadows.	Parish Council to provide a forum for environmentally concerned parishioners to establish the concerns and give weight to their voice.	High	Suffolk Wildlife Trust, Lark Valley Association	One year - ongoing	Parish Council Lark Valley representative	Hire of Village Hall for meetings	
7. Improve verge and hedge maintenance.	Parish Council agenda item	Medium	Suffolk CC	Ongoing	Parish Council	Unknown	
8. Consider employment of a Village Litter Warden/Road Sweeper.	Parish Council to consider job specification, financial implications on precept and desirability of Parish Council as an employer.	Medium	Parish Council, Forest Heath DC.	Autumn 2005	Parish Council	Unknown at this stage as the job specification needs to be ascertained.	
9. Work to improve traffic noise.	Parish Council to organise a meeting with the Highways Agency to discuss concerns about the A11	Medium	Highways Agency	3 months	Parish Council	Unknown at this stage as methods of noise reduction need to be determined.	
10. Provide a parish forum to explore the needs for childcare facilities and establish initial recommended courses of action.	Parish Council to appoint a Youth Officer to call a meeting of interested parties	Medium	Rainbow Playgroup, Local childminders	3 months	Parish Council Youth Officer with representative of Rainbow Playgroup	Unknown at this stage as the needs of the community must be assessed.	
11. Explore the development of a wider range of adult education classes.	Parish Council to develop relevant contacts.	Medium	U3A, Suffolk CC	Ongoing	Hilary Clements (?)	Unknown but likely to be negligible	
12. Encourage the formation of new hobby and leisure clubs and organisations.	An introductory event has already been held at the Village Hall – another is planned for Spring 2005.	Medium	Village Hall	Spring 2005	Village Hall.	Need to hire the Village Hall for an event and assemble volunteers to help start new organisations	

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13. Improve and develop the Village Hall.	The Village Hall Management C'tee has already established a working party to consider development of the hall in light of the findings of the Parish Plan.	Medium	Village Hall Management C'tee	Long-term: unlikely to commence before 2008.	Village Hall Management C'tee.	High – development plans are likely to exceed £100,000 in cost.	
14. Encourage greater community involvement in the submission of articles for the Barton Miller.	The Barton Miller should ask its readers to submit articles on matters of interest and importance to the community.	Medium	Barton Miller editorial team	Ongoing	Barton Miller editor.	Negligible – adverts placed regularly in the Barton Miller will attract small costs.	The Barton Miller is sponsored by the Church but must be financially viable.
15. Compile a list of volunteers willing to collect medical prescriptions.	Article in the Barton Miller and word of mouth	Medium	Doctors' surgeries, Sheltered housing wardens	Immediate and ongoing	Parish Council	Negligible	
16. Establish a liaison link with the local Police to discuss ongoing matters.	Parish Council to contact Neighbourhood Watch and local police beat officer	Medium	Parish Council, Neighbourhood Watch, Mildenhall Police.	Immediate and ongoing	Parish Clerk, Neighbourhood Watch representative, Community Police Officer.	Time only	
17. Explore the possibility of organising a Good Neighbour Scheme to formalise the existing village support network.	Neighbourhood Watch and Church to discuss	Medium	Neighbourhood Watch, St Mary's Church	6 months	Neighbourhood watch	Time only	
18. Improve street lighting in Barton Mills.	The Parish Council has already investigated costings and has trialled one upgraded light in the village. It has identified where there are gaps and other improvements needed.	High	Parish Council, Suffolk CC	Three years	Parish Council	High – upgrading all lights will cost £10,500. Gap-filling is expensive (costs depend on location of nearest supply).	
19. Explore the feasibility of establishing a village or community shop.	Further consultation with members of the community and, in particular, owners of potential premises.	Low	Village Hall Committee, Bell PH, Post Office	Long term	Tenants of possible premises	Premises – Village Hall or local pub, perhaps.	
20. Encourage the continued use of local retail services including the Post Office.	Liaise wit local retailers to ascertain the best way forward	Medium	Local retailers, Barton Miller.	Ongoing	Retailers	Time only – retailers should bear costs of advertising	
21. Support St Mary's Church Council to develop the use of the church building for wider community activities.	Remove restriction on use of Church facilities compared to Village Hall	Medium	St Mary's Parochial Church Council, Village Hall.	Immediate	Village Hall Committee, Church PCC	Small – should pay for itself.	
22. Restart a Youth Group.	Talk to young people, involve previous youth club leaders. Have sociable exploratory day/evening very soon.	High	Local schools, Sunday school	6 months	Parish Council Youth Officer, interested parishioners	Funds remain from previous youth group	Needs to be run by responsible adults
23. Form a Youth Council.	Find responsible young people – this can be done in conjunction with above	High	Youth Group (see above), local schools	One year	Parish Council Youth officer	Low – need meeting place	
24. Develop and implement plans for improved facilities on the Village Green.	Parish Council to discuss requirements with Youth council and parishioners at Parish meetings	High	Parish Council, Youth Council (see above)	One year	Parish Council (as owners of the Village Green)	May be high, depending on equipment required	