

Barton Mills Parish Council

Clerk to the Council:

Clerk: Abigail Davies
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Chairman: Mrs P Boura

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Minutes for the Meeting of Barton Mills Parish Council

held in the Village Hall on Tuesday 7th June 2016 at 7.30 pm.

| | | | | |
|-----------------|------|--------|---------|------------|
| Present: | Cllr | Pamela | Boura | (Chairman) |
| | Cllr | Amin | Harji | (Chairman) |
| | Cllr | | Garry | Flack |
| | Cllr | | Keith | Fuller |
| | Cllr | | Richard | Hayward |
| | Cllr | | Frances | Lewis |
| | Cllr | | Robert | Lewis |

Abigail Davies (Clerk)

- 1. Opportunity for members of the Public to speak (3 minute limit, not statutory part of meeting).** 3 members of the public were present but did not wish to speak.
- 2. Courtesies. Apologies and Signing of the Register. Declarations of Interest.**
Apologies: Steve Mullender, Annette Dawson
Declarations of interest: Cllr R Lewis and Cllr F Lewis for item 7.
- 3. Presentation to James Bercovici in appreciation for over 12 years of service as parish clerk**
Cllr R Lewis noted that the PC and village were very appreciative of the way James had dealt with every aspect of the role– legal, admin and finance. A presentation was made to James by Cllr Boura.
- 4. Police Matters:** none. Clerk to chase again.
- 5. Minutes of the meeting held on 3rd May 2016.**
The minutes of the last meeting were agreed and signed.
Some amendments were agreed to the draft minutes of the Annual Parish Meeting and the Annual Meeting of the Council and, with these corrections, it was agreed that the minutes of these meetings would be posted on the website marked as drafts.
- 6. Reports from District and County Councillors:** none
- 7. Planning – Parish Council response to consultation on development and settlement boundaries.**

This item was deferred to the end of the meeting and then Cllrs R Lewis and F Lewis left before the item was discussed. The draft response prepared by Cllr Boura was finalised. Cllr Fuller proposed agreeing this document as our response to the consultation; all in favour. Copy appended to these minutes.

8. Planning

Note - *ITALICS: Parish Council comments passed to Forest Heath DC.* **Forest Heath DC decision**

General and for consideration:

a.i.1.a. Application no: DC/16/0853/HH Householder Planning Application - (i) single storey side extension to replace existing conservatory and (ii) 2no dormer windows on front elevation LOCATION Old Rectory Cottage 33 The Street Barton Mills Suffolk *A request for an extension of time was refused and after email consultation "support" was recorded.*

a.i.1.b. DC/16/0792/ADV PROPOSAL Application for Advertisement Consent - Non-Illuminated free-standing notice board LOCATION Bridge Farm Close Barton Mills Suffolk' *"Support" had already been recorded by the clerk..*

a.i.1.c. DC/16/0683/FUL PROPOSAL Planning Application - Retention of hand car wash operation LOCATION Car Wash Fiveways Services Fiveways Barton Mills *"Support" proposed by Cllr Harji; agreed unanimously.*

a.i.1.d. DC/16/1063/HH PROPOSAL Householder Planning Application - two storey side extension LOCATION 42 Church Meadow Barton Mills Suffolk IP28 6AT *"Support" proposed by Cllr R Lewis; agreed unanimously.*

a.i.1.e. DC/16/0715/FUL Planning Application - Retention of - Change of Use of Orthodontic practice (Use Class D1) to self-contained Flat (Use Class C3) LOCATION Flat The Manor Newmarket Road Barton Mills *"Support" proposed by Cllr Flack; agreed unanimously.*

a.i.1.f. DC/16/1083/HH PROPOSAL Householder Planning Application - Detached three bay garage and store LOCATION The Old Railway Station Road Barton Mills Suffolk

Cllr Hayward stated the design was in keeping with the other buildings on the site
"Support" proposed by Cllr R Lewis; agreed unanimously.

SCC/01401/16 To extract chalk to widen an internal track for onsite access.

"Support" proposed by Cllr R Lewis; agreed unanimously.

Awaiting Forest Heath decisions and pending appeals:

a.i.1.g. DC/13/0927/OUT Reserved Matters Application - Submission of details under outline planning permission - the means of access, appearance, landscaping, layout and scale for a residential development of 78 dwellings with associated garages, landscaping and ancillary works. Land South of Worlington Road Mildenhall Suffolk

Parish Council noted Condition 25 – on the outline planning permission already granted.

Cllr Dawson stated the development had had only one objection in total. Overall it is agreed the proposed development is quite spacious.

Cllr Boura proposed “no objection” and this was agreed with 5 in favour and 2 abstentions.

*The Parish Council to ask for consultation regarding the proposed traffic calming, the design of the gate feature which should include a Barton Mills sign, and that the crossing should be a “Pelican” type crossing. The clerk to also enquire about the possibility of S106 funding for improvements to the footpath to Mildenhall. **Action clerk to ask for consultation.***

- a.i.1.h. DC/16/0636/HH 27 The Street Barton Mills Suffolk IP28 6AA.
Householder Planning Application - (i) first floor extension to create two storey dwelling (ii) single storey rear extension with attached garage to side. There have been no objections. *Cllr Dawson proposed no objection; all in favour..*

9. Matters arising and pending

- a. Affordable Housing: Clerk to contact Isobel Wright from Hastoe as no feedback has been received following her visit to the parish council meeting in April.
- b. Provision of a village notice board in the vicinity of Worlington Road – see planning above.
- c. Footpath to Mildenhall: following the site meeting on 18 May with Claire Dickenson, we are awaiting quotes for completing the re-surfacing of the path with path hogging or alternatively a board walk. She is hoping that some funding can be obtained from a County Council “safe routes to school” budget
- d. Picnic Area: now complete at a cost of about £875 + VAT and to be opened by Joy Willis and Brian Crowder on 12 June.
- e. Cream Tea on 17 May - Very successful and enjoyable. About 60 people came. The clerk to write a letter of thanks to the Coffee Caravan Project.

Cllr F Lewis reported on arrangements for the Queen's Birthday Party on 12 June. A final meeting of the working group will take place on 8 June.

- f. Purchase of a 2nd hand PA system for community use at a cost of £200. The 100 Club has made a grant of £200. Cllr Hayward has tested the system. A bag is needed for storing the cables and Cllr Boura said that she might have something suitable. He has also purchased speaker stands at an additional cost of £39.99. The Clerk to write a letter of thanks to the 100 Club.
- g. VAS (30mph flashing sign) Update: Possibility of a shared sign between Barton Mills and Worlington. SID – costs 2.5 to 3 K plus £150 per pole x 3. Parish need to ensure the locations meet the criteria. Cllr Fuller asked if we have to ensure if the police are in support. Cllr R Lewis will assist Cllr Hayward with a survey.
- h. Good Neighbour Scheme- There are two different and complimentary types of scheme. A Befriending Service is run in this area by The Voluntary Network. To raise awareness, Cllr Hayward will request copy to feature this scheme on the back page of the Barton

Miller in July. A “Good Neighbour Scheme” co-ordinates a list of volunteers who are willing to help out with jobs such as shopping or changing light bulbs. A support network for this is run by Community Action Suffolk. Cllr Boura will follow this up.

- i. Defibrillator: Terry Waters will meet all costs in memory of the late Tony Morley. The clerk has been trying to contact him to progress the project.
- j. Football coaching: The attendance during May half term was disappointing but the weather was poor. Cllr Fuller agreed to enquire about two further sessions in October. Arranging the transfer of funds from the BM football club (£405.00 grant from FHDC) to the Parish Council is being pursued by Cllr R Lewis.
- k. Fiveways Farm: There was a partial clearance on 19 May but the animals remain.
- l. Missing Deeds to Playing Fields: Clerk to follow up with Solicitors Bendalls and Grosse & Co.
- m. The grass on the playing field has not been cut for 3 ½ weeks and is now very long. Cllr R Lewis will ask SP Landscapes to do an urgent cut before the weekend. Quotes will be obtained from potential new contractors, to be discussed at the next meeting.

10. **Street lighting:** Cllr Boura has not yet received the quote.
Worlington Road – Cllr Boura to contact SCC regarding a timeline for the replacement light.

11. Finance

| ITEM No. | DATE | PAYEE | DESCRIPTION | Chq | BANK | | | WAGES & | | | | TOTAL | | | |
|-------------------------------------|------|-------------------------|------------------------|-------------|---------|----------|---------|--------------|--------------|----------------|----------------|--------------|---------------|---------------|-------------------|
| | | | | | ST. NO. | MIN. PG. | DON 137 | TRAINING | ADMIN | MAINTENANCE | OTHER | | PROJECTS | VAT | |
| 1 07-Jun-16 | | RIDGEONS NATIONAL | RIDGEONS - PICNIC AREA | 1431 | | | | | | | £68.02 | £13.60 | £81.62 | | |
| 2 07-Jun-16 | | ALLOTMENT | | 1421 | | | | | £55.00 | | | £11.00 | £66.00 | | |
| 3 07-Jun-16 | | SALC | SUBSCRIPTION 16/17 | 1423 | | | | £338.55 | | | | £0.00 | £338.55 | | |
| 4 07-Jun-16 | | VILLAGE HALL TOP GARDEN | FEB/MAR | 1424 | | | | £45.00 | | | | | £45.00 | | |
| 5 07-Jun-16 | | SERVICES | April | 1432 | | | | | | £150.00 | | | £150.00 | | |
| 6 07-Jun-16 | | CLLR HAYWARD | PA COSTS | | | | | | | £59.99 | | | £59.99 | | |
| 7 07-Jun-16 | | A DAVIES EXPENSES | | May-16 1428 | | | | £58.15 | | | | £3.50 | £61.65 | | |
| | | A DAVIES WAGES - | | | | | | | | | | | | | |
| 8 07-Jun-16 | | NET | | May-16 1427 | | | | £249.60 | | | | | £249.60 | | |
| 9 07-Jun-16 | | P BOURA EXPENSES | | 1430 | | | | £24.36 | | | | | £24.36 | | |
| | | | | | | | | | | | | | £0.00 | | |
| TOTALS | | | | | | | | £0.00 | £0.00 | £715.66 | £264.99 | £0.00 | £68.02 | £28.10 | £1,076.77 |
| BANK BALANCE 29 APRIL | | | | | | | | | | | | | | | £32,240.65 |
| LESS 3RD MAY CHEQUES | | | | | | | | | | | | | | | £5,093.57 |
| PLUS 100 CLUB DONATION | | | | | | | | | | | | | | | £200.00 |
| LESS 7TH JUNE CHEQUES | | | | | | | | | | | | | | | £1,076.77 |
| FORECAST BANK BALANCE 7TH JUNE 2016 | | | | | | | | | | | | | | | £26,270.31 |

Cllr R Lewis proposed all payments and they were agreed with 2 abstentions (Cllr Boura and Cllr Hayward).

- a. Deposit account The clerk is looking into a suitable investment (perhaps on 3 months notice) for the reserve of £10,000.
- b. Change of signatories – all the necessary forms have been completed and the clerk will take them to the bank.

12. **Any Other Business**

- a. Cllr Flack raised an issue about the pruning of a cherry tree in Manor View. Cllr Boura said that SCC did not seem to be progressing the dead tree there and in Church Meadow and that she would draw this additional tree to their attention.
- b. Cllr Boura suggested installing plastic matting on the corner of the playing field where cars turn in Grange Lane. After discussion, it was agreed that Cllr Boura would investigate options.
- c. Cllr R Lewis asked the clerk to write to Mr Waring asking him to uphold his promise not to hold car boot sales in the morning on the same day as sales on the playing field. He also suggested collating evidence of queuing on the A11 during car boots sales and to make the authorities aware of the potential danger.
- d. The Manor View/Church Lane footpath is becoming overgrown. The clerk was asked to inform the appropriate authority.
- e. It was agreed that the clerk should write to Glynn East requesting that Matthew Plested should be considered for laying the veteran's wreath on Remembrance Sunday, as his Grandfather used to do.

13. **Date of next meeting**

5th July at 7.30 pm in the Village Hall.

Appendix 1

Site Allocation Local Plan Consultation Comments from Barton Mills Parish Council 8 June 2016

Mildenhall: Barton Mills Parish Council welcomes the statement on p 27 that coalescence between Mildenhall and surrounding settlements (including Barton Mills) ought to be avoided and also that the development of The Old Railway Station Site has been rejected. (p37). We agree that developing this site would have a detrimental impact on Barton Mills and on the landscape south of Mildenhall. We also welcome statement 6.17 on p38 which confirms that all development at Worlington Road is to remain outside the proposed settlement boundaries.

Although generally sympathetic to the principle of Policy M1 with the focus for growth on land west of Mildenhall, the expansion proposed is a cause for concern as this could result in a large volume of additional traffic along Worlington Road and also some additional traffic through Barton Mills village centre. Traffic calming and improvements to the footways and crossings are essential before more traffic can be accommodated on these roads. A new relief road must be a high priority as development progresses.

It is also vital to maintain a substantial green corridor along the River Lark.

Red Lodge: A small area of site RL2 (a) falls within Barton Mills parish. We have no objection to the proposed inclusion of this area as part of a mixed use development in Red Lodge although the environment surrounding Northlodge Cottages will need to be appropriately safeguarded.

The possible additional employment land (p82 9.31) north of the A11 could increase the traffic along Worlington Road between this site and Mildenhall. We think that all development at Red Lodge should be confined to south of the A11.

Barton Mills: Although our parish is classed as a secondary village, it is a sustainable location because the facilities of Mildenhall are only a mile away by footpath, or a little further by road, and the facilities available on the A11 at Fiveways are within our parish and close to our settlement boundary. We have good village amenities which include 2 pubs, 2 places of worship, a village hall and a playing field.

We support the four suggested amendments to our settlement boundary (p124) to include within it some additional properties which have already been built. However, this will leave just four vacant plots within the settlement boundary (three on the former Sandford Nursery site) for development up to 2031. We feel that this level of future growth is insufficient to sustain a vibrant community.

The present settlement boundary was established in 1985 when Newmarket Road was still the route of the A11 and some potential development sites were therefore excluded. Circumstances have changed and this community agrees (resolution passed at the 2016 annual parish meeting) that some pockets for development of up to 5 dwellings should be made available within the settlement boundary.

The parish council proposes 3 additional areas (outlined in orange on the attached map) which could be included within the settlement boundary without having any impact on either the present form of the village or on the conservation area.