

Barton Mills Parish Council

Clerk to the Council:

Clerk: Abigail Davies

Riverside

16 Worlington Road

Barton Mills

Bury St Edmunds

Suffolk

IP28 7JY

Home (01638) 718909

Chairman: Mrs P Boura

Home (01638) 510504

Minutes of the Meeting of Barton Mills Parish Council

held in the Village Hall on Tuesday 5 July 2016 at 7.30 pm.

Present: Cllr Pamela Boura (Chairman)
Cllr Garry Flack
Cllr Keith Fuller
Cllr Richard Hayward
Cllr Frances Lewis
Cllr Robert Lewis
Cllr Steve Mullender

District Cllr Brian Harvey

1. **Opportunity for members of the Public to speak (3 minute limit, not statutory part of meeting).** None present
2. **Courtesies. Apologies and Signing of the Register.**
Apologies were received from Cllr Harji, Cllr Dawson and County Councillor Waters. The clerk was not present and Cllr Fuller took notes of the meeting from which Cllr Boura will write the minutes.
Declarations of Interest: none
3. **Police Matters:** none
4. **Minutes of the meeting held on 7th June 2016.** After correcting the spelling of "Glynn", the minutes were proposed by Cllr R Lewis, agreed and signed.
5. **Reports from District and County Councillors:**
Cllr Harvey reported that the devolution plan was progressing although some councils in Norfolk had voted against. There is planning work going ahead for improvements on the Red Lodge to Worlington Road but for the "B" road through Worlington the data is out of date. A new housing association, the Barley Homes Group, has been formed to facilitate house building for both private ownership and affordable housing on County owned land.
6. **Planning**
Note - *ITALICS: Parish Council comments passed to Forest Heath DC.* **Forest Heath DC decision**

General and for consideration:

Signed (Chairman)

9th August 2016 Page 1

a. Complaint that a scaffolding business is being run from a residence in The Street:

It was explained that this business has been operating there temporarily and was currently moving into new premises. It was agreed that no action needed to be taken at present and that this matter would be reviewed in September.

b. Site Allocation Local Plan Consultation

It was noted that our comments had been made on time and also that there is to be an exhibition by developers on plans for North Red Lodge at the Millennium Centre from 3 – 8 pm on 13 July.

Awaiting Forest Heath decisions and pending appeals:

c. Application no: DC/16/0853/HH Householder Planning Application - (i) single storey side extension to replace existing conservatory and (ii) 2no dormer windows on front elevation LOCATION Old Rectory Cottage 33 The Street Barton Mills Suffolk *A request for an extension of time was refused and after email consultation "support" was recorded. **Approved.***

d. DC/16/0792/ADV PROPOSAL Application for Advertisement Consent - Non-Illuminated free-standing notice board LOCATION Bridge Farm Close Barton Mills Suffolk' *"Support" had already been recorded by the clerk..*

e. DC/16/0683/FUL PROPOSAL Planning Application - Retention of hand car wash operation LOCATION Car Wash Fiveways Services Fiveways Barton Mills *"Support" proposed by Cllr Harji; agreed unanimously.*

f. DC/16/1063/HH PROPOSAL Householder Planning Application - two storey side extension LOCATION 42 Church Meadow Barton Mills Suffolk IP28 6AT *"Support" proposed by Cllr R Lewis; agreed unanimously.*

g. DC/16/0715/FUL Planning Application - Retention of - Change of Use of Orthodontic practice (Use Class D1) to self-contained Flat (Use Class C3) LOCATION Flat The Manor Newmarket Road Barton Mills *"Support" proposed by Cllr Flack; agreed unanimously.*

h. DC/16/1083/HH PROPOSAL Householder Planning Application - Detached three bay garage and store LOCATION The Old Railway Station Road Barton Mills Suffolk

Cllr Hayward stated the design was in keeping with the other buildings on the site "Support" proposed by Cllr R Lewis; agreed unanimously.

i. SCC/01401/16 To extract chalk to widen an internal track for onsite access. *"Support" proposed by Cllr R Lewis; agreed unanimously.*

j. DC/13/0927/OUT Reserved Matters Application - Submission of details under outline planning permission - the means of access, appearance, landscaping, layout and scale for a residential development of 78 dwellings with associated garages, landscaping and ancillary works. Land South of Worlington Road Mildenhall Suffolk

Parish Council noted Condition 25 – on the outline planning permission already granted.

Cllr Dawson stated the development had had only one objection in total. Overall it is agreed the proposed development is quite spacious.

Cllr Boura proposed “no objection” and this was agreed with 5 in favour and 2 abstentions.

*The Parish Council to ask for consultation regarding the proposed traffic calming, the design of the gate feature which should include a Barton Mills sign, and that the crossing should be a “Pelican” type crossing. The clerk to also enquire about the possibility of S106 funding for improvements to the footpath to Mildenhall. **Action clerk to ask for consultation.***

Richard Hayward agreed to progress this action and also to liaise with the clerk to arrange access to enable him to make online comments on behalf of the parish council.

- k. DC/16/0636/HH 27 The Street Barton Mills Suffolk IP28 6AA. Householder Planning Application - (i) first floor extension to create two storey dwelling (ii) single storey rear extension with attached garage to side. There have been no objections. *Cllr Dawson proposed no objection; all in favour..*

7. Matters arising and pending

- a. Affordable Housing: Cllr Boura has contacted Isobel Wright from Hastoe. She is currently on sick leave but will be returning to work very soon. She said that she had held some constructive discussions with FHDC about evidence of need.
- b. Provision of a village notice board in the vicinity of Worlington Road – Highways were not happy with the location that the clerk had proposed. Cllr Hayward and Cllr Boura met on site and identified a location near the bus stop which has been submitted to planning.
- c. Footpath to Mildenhall: following the site meeting on 18 May with Claire Dickenson, we are awaiting quotes for completing the re-surfacing of the path with path hogging or alternatively a board walk. She is hoping that some funding can be obtained from a County Council “safe routes to school” budget. There was no further news on this.
- d. Queen's Birthday Party on 12th June: Cllr F Lewis reported on a very successful and well attended afternoon. The good level of income, especially from the raffle and the bar, meant that total expenses after receipts amounted to only £530.50. Taking into account the grant of £450 from FHDC, the Parish Council's contribution was £80.50 (budget £500). Thanks were recorded to all who helped and especially to the main organising team of Frances Lewis, Abi Davies and Richard Hayward.
- e. VAS (30mph flashing sign) Update: Possibility of a shared sign between Barton Mills and Worlington. SID – costs 2.5 to 3 K plus £150 per pole x 3. The parish needs to ensure the locations meet the criteria and Cllr R Lewis has assisted Cllr Hayward with a survey. Suitable sites have been identified on Church Lane and Worlington Road. However, no site adjacent to the playing field on Mildenhall Road can meet the 100m sight line criteria and it will be necessary to check if this site can go forward. Cllr Lewis is sorting out a better map of the locations and Cllr Hayward will complete the application forms.

- f. Good Neighbour Scheme- There are two different and complimentary types of scheme. The Befriending Scheme operated by The Voluntary Network was advertised on the back of the July Barton Miller. A “Good Neighbour Scheme” co-ordinates a list of volunteers who are willing to help out with jobs such as shopping or changing light bulbs. A support network for this is run by Community Action Suffolk and Cllr Boura has met with their West Suffolk field officer, Jon Eaton. It was agreed to publicise this possible scheme in the next two Barton Millers and to hold a public meeting on 5 October. Cllr Boura will confirm the booking of the Village Hall and the parish council confirmed that they would meet the preliminary costs. If two or three people can be identified to take this forward before October, then Jon Eaton will arrange a meeting with the organisers of the Lakenheath Scheme, in September, to discuss practicalities. Cllr F Lewis agreed to publicise Good Neighbour Schemes within the church.
- g. Defibrillator: Terry Waters will meet all costs in memory of the late Tony Morley. Cllr Boura spoke to him a few days ago and will get in touch with him again. The Council agreed that the finances for this projects should go via the Parish Council accounts.
- h. Football coaching: Cllr Fuller has enquired about two further sessions in October and coaches will be available. It was agreed that Tuesday and Thursday of half term would be the best days and Cllr Fuller will confirm the arrangements. Arranging the transfer of funds from the BM football club (£405.00 grant from FHDC) is being pursued by Cllr R Lewis. The clerk will be asked to check if the money has been credited to our account.
- i. Missing Deeds to Playing Fields: Deferred until a new clerk can be asked to follow this up with Solicitors Bendalls and Grosse & Co.
- j. Grass cutting on the playing field: As agreed, Cllr R Lewis asked SP Landscapes to do an urgent cut for which we were charged £225+VAT. Quotes from potential new contractors are INL Landscapes £100 per cut (rotary mower), Tilbrooks £134.68 +VAT (cylinder mower) and SP Landscapes £140 + VAT (cylinder mower). The grass was getting long again so INL Lanscapes were asked to do one cut prior to this meeting. Cllr Boura said that she had been impressed with Ian Roberts of INL Landscapes. His administration was efficient and she proposed accepting his quote. This was agreed unanimously. It was also agreed to ask him to quote to cut the car park hedge twice per year, spray the weeds on the car park and to cut back the shrubs in the Peace Garden and then to maintain this area monthly. Expenditure of up to £300 was authorised.
- k. Street lighting: Cllr Boura has not yet received the quote.
Worlington Road – Cllr Boura has had no response from SCC regarding a timeline for the replacement light and it was agreed to ask Cllr Waters to follow this up.
- l. Improvements to the corner of the playing field where cars turn in Grange Lane. This was now a mess and has become urgent. After discussion, it was agreed that Cllr Boura would get quotes for surfacing the turning area with “Grasscrete”.
- m. Cllr R Lewis will draft a letter to Mr Waring asking him to uphold his promise not to hold car boot sales in the morning on the same day as sales on the playing field. He also suggested collating evidence of queuing on the A11 during car boots sales and to make the authorities aware of the potential danger. Ringing 101 was suggested if the highway was obstructed.

n. The Manor View/Church Lane footpath is becoming overgrown by the adjacent hedge. Cllr R Lewis will investigate who is responsible for this and take it up with the appropriate authority.

o. The clerk will write to Glynn East requesting that Matthew Plested should be considered for laying the veteran's wreath, on Remembrance Sunday, as his grandfather used to do. This action was deferred pending the appointment of a new clerk.

8. Finance

Receipts: £45 from WI for May car boot sale. £458.05 cash from Queen's birthday party.

a. Payments

	£	
Top Garden Services	187.50	Ch 1433
Riverside Print Services	50.00	Ch 1434
Richard Hayward	227.71	Ch 1435
Lindsay Judd	27.91	Ch 1436
SP landscapes	270.00	Ch 1437
I Roberts	100.00	Ch 1439
A Davies	249.60	Ch 1440
Pamela Boura	12.00	Ch 1441

All payments were proposed by Cllr F. Lewis and agreed unanimously.

b. Deposit account: deferred until a new clerk has been appointed.

c. Change of signatories - the clerk will be asked to complete this.

9. Resignation of Abigail Davies as clerk to the council.

The clerk has resigned for personal reasons. It was agreed to offer the job to the second choice candidate from the previous interviews. If she is no longer available, Cllr Boura will arrange for the vacancy to be advertised.

10. The next Parish Forum Meeting: to be held at Brandon Country Park at 6.30 for 7 pm on Wed 13 July. No councillors will be able to attend.

11. Any Other Business

a. Cllr R Lewis raised the issue of a silver BMW which has recently been regularly parked at the junction of Station Road and Worlington Road. However, this was not there earlier that day and it was agreed to take no action at present.

12. Date of next meetings

The next meeting was re-arranged for 9th August in the Church Room. The following meeting will be on 6th September at 7.30 pm in the Village Hall.