

Barton Mills Parish Council

Clerk to the Council:
Vacant

Chairman: Mrs P Boura Home (01638) 510504 chairman@bartonmills.net

Minutes of the Meeting of Barton Mills Parish Council

held in the Village Hall on Tuesday 6 September 2016 at 7.30 pm.

Present: Cllr Pamela Boura (chairman)
Cllr Amin Harji
Cllr Annette Dawson
Cllr Garry Flack
Cllr Keith Fuller
Cllr Richard Hayward
Cllr Frances Lewis
Cllr Robert Lewis
Cllr Steve Mullender

District Cllr Brian Harvey

1. **Opportunity for members of the Public to speak (3 minute limit, not statutory part of meeting).** None present.
2. **Courtesies. Apologies and Signing of the Register.**
District Cllr Brian Harvey apologised that he would arrive late.
Declarations of Interest: None

Cllr Fuller took notes of the meeting from which Cllr Boura will write the minutes.

3. **Police Matters:** There was no report but Cllr Harvey said that a newsletter was available online. Accessing this was deferred for action by a new clerk. There will be a public meeting with the Police and Crime Commissioner at The Pavillion in Mildenhall (behind the Jubilee Centre) at 6.30 pm on Wednesday 21st Sept.

Cllr Harji is now receiving the Neighbourhood Watch Newsletter. Cllr R. Lewis drafted a letter which was sent to the police about the car regularly parked at the Station Road/ Worlington Road junction. It was noted that it was still parked there intermittently.

4. **Minutes of the meeting held on 9th August 2016.**
These were proposed by Cllr R Lewis, agreed and signed.
5. **Reports from District and County Councillors:**
There was no progress to report on Fiveways Farm. Other matters were covered elsewhere in the meeting.
6. **Planning**
Note - *ITALICS: Parish Council comments passed to Forest Heath DC.*

Bold: Forest Heath DC decision

General and for consideration: There were no new applications.

Awaiting Forest Heath decisions and pending appeal:

a. DC/16/1259/HH 43 Church Lane, Barton Mills. Householder Planning Application for a two storey rear extension

*Cllr R Lewis proposed "support" and this was agreed unanimously. **APPROVED***

b. DC/16/0683/FUL PROPOSAL Planning Application - Retention of hand car wash operation LOCATION Car Wash Fiveways Services Fiveways Barton Mills
"Support" proposed by Cllr Harji; agreed unanimously.

c. SCC/01401/16 PROPOSAL To extract chalk to widen an internal track for onsite access.

"Support" proposed by Cllr R Lewis; agreed unanimously.

d. DC/13/0927/OUT Reserved Matters Application - Submission of details under outline planning permission - the means of access, appearance, landscaping, layout and scale for a residential development of 78 dwellings with associated garages, landscaping and ancillary works. Land South of Worlington Road Mildenhall Suffolk Parish Council noted Condition 25 – on the outline planning permission already granted.

Cllr Dawson stated the development had had only one objection in total. Overall it is agreed the proposed development is quite spacious.

Cllr Boura proposed "no objection" and this was agreed with 5 in favour and 2 abstentions.

The Parish Council to ask for consultation regarding the proposed traffic calming, the design of the gate feature which should include a Barton Mills sign, and that the crossing should be a "Pelican" type crossing.

Cllr Hayward has requested consultation. District Cllr Harvey reported that the new crossing will be a zebra crossing and will be sited west of the Bridge Farm Close entrance, between there and the entrance to the new development

Cllr Boura reported that she now had the password for the planning portal and will liaise with Cllr Hayward about this.

7. Matters arising and pending

a. Affordable Housing: Cllr Boura contacted Isobel Wright from Hastoe. She said that she had started discussions with the County Council about obtaining more land. However, we might like to re-consider our request for one bedroom properties as their management team found them difficult to let and found that allowing under-occupation of 2 bedroom properties generally worked better.

The councillors felt that there was a clear need for one bedroom properties indicated by our original housing needs survey, applications for the first phase, and by anecdotal evidence. Cllr R Lewis knew of 3 potential tenants. However, in view of Hastoe's advice, it was agreed to suggest a mixed development of 2 one bedroom bungalows, 3 two bed houses and one three bed house. It was agreed that we preferred a development along Church Lane rather than one behind the existing properties.

We need to liaise with residents of Church Lane as soon as possible and try to get their support. It was agreed to invite Isobel and the public to our November meeting.

- b. Provision of a village notice board in the vicinity of Worlington Road: the board has been delivered. However, Peter Cumber will not be able to install it until the end of September.
- c. Footpath to Mildenhall: Footpaths officer Claire Dickson now has two quotes for completing the re-surfacing of the path with path hogging or alternatively a board walk. She is awaiting a third quote. The lowest price so far for the hogging is £4,510 + VAT and for the board walk is £14,220 + VAT. She is able to contribute half the cost of the hogging and as Cllr Waters has already put £2000 aside for this project and the balance can be funded by ourselves, funding is in place for this to proceed. Claire is still awaiting the result of an application for funding from the County Council "safe routes to school" budget and this or s106 funding from the Mildenhall Hub project are the only ways that she can see to raise sufficient funds for completing a board walk.
Cllr R Lewis previously proposed to suggest proceeding with the path hogging so that this work can be completed before the path gets muddy again this autumn. This was agreed unanimously and Cllr Boura has passed on our view to Claire.

The footpath from Station Rd to Worlington Rd has been cleared. Cllr Dawson said that there were low branches overhanging the path to Mildenhall and along the riverside which she thought needed attention. Cllr Boura said that she would report this to Claire.

- d. VAS (30mph flashing sign) Update: Possibility of a shared sign between Barton Mills and Worlington. SID – costs 2.5 to 3 K plus £150 per pole x 3. The parish needs to ensure the locations meet the criteria and Cllr R Lewis has assisted Cllr Hayward with a survey. Suitable sites have been identified on Church Lane and Worlington Road. However, no site adjacent to the playing field on Mildenhall Road can meet the 100m sight line criteria and it will be necessary to check if this site can go forward. Cllr R. Lewis has sorted out a better map of the locations and Cllr Hayward is completing the application form which Sue Dampier from Worlington would like to receive this week.
- e. Good Neighbour Scheme: A "Good Neighbour Scheme" co-ordinates a list of volunteers who are willing to help out with jobs such as shopping or changing light bulbs. A support network for this is run by Community Action Suffolk and Cllr Boura previously met with their West Suffolk field officer, Jon Eaton. It was agreed to publicise this possible scheme in the next two Barton Millers and to hold a public meeting on 5 October at 7.30 pm. Cllr Boura has confirmed the booking of the Village Hall and the parish council confirmed that they would meet the preliminary costs. If two or three people can be identified to take this forward before October, then Jon Eaton will arrange a meeting with the organisers of the Lakenheath Scheme, in September, to discuss practicalities. Cllr F Lewis has publicised Good Neighbour Schemes within the church.

Glynn East has volunteered to help with co-ordinating the scheme.

- f. Football coaching: Cllr Fuller has confirmed the coaches for 25th and 27th October at 1.30 pm. Cllr Boura will be arranging publicity. Arranging the transfer of funds from the BM football club (£405.00 grant from FHDC) is being pursued by Cllr R Lewis. This money has not yet been credited to our account.

- g. Missing Deeds to Playing Field: Deferred until a new clerk can be asked to follow this up with Solicitors Bendalls and Grosse & Co.
 - h. Play Equipment: The gyrospire has been repaired and the net clips have been replenished. It was noted that the football nets would need replacing soon.
 - i. Street lighting: Cllr Boura has not yet received the quote. The accident damaged light in Worlington Road is scheduled to be replaced in the week commencing 26th September.
 - j. Improvements to the corner of the playing field where cars turn in Grange Lane: Previously Cllr R Lewis proposed to re-surface a 4m x 6m area in hardcore and stone and this was agreed with one abstention. When Cllr Boura checked the specifications there were some differences. The INL Landscapes quote included concrete edging and the quote from Hayward Building was for wooden edging but included 200mm of hardcore. It was agreed by Cllr Boura, Cllr Harji and Cllr R Lewis to request a revised quotation from INL Landscapes to also include a 200m depth of hardcore and this quote for £1351.50 has been accepted. The work is expected to be done within the next four weeks.
- County Cllr Waters is not able to help with the cost due to his limited budget.
- k. Cllr R Lewis drafted a letter to Mr Warin asking him to uphold his promise not to hold car boot sales in the morning on the same day as sales on the playing field and this has been sent.
 - l. Cllr Boura will write to Glynn East requesting that Matthew Plested should be considered for laying the veteran's wreath, on Remembrance Sunday, as his grandfather used to do.
 - m. Community Showcase on Sat 17 Sept: Cllr Boura has booked a stall for Barton Mills and is in the process of contacting organisations to invite participation. The WI and the Church Preservation Trust are running their own stalls.
 - n. West Suffolk Parish Conference: to be held at Newmarket Memorial Hall on Monday 14 November.

8. Finance

- a. Receipts: £50 from Barton Mills Football Club for August Boot Sale.

Payments for approval:

ch 1449	I Roberts	£215.00	I NL Landscapes for field etc
ch 1450	P Boura	£51.20	Office costs, Printing etc

All payments proposed by Cllr R Lewis and agreed unanimously.

- b. Investment of the reserve: deferred until a new clerk has been appointed.
- c. Change of signatories – Cllr Boura has taken the forms to the bank.

Cllr Boura now has the June, July and August bank statements and the balance shown on 25th August was £28,205.06.

9. Resignation of Abigail Davies as clerk to the council.

There has been some further advertising and three of the councillors knew of someone who may be prepared to take on the job. They will ask him to contact Cllr Boura. The website has been updated but there is still some financial information to add.

10. Meeting about A11 Mildenhall - Fiveways and at grade crossings

A Highways England meeting will be held on Friday 16th Sept at FHDC Offices starting at 5pm. Our representatives will be Cllrs Boura, F Lewis and A Dawson.

The councillors were unclear about what the proposals for Fiveways were but were in unanimous agreement that a flyover would be an environmental disaster for Barton Mills. The best solution was still the by-pass option.

Cllr R Lewis felt that much could be improved by minor changes and was preparing some suggestions. However, it was agreed that, if the central crossings were closed and major improvements made, a pedestrian footbridge or underpass was essential at the present Tuddenham Road junction and a new local road crossing under or over the A11 was needed to link Tuddenham to Barton Mills. It was also necessary to retain a junction with the A11 between Fiveways and Red Lodge.

Cllr R Lewis previously suggested collating evidence of queuing on the A11 during car boots sales and to make the authorities aware of the potential danger. Cllr R Lewis has drafted a letter but sending this has been deferred until after the above meeting.

11. The next Parish Forum meeting will be held Wed 14th September at 7 pm at Red Lodge. Cllr Boura will attend.

12. Any Other Business

a. A public consultation has been launched on the future of RAF Mildenhall. The consultation period closes after the next meeting and councillors were asked to view the documents at www.westsuffolk.gov.uk/mildenhallfuture and to be ready to prepare our response at the next meeting.

b. Cllr Dawson raised the unpleasant smell that arose in the village for several days every August. It was suggested reporting this to Environmental Health.

13. Date of next meeting:

The next parish council meeting will be held on Tuesday 4th October at 7.30 pm in the Village Hall. Apologies were received from Cllr Harji and District Councillor Harvey. The following meeting will be changed to 8 November in The Church Room.