

Barton Mills Parish Council

Clerk to the Council:

Clerk: Abigail Davies
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Chairman: Mrs P Boura
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Minutes of the Meeting of Barton Mills Parish Council

Held in the Church Room on Tuesday 12th April at 7.30 pm.

Circulation: Cllr Pamela Boura (Chairman)
Cllr Annette Dawson
Cllr Keith Fuller
Cllr Frances Lewis
Cllr Robert Lewis
Cllr Steve Mullender
Cllr Gary Flack
Cllr Richard Hayward
Abigail Davies (Clerk)

0. Opportunity for members of the Public to speak (3 minute limit, not statutory part of meeting).

2 members of the Public were present at the meeting.

1. Courtesies. Apologies and Signing of the Register. Declarations of Interest.

Apologies: Cllr Harji and District Cllr Harvey.

Declarations of interest: 9a. Cllr F Lewis and Cllr R Lewis 9c. Cllr Flack.

2. Police Matters

None reported.

3. Minutes of the meeting held on 1st March 2016

Cllr Flack proposed agreeing the minutes: all in favour.

4. Matters arising and pending

a. **Affordable Housing:** Isobel Wright of Hastoe Housing attended the meeting to discuss a possible second phase of local needs housing provision. Ms Wright confirmed the success of the project in Church Lane and asked what the Parish Council would like to see regarding any future development. The Parish Councils believes there is a need for 1-bedroom properties for those either just setting up home for the first time or those who are downsizing. Ms Wright confirmed Hastoe Housing would enquire with FHDC if there is a requirement for 1 bedroomed accommodation and discuss where any new development could take place, either in Church Lane or elsewhere. Cllr Boura stated the original survey undertaken identified a need for 1 bedroom accommodation. Timescales for any new development would be 2-3 years from today.

Cllr Mullender proposed to investigate further, all in favour. County Cllr Waters confirmed he would support any such proposal

b. **Provision of a village notice board in the vicinity of Worlington Road** –Cllr Hayward has completed the body of the application form which needs to be signed and sent to FHDC along with the payment of £55 and an OS map of the location for consideration. Action: The clerk will submit the application.

c. **Footpath to Mildenhall.** . Update on funding. County Cllr James Waters has pledged £2,000 from his locality budget. The Parish Council thanked County Cllr Waters for his pledge. Mildenhall PC declined to assist in funding and Sainsbury have no funding available at present. There is now £3,000 towards this project. County Cllr Waters confirmed SCC would be responsible for upkeep of the footpath and would

confirm to the Parish Council if any work undertaken would need to be by SCC approved contractors.
Action The clerk to obtain quotes for both path hogging and a boardwalk
A query was raised regarding the drainage ditch blocked along Mildenhall Road, it was confirmed this was the landowners responsibility to maintain the ditch.

- d. **The Queen's 90th birthday. Update:** The working group met on 15th March and a further meeting is planned to be held on 14th April at 7pm in the Church Room.
A programme with free entertainment and refreshments on sale at cost is being planned for 2 - 6 pm on Sunday 12th June. Bands provisionally booked. Supervised Bouncy Castle Pirate Ship has been booked. Cllr F Lewis reported both Emma Beardmore's and Nian Horn's band have made themselves available to provide entertainment. The WI have been asked if they would make tea/coffee. There will be a tombola, Bar-B-Q and the cake design has been agreed. Allocation of the grant is for the hire of the marquee, the booked supervised bouncy castle and the cake. It was discussed if there could be a centre piece to the timetable of events of a opening of the new picnic area and cutting of the cake by a parishioner. Cllr Fuller proposed agreeing with these actions, all in favour.
- e. **Update on 90th Birthday cream tea on 17th May.**
This will be organised by the coffee caravan and aimed at the isolated and elderly. They have organised publicity. The Parish Council agreed they will pay for the hire of the village hall for 3 1/2 hours and the poster could be the back cover of the Barton Miller May 2016 edition.
- f. **Picnic Area Update:**
Peter Cumber has commenced installing the tables. The outgoing clerk approved expenditure for the work which will be completed tomorrow. Cllr Boura reported that to complete the project a further funding of £100 for materials and £75 for labour would be required. Will Beardsmore has offered to carry out this work. This was agreed..
- g. **Possible purchase of a 2nd hand PA system for community use at a cost of £180.**
The 100 Club have indicated they would be sympathetic to making a grant. Cllr R Lewis proposed the purchase on inspection, all in favour.
- h. **VAS (30mph flashing sign) Update:**
Possibility of a shared sign between Barton Mills and Worlington.
Cllr Hayward reported that Sue Dampier is looking at proposed sites which met the criteria. Cllr Hayward proposed the following 3 sites: Mildenhall Road, Church Lane and Worlington Road .Action: The clerk to establish exactly what Section 106 could be allocated against and the cost of the signs. County Cllr Waters confirmed he would look favourably on this project.
- i. **Defibrillator: Update;**
Cllr Pamela Boura will be holding coffee mornings in aid of this project on 20th and 21st May at her home. Someone in the community who may wish to remain anonymous may make a contribution. Action: The clerk will obtain the exact cost from Community Heartbeat Trust.
- j. **Football coaching Update;**
The turnout was disappointing. A £405 grant has been received from SCC (Cllr James Waters' locality budget) and a grant of £405 from FHDC (Cllr Brian Harvey's locality budget) has been paid to the football club.
- k. **Creation of a "Bee World" on the edge of the playing field.**
The application to Friends of the Earth was successful. A working party planted the seeds on Saturday 9 April. There were 4 volunteers and they also grass seeded the areas where the cycle ramps had been removed.

l. Spring Clean.

A successful morning despite poor weather. 14 adults and 4 children put in about 30 man hours of work and left the parish black spots tidy. Parish Council agreed to pay £20 for the repair of K Venus's fishing net.

m. Fiveways Farm.

The response from both the District Council and the Forestry Commission is that this is a legal case in progress.

n. Report on March SALC meeting

Cllr F Lewis reported about the presentation made by Suffolk Police. Action the clerk to establish if we are registered with the Police Crime notification system and enquire regarding any possible funding for a VAS sign.

5. Street lighting

Quotes are in hand. Cllr Boura had a site meeting with Pearce and Kemp. Kier are in partnership with SCC – regarding the light near the bridge we are waiting for Kier to replace it. Cllr Boura confirmed this light belongs to SCC.

6. Proposal for Multi-sport camp in the summer holidays - Jacko's Gym would like to run activities on the field. Children aged 5-10 would be charged about £7 for a 2 hour session. The Parish Council would like to find out more details and enquire to Jacko's Gym's insurance cover but overall were sympathetic to this proposal. Action – for the clerk to follow up.

7. Reports from the District and County Councillors

The Parish Council thanked County Cllr Waters for attending.

8. Finance - Standard Payments for approval (inc. VAT)

ITEM		PAYEE	DESCRIPTION	BANK			WAGES &					MEMO: PROJECT				
No.	DATE			Chq	ST. NO.	MIN. PG.	DON 137	TRAINING	ADMIN	MAINTENANCE	OTHER		PROJECTS	VAT	TOTAL	
STANDARD																
1	12-Apr-16	JAMES BERCOVICI	WAGES MARCH 16	1395	TF	2016/3			£309.60				£309.60			
2	12-Apr-16	ABIGAIL DAVIES	WAGES MAR 16 GROSS	1400	TF	2016/3			£312.00				£312.00			
3	12-Apr-16	ABIGAIL DAVIES	EXPENSES MARCH 16	1408	TF	2016/3			£55.80	£22.50			£78.30			
4	12-Apr-16	HMRC PAYE	PAYE JAN - MAR 16	1396	TF	2016/3			£232.20				£232.20			
SPECIAL																
5	12-Apr-16	BARTON MILLS ALLOTMENT ASS.	PICNIC TABLES	1397	TF	2016/3					£200.00		£200.00	PICNIC		
6	12-Apr-16	CLLR BOURA EXPENSES	SEE FORM	1398	TF	2016/3			£15.30		£9.19		£24.49	BEE		
7	12-Apr-16	THRILL SEEKERS HIRE LTD	90TH BOUNCY CASTLE HIRE	1399	TF	2016/3					£300.00		£300.00	90TH BD		
8	12-Apr-16	SALC	CLERK NETWORKING	1401	TF	2016/3			£18.00				£18.00			
9	12-Apr-16	FHDC	LITTER BINS 16/17	1402	TF	2016/3				£145.60			£145.60			
10	12-Apr-16	FHDC	PLANNING FOR NOTICE BOARD	1403	TF	2016/3					£55.00		£55.00	NOTICE		
11	12-Apr-16	P CUMBER	SETTING PICNIC TABLES	1404	TF	2016/3					£282.24	£6.45	£288.69	PICNIC		
12	12-Apr-16	LCPAS	CLERK FINANCE TRAINING	1405	TF	2016/3			£25.00				£25.00			
13	12-Apr-16	CLLR BOURA	CONCRETE FOR PICNIC TABLES	1406	TF	2016/3					£224.60	£44.92	£269.52	PICNIC		
14	12-Apr-16	KEN VENUS	FISHING NET REPAIR	1407	TF	2016/3					£20.00		£20.00	CLEAN 4Q		
15	12-Apr-16	SPORTING '87 ED. TRUST	FOOTBALL COACHING	1409	TF	2016/3					£221.00		£221.00	FOOTBALL		
TOTAL									£0.00	£952.60	£37.80	£145.60	£0.00	£1,312.03	£51.37	£2,499.40

Standard Payments: Cllr Dawson proposed, all agreed.
 Special Payments: Cllr R Lewis proposed, all agreed.

Other

- a. A Cheque has received from SCC for £405.00 as funding towards the football coaching and paid into the bank account on 29th March 2016.
- b. Update on change of signatories on Parish Council bank account. The clerk explained it was no longer considered good practice for the clerk to be a signatory on the bank account. This will require a change to pt 6.4 of Financial Regulations. The council could also reduce the number of signatories required on a cheque from three to two. Cllr Mullender proposed the necessary amendment be considered at the Annual Meeting of the Parish Council , all in favour.

9. Planning.

Note - *ITALICS: Parish Council comments passed to Forest Heath DC.* **Bold: Forest Heath DC decision**

General and for consideration:

- a. Street Naming and Numbering for one new street and 10 residential dwellings at 26A Worlington Road, Barton Mills, IP28 7DY. The developer had respectfully asked if Barton Mills Parish could take their suggestion into consideration: No.1-10 Cricket View, Barton Mills. If this name is not acceptable, please suggest any other name that relates with the development. Cllr Dawson proposed no objection, all in favour.
- b. DC/16/0242/FUL 5 Grange Lane Barton Mills Suffolk IP28 6BA - Single storey extensions to side and rear (following demolition of existing porch). Cllr R Lewis proposed no objection, all in favour.

Awaiting Forest Heath decisions and pending appeals:

- c. DC/16/0395/HH 26 Mildenhall Road, Barton Mills, Suffolk. IP28 6BD –a single storey extensions to side elevations and rear elevation (following demolition of existing garage and shed). Cllr R Lewis proposed no objection, all in favour.
- d. DC/16/0242/FUL Belle Vue Newmarket Road Barton Mills Suffolk IP28 6BJ Planning Application - (i) Conversion of existing outbuilding to annex (ii) Single storey extensions to existing barn conversion as approved under DC/15/1402/PMBPA. Cllr Dawson commented that no public objections had been made on the website and this was an extension to an existing building. Cllr Dawson proposed no objection: all in favour.
- e. DC/16/0060/HH Old Rectory Cottage, 33 The Street – a one and half storey rear extension (demolition of existing annexe extension), single storey side extension (to replace existing conservatory), new pitched dormers to front elevation and a detached carport to the front of the property. Cllr Dawson said the proposal was an improvement on the current building and had no objection to the application. Cllr Boura said she was unhappy about the car port at the front of the building. *Cllr Dawson proposed no objection: all in favour except Cllr Boura who abstained.* **REFUSED.**

- f. Land Used for Car Boot Sale, Newmarket Road - variation of condition 4 of planning permission F/2009/0137/COU to allow car boot sales every Wednesday commencing the third week in May up until the second week in September (inclusive). Cllr Dawson commented that during sales over the summer, cars and lorries were often backing up past Fiveways on the A11 and wondered what Highways thinks of this. *Cllr Boura proposed objecting on road safety grounds: all in favour.* Cllr R Lewis asked the Clerk to write to both the Highways Agency and Suffolk Highways expressing concerns about traffic safety over the current use.

Cllr Dawson also raised the issue of cars parking on the bend of the road outside the Bull as it turns into the Street and suggested a double yellow line should be added here. The Clerk said he would raise this with Suffolk Highways.

Highways England has recommended that planning permission should not be granted until anecdotal evidence from the Parish Council has been corroborated and, possibly, mitigated by the applicant.
APPROVED.

10. Annual Parish Meeting: 20th April at 7.30 pm in the Village Hall

Agenda is being prepared.

11. Any other business (with consent of the Chairman)

- a. Cllr Dawson proposed moving planning matters to the start of the agenda, all in favour.
- b. Cllr F Lewis asked if the Parish Council would consider use of the playing fields for Saturday Car Boots Sales. Cllr R Lewis proposed to object. Agreed.
- c. Grass cutting on the playing fields there has been a complaint on level of grass cuttings, – as the grass has got too long. The clerk to contact the contractor.
- d. **62** The Street Orchard House –their new flood lights are blinding. The clerk to write to the residents.

12. Date of Next meeting: Tuesday 3rd May at 7.30 pm in the Village Hall. Annual Meeting of the Parish Council to be followed by an ordinary meeting of the Parish Council.

Filename: BMPC Minutes 16-04
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Template: C:\Users\abi\AppData\Roaming\Microsoft\Templates\Normal.dotm
Title: Barton Mills Parish Council
Subject:
Author: James Bercovici
Keywords:
Comments:
Creation Date: 29/04/2016 16:54:00
Change Number: 4
Last Saved On: 03/05/2016 16:03:00
Last Saved By: abi
Total Editing Time: 2 Minutes
Last Printed On: 12/05/2016 19:28:00
As of Last Complete Printing
Number of Pages: 5
Number of Words: 1,823 (approx.)
Number of Characters: 10,393 (approx.)