

Barton Mills Parish Council

Clerk to the Council:

Vacant

Chairman: Mrs P Boura Home (01638) 510504 chairman@bartonmills.net

Agenda for the Meeting of Barton Mills Parish Council

to be held in the Village Hall on Tuesday 6 September 2016 at 7.30 pm.

Circulation: Cllr Pamela Boura (chairman)

Cllr Amin Harji
Cllr Annette Dawson
Cllr Garry Flack
Cllr Keith Fuller
Cllr Richard Hayward
Cllr Frances Lewis
Cllr Robert Lewis
Cllr Steve Mullender

District Cllr Brian Harvey
County Cllr James Waters

1. **Opportunity for members of the Public to speak (3 minute limit, not statutory part of meeting).**
2. **Courtesies. Apologies and Signing of the Register.**
Declarations of Interest:
3. **Police Matters:** There was no report but Cllr Harvey said that a newsletter was available online. Accessing this was deferred for action by a new clerk. There will be a public meeting with the Police and Crime Commissioner at The Pavillion in Mildenhall (behind the Jubilee Centre) at 6.30 pm on Wednesday 21st Sept.
4. **Minutes of the meeting held on 9th August 2016.**
5. **Reports from District and County Councillors:**
6. **Planning**
Note - *ITALICS: Parish Council comments passed to Forest Heath DC.*
Bold: Forest Heath DC decision

General and for consideration:

Awaiting Forest Heath decisions and pending appeal:

- a. DC/16/1259/HH 43 Church Lane, Barton Mills. Householder Planning Application for a two storey rear extension
Cllr R Lewis proposed "support" and this was agreed unanimously.

b. DC/16/0683/FUL PROPOSAL Planning Application - Retention of hand car wash operation LOCATION Car Wash Fiveways Services Fiveways Barton Mills
“Support” proposed by Cllr Harji; agreed unanimously.

c. SCC/01401/16 PROPOSAL To extract chalk to widen an internal track for onsite access.

“Support” proposed by Cllr R Lewis; agreed unanimously.

d. DC/13/0927/OUT Reserved Matters Application - Submission of details under outline planning permission - the means of access, appearance, landscaping, layout and scale for a residential development of 78 dwellings with associated garages, landscaping and ancillary works. Land South of Worlington Road Mildenhall Suffolk Parish Council noted Condition 25 – on the outline planning permission already granted.

Cllr Dawson stated the development had had only one objection in total. Overall it is agreed the proposed development is quite spacious.

Cllr Boura proposed “no objection” and this was agreed with 5 in favour and 2 abstentions.

The Parish Council to ask for consultation regarding the proposed traffic calming, the design of the gate feature which should include a Barton Mills sign, and that the crossing should be a “Pelican” type crossing. The clerk to also enquire about the possibility of S106 funding for improvements to the footpath to Mildenhall.

Cllr Hayward has requested consultation. District Cllr Harvey reported that the new crossing will be a zebra crossing and will be sited west of the Bridge Farm Close entrance, between there and the entrance to the new development

Cllr Boura reported that she now had the password for the planning portal and will liaise with Cllr Hayward about this.

7. Matters arising and pending

a. Affordable Housing: Cllr Boura previously contacted Isobel Wright from Hastoe. She said that she had held some constructive discussions with FHDC about evidence of need.

b. Provision of a village notice board in the vicinity of Worlington Road: the board has been delivered. However, Peter Cumber will not be able to install it until the end of September.

c. Footpath to Mildenhall: Footpaths officer Claire Dickson now has two quotes for completing the re-surfacing of the path with path hogging or alternatively a board walk. She is awaiting a third quote. The lowest price so far for the hogging is £4,510 + VAT and for the board walk is £14,220 + VAT. She is able to contribute half the cost of the hogging and as Cllr Waters has already put £2000 aside for this project and the balance can be funded by ourselves, funding is in place for this to proceed. Claire is still awaiting the result of an application for funding from the County Council “safe routes to school” budget and this or s106 funding from the Mildenhall Hub project are the only ways that she can see to raise sufficient funds for completing a board walk.

Cllr R Lewis proposed to suggest proceeding with the path hogging so that this work can be completed before the path gets muddy again this autumn. This was agreed unanimously and Cllr Boura has passed on our view to Claire.

The footpath from Station Rd to Worlington Rd has been cleared.

- d. VAS (30mph flashing sign) Update: Possibility of a shared sign between Barton Mills and Worlington. SID – costs 2.5 to 3 K plus £150 per pole x 3. The parish needs to ensure the locations meet the criteria and Cllr R Lewis has assisted Cllr Hayward with a survey. Suitable sites have been identified on Church Lane and Worlington Road. However, no site adjacent to the playing field on Mildenhall Road can meet the 100m sight line criteria and it will be necessary to check if this site can go forward. Cllr Lewis is sorting out a better map of the locations and Cllr Hayward will complete the application forms.
- e. Good Neighbour Scheme: A “Good Neighbour Scheme” co-ordinates a list of volunteers who are willing to help out with jobs such as shopping or changing light bulbs. A support network for this is run by Community Action Suffolk and Cllr Boura previously met with their West Suffolk field officer, Jon Eaton. It was agreed to publicise this possible scheme in the next two Barton Millers and to hold a public meeting on 5 October. Cllr Boura has confirmed the booking of the Village Hall and the parish council confirmed that they would meet the preliminary costs. If two or three people can be identified to take this forward before October, then Jon Eaton will arrange a meeting with the organisers of the Lakenheath Scheme, in September, to discuss practicalities. Cllr F Lewis agreed to publicise Good Neighbour Schemes within the church.

Glynn East has volunteered to help with co-ordinating this scheme.

- f. Football coaching: Cllr Fuller has confirmed the coaches for 25th and 27th October at 1.30 pm. Publicity will be arranged in September. Arranging the transfer of funds from the BM football club (£405.00 grant from FHDC) is being pursued by Cllr R Lewis. It was not known if this money has been credited to our account.
- g. Missing Deeds to Playing Field: Deferred until a new clerk can be asked to follow this up with Solicitors Bendalls and Grosse & Co.
- h. Play Equipment: The gyrospire has been repaired and the net clips have been replenished. It was noted that the football nets would need replacing soon.
- i. Street lighting: Cllr Boura has not yet received the quote. The accident damaged light in Worlington Road is scheduled to be replaced in the week commencing 26th September.

j. Improvements to the corner of the playing field where cars turn in Grange Lane: Cllr Boura discussed this with potential contractors who thought that grass wouldn't grow properly under the trees and that alternative surfaces would be more suitable for the location. Cllr R Lewis proposed to re-surface a 4m x 6m area in hardcore and stone and this was agreed with one abstention.

When Cllr Boura checked the specifications there were some differences. The INL Landscapes quote included concrete edging and the quote from Hayward Building was for wooden edging but included 200mm of hardcore. It was agreed by Cllr Boura, Cllr Harji and Cllr R Lewis to request a revised quotation from INL Landscapes to also include a 200m depth of hardcore and this quote for £1351.50 has been accepted..

County Cllr Waters is not able to help with the cost due to his limited budget.

k. Cllr R Lewis drafted a letter to Mr Warin asking him to uphold his promise not to hold car boot sales in the morning on the same day as sales on the playing field and this has been sent.

nl The clerk will write to Glynn East requesting that Matthew Plested should be considered for laying the veteran's wreath, on Remembrance Sunday, as his grandfather used to do. This action was deferred pending the appointment of a new clerk.

m. Community Showcase on Sat 17 Sept: Cllr Boura has booked a stall for Barton Mills and is in the process of contacting organisations to invite participation.

n. West Suffolk Parish Conference: to be held at Newmarket Memorial Hall on Monday 14 November.

8. Finance

a. Receipts:

Payments for approval:

ch 1449	I Roberts	£215.00	I NL Landscapes for field
ch 1450	P Boura	£51.20	Office costs, Printing etc

All payments proposed by Cllr R Lewis and agreed unanimously.

b. Investment of the reserve: deferred until a new clerk has been appointed.

c. Change of signatories – Cllr Boura has taken the forms to the bank.

9. Resignation of Abigail Davies as clerk to the council.

Cllr Boura arranged for the vacancy to be advertised but there had been just one enquiry and no applications. There will be further advertising and Cll R Lewis said that he would arrange for the job to be advertised on facebook. It was agreed to advertise the salary as £10 - £12 per hour.

Cllr Boura is acting ias clerk and RFO for the time being.

10. Meeting about A11 Mildenhall - Fiveways and at grade crossings

Highways England meeting to be held on Friday 16th Sept at FHDC Offices starting at 5pm . We are being invited to send three repretatives.

Cllr R Lewis suggested collating evidence of queuing on the A11 during car boots sales and to make the authorities aware of the potential danger. Ringing 101 was suggested if the highway was obstructed.

11. **The next Parish Forum meeting** will be held Wed 14th September at 7 pm at Red Lodge Millennium Centre.

12. Date of next meeting:

The next parish council meeting will be held on Tuesday 4th October at 7.30 pm in the Village Hall.