

# Barton Mills Parish Council

**Clerk to the Council:** Mrs Vicky Bright 07712 232920 [clerk@bartonmills.net](mailto:clerk@bartonmills.net)

**Chairman:** Mrs P Boura Home (01638) 510504 [chairman@bartonmills.net](mailto:chairman@bartonmills.net)

## Agenda for the Meeting of Barton Mills Parish Council

to be held in the Village Hall on Tuesday 4 October 2016 at 7.30 pm.

**Circulation:** Cllr Pamela Boura (chairman)

Cllr Amin Harji  
Cllr Annette Dawson  
Cllr Garry Flack  
Cllr Keith Fuller  
Cllr Richard Hayward  
Cllr Frances Lewis  
Cllr Robert Lewis  
Cllr Steve Mullender

District Cllr Brian Harvey  
County Cllr James Waters  
Clerk Vicky Bright

1. **Opportunity for members of the Public to speak (3 minute limit, not statutory part of meeting).**
2. **Courtesies. Apologies and Signing of the Register:**  
Apologies from Cllr Amin Harji, Cllr Keith Fuller and District Cllr Brian Harvey.

### **Declarations of Interest:**

3. **Police Matters:** Cllr Harvey said that a newsletter was available online. Accessing this was deferred for action by a new clerk.
4. **Minutes of the meeting held on 6<sup>th</sup> September 2016.**
5. **Reports from District and County Councillors:**
6. **Planning**  
Note - *ITALICS: Parish Council comments passed to Forest Heath DC.*  
**Bold: Forest Heath DC decision**  
**General and for consideration:**
  - a. A public consultation has been launched on the future of RAF Mildenhall and councillors were asked to view the documents at [www.westsuffolk.gov.uk/mildenhallfuture](http://www.westsuffolk.gov.uk/mildenhallfuture) and to be ready to prepare our response at the next meeting.
  - b. Planning Consultation - DC/16/1910/HH Pitched roof to existing rear flat roofed extension at 19 Church Meadow IP28 6AR

c. Planning Consultation - DC/16/1957/HH (i) Single storey rear and side extension and (ii) attached garage to side at 27 The Street Barton Mills IP28 6AA

d. Planning Consultation DC/16/2112/TE3 Notification of removal of public payphone from the phone box in Bell Lane.

### **Awaiting Forest Heath decisions and pending appeals:**

e. DC/16/0683/FUL PROPOSAL Planning Application - Retention of hand car wash operation LOCATION Car Wash Fiveways Services Fiveways Barton Mills  
*"Support" proposed by Cllr Harji; agreed unanimously.*

f. DC/13/0927/OUT Reserved Matters Application - Submission of details under outline planning permission - the means of access, appearance, landscaping, layout and scale for a residential development of 78 dwellings with associated garages, landscaping and ancillary works. Land South of Worlington Road Mildenhall Suffolk.

The Parish Council noted Condition 25 – on the outline planning permission already granted.

Cllr Dawson stated the development had had only one objection in total. Overall it is agreed the proposed development is quite spacious.

*Cllr Boura proposed "no objection" and this was agreed with 5 in favour and 2 abstentions.*

*The Parish Council to ask for consultation regarding the proposed traffic calming, the design of the gate feature which should include a Barton Mills sign, and that the crossing should be a "Pelican" type crossing.*

Cllr Hayward has requested consultation. District Cllr Harvey reported that the new crossing will be a zebra crossing and will be sited west of the Bridge Farm Close entrance, between there and the entrance to the new development.

## **7. Matters arising and pending**

- a. Affordable Housing: Cllr Boura contacted Isobel Wright from Hastoe. She said that she had started discussions with the County Council about obtaining more land. However, we might like to re-consider our request for one bedroom properties as their management team found them difficult to let and found that allowing under-occupation of 2 bedroom properties generally worked better.

The councillors felt that there was a clear need for one bedroom properties indicated by our original housing needs survey, applications for the first phase, and by anecdotal evidence. Cllr R Lewis knew of 3 potential tenants. However, in view of Hastoe's advice, it was agreed to suggest a mixed development of 2 one bedroom bungalows, 3 two bed houses and one three bed house. It was agreed that we preferred a development along Church Lane rather than one behind the existing properties.

We need to liaise with residents of Church Lane as soon as possible and try to get their support. It was agreed to invite Isobel and the public to our November meeting.

- b. Provision of a village notice board in the vicinity of Worlington Road: the board should be installed by the time of the meeting.

- c. Footpath to Mildenhall: Footpaths officer, Claire Dickson, is awaiting a start date for the resurfacing of the path. The contractor has been asked to carry out the work before the autumn. Following concerns raised by a resident who uses a mobility scooter about the condition of the surface on the entrance to the path at Hassalls Corner, Claire is also looking into this.  
She is arranging for low branches and side growth to be cleared from both this path and the Lark Valley path along the river.
- d. VAS (30mph flashing sign) Update: Possibility of a shared sign between Barton Mills and Worlington. SID – costs 2.5 to 3 K plus £150 per pole x 3. The parish needs to ensure the locations meet the criteria and Cllr R Lewis has assisted Cllr Hayward with a survey. Suitable sites have been identified on Church Lane and Worlington Road. However, no site adjacent to the playing field on Mildenhall Road can meet the 100m sight line criteria and it will be necessary to check if this site can go forward. Cllr R. Lewis has sorted out a better map of the locations and Cllr Hayward is completing the application form which Sue Dampier from Worlington hoped to receive promptly.
- e. Good Neighbour Scheme: A “Good Neighbour Scheme” co-ordinates a list of volunteers who are willing to help out with jobs such as shopping or changing light bulbs. A support network for this is run by Community Action Suffolk and Cllr Boura previously met with their West Suffolk field officer, Jon Eaton. It was agreed to publicise this possible scheme and to hold a public meeting on 5 October at 7.30 pm. Cllr Boura has confirmed the booking of the Village Hall and the parish council confirmed that they would meet the preliminary costs. Cllr F Lewis has publicised Good Neighbour Schemes within the church. Glynn East has volunteered to help with co-ordinating the scheme.
- f. Football coaching: Cllr Fuller has confirmed the coaches for 25<sup>th</sup> and 27<sup>th</sup> October at 1.30 pm. Cllr Boura has arranged publicity. Arranging the transfer of funds from the BM football club (£405.00 grant from FHDC) is being pursued by Cllr R Lewis. This money has not yet been credited to our account.
- g. Missing Deeds to Playing Field: When looking through old records, Cllr Boura found a letter from Bendall & Sons dated 12 Sept 1995 confirming that they hold the deeds for the playing field.
- h. Street lighting: Cllr Boura has not yet received the quote. Pearce and Kemp say that they are awaiting information from the County Council.  
The accident damaged light in Worlington Road is scheduled to be replaced in the week commencing 26<sup>th</sup> September.
- i. Improvements to the corner of the playing field where cars turn in Grange Lane:  
A quote for £1351.50 from INL Landscapes was accepted and the work will be completed before the meeting.
- j. Cllr Boura wrote to Glynn East about Remembrance Sunday and has held a constructive meeting with Rev Sandie Barton to discuss this further.
- k. Community Showcase on Sat 17 Sept: This was a successful and well organised event and Cllr Boura received a variety of enquiries.
- l. West Suffolk Parish Conference: to be held at Newmarket Memorial Hall on Monday 14 November

m. Meeting about A11 Mildenhall - Fiveways and at grade crossings

A meeting was held on Friday 16th Sept at FHDC Offices and a further meeting will be held at 2 pm on 6 December.

The County Council and Highways England have started investigating options for creating an expressway standard road for the A11 in Barton Mills. This is reviving the possibility of a bypass for Fiveways east of the current line of the A11. However, building would not take place for about another 10 years. In the meantime, a working party is to be set up to look at minor changes which could result in short term improvements.

Cllr R Lewis felt that much could be improved by minor changes and has prepared some suggestions.

Cllr R Lewis previously suggested collating evidence of queuing on the A11 during car boots sales and making the authorities aware of the potential danger. Cllr R Lewis has drafted a letter but sending this has been deferred until after the above meeting.

## 8 Finance

a. Receipts this financial year not previously recorded in the minutes:

23/5 HMRC VAT refund £719.88, 2/6 Donation for boot sale £25, 29/7 FHDC £2988.00, 23/9 FHDC £6971

Payments for approval:

ch 1451	I Roberts	£215.00	I NL Landscapes for field etc
ch 1452	P Boura	£37.60	Office costs, Printing etc
ch 1453	BM Village Hall	£208.80	Hall hire April-June, Brown bin collection
ch 1454	St Mary's (BM) PCC	£15	Church Room for August meeting
ch 1455	Abigail Davies	£249.60	Replacement for missing ch 1427
ch 1456	Abigail Davies	£61.60	Replacement for missing ch 1428
ch 1457	Peter Cumber		Installation of noticeboard
ch 1458	I Roberts	£1351.50	INL Landscapes for turning area
ch 1459	J Berrett	£47.00	Plants for 3 planters at the field

b. Investment of the reserve: deferred until a new clerk has been appointed.

c. Change of signatories – Cllr Boura took the forms to the bank on 1th Aug.

d. The bank balance on 29th September was £34,959.86

## 9. Appointment of a new clerk and RFO.

Two candidates were interviewed and Mrs Vicky Bright has been appointed from 1<sup>st</sup> October.

## 10. Transfer of the OneSuffolk website from SCC to CAS

We must decide by 1<sup>st</sup> Nov if we wish to retain our site. An annual charge of £50 will be introduced.

## 11. Any Other Business

## 12. Date of next meeting:

The next meeting will be held on Tuesday 8 November in The Church Room.