

Barton Mills Parish Council

Clerk: Mrs Vicky Bright: 07712 232920 clerk@bartonmills.net

Chairman: Mrs P Boura: (01638) 510504

Agenda for the Meeting of Barton Mills Parish Council

to be held in the Village Hall on Tuesday 6th December 2016 at 7.30 pm.

*Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and/or questions. Persons intending to report are requested to give notice before the start of the meeting to the Clerk or Chairman of the Council to enable reasonable facilities to be afforded.

COUNCILLORS SUMMONS TO ATTEND THE MEETING - PRESS & PUBLIC INVITATION TO ATTEND

Public Forum (15 Mins):

Members of the public may, before the start of the meeting, make a statement or ask a question (not statutory part of the meeting).

1. Apologies

To receive apologies and to approve the reason for absence.

2. Declarations of Interest

To receive disclosures of personal and prejudicial interests on matters to be considered at the meeting.

3. Minutes

To approve the minutes of the Parish Council Meeting dated 8th November 2016.

4. Police Matters

5. County & District Councillor Reports

To reports from the County and District Councillors.

6. Planning and Environment

General & For Consideration:

- (i) DC/16/2420/TCA - Trees in a Conservation Area Notification - 1no. Sorbus (T1 on plan) fell - Cherry House 66 The Street Barton Mills IP28 6AA
- (ii) DC/16/2088/HH - Single storey rear extension - 40 The Street Barton Mills Suffolk IP28 6AA
- (iii) DC/16/1877/FUL - 1no dwelling - Land Adjacent to The Old Maltings The Street Barton Mills

Awaiting Forest Heath decisions and pending appeals:

- a.) DC/16/1871/FUL - 1no dwelling (following demolition of existing outbuilding) and new access to serve 35 The Street Barton Mills IP28 6AA
- b.) DC/16/1910/HH Pitched roof to existing rear flat roofed extension at 19 Church Meadow IP28 6AR
- c.) DC/16/1957/HH (i) Single storey rear & side extension & (ii) attached garage to side at 27 The Street Barton Mills IP28 6AA – *Decision Approved*
- d.) DC/16/2112/TE3 Notification of removal of public payphone from the phone box in Bell Lane.
- e.) DC/16/0683/FUL Retention of hand car wash operation - Car Wash Fiveways Services Fiveways Barton Mills
- f.) DC/13/0927/OUT Reserved Matters Application - Submission of details under outline planning permission - the means of access, appearance, landscaping, layout and scale for a residential development of 78 dwellings with associated garages, landscaping and ancillary works. Land South of Worlington Road Mildenhall Suffolk – *Update on Crossing*

7. Clerks Report & Matters Arising from the Minutes of the Last Meeting (For Info Only)

- (i) Clerks Report
- (ii) HMRC PAYE Update

8. Correspondence

To consider any items of correspondence which require a response from the Parish Council.

9. Affordable Housing

- (i) Housing Needs Survey Update

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10. Parish Matters

- (i) Footpath to Mildenhall Works Update
- (ii) VAS (30mph flashing sign) Scheme Update
- (iii) Good Neighbour Scheme Update
- (iv) Street Lighting Quote Update & Maintenance Contract for Street Lights that contractors are unable to repair
- (v) Quotes to repair the Tarmac in the Car Park at Village Hall
- (vi) BMFC Land Lease – *Discussion regarding renewal of lease*
- (vii) Car Boot Sales 2017 – *To confirm the arrangements proposed by co-ordination meeting and review the donation required for the use of the field*
- (viii) Parking opposite Church Meadow Junction
- (ix) Pot Holes in Church Lane
- (x) RIS2 Fiveways and at Grade Crossings Update and Decision on Comments to be Submitted
- (xi) Parish Council Printer and Printing of the Barton Miller Cover

11. Finance & Policies

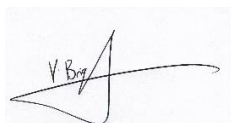
- (i) Parish Council Bank Balances and Reconciliation from list of Payments and Receipts.
- (ii) Cheques for signing and approval and to authorise payment of outstanding invoices.
- (iii) Update on Bank Mandate for Signatories
- (iv) Adoption of Financial Regulations
- (v) Adoption of Terms of Reference for the Finance Committee and to Formally appoint a Chairperson
- (vi) Adoption of Financial Risk Assessment 2016-17
- (vii) Review of Effectiveness of Internal Audit 2016-17
- (viii) Budget 2016-17 Review & Adoption
- (ix) Review of Reserves & Expenditure – *To consider projects to authorise expenditure within 2016-17*
- (x) Projected Budget 2017-18 Adoption
- (xi) Precept Setting and Adoption 2017-18
- (xii) Investment of Reserves Options Update

12. Councillors' reports and items for future agendas

- (i) External meetings that Councillors may wish to report upon
- (ii) Councillors Reports
- (iii) Items for future agenda's

13. 2017 Meeting Dates to be confirmed and agreed

*Next meeting is to be held on Tuesday 10th January 2017 at 7:30pm, in the Church Room



CiLCA - Clerk / Proper Officer

01/12/2016